

**Clyde Township Monthly Board Meeting**  
**4535 Brott Road, Ruby**  
**Clyde Township Hall**  
**January 15, 2019**

Meeting called to order by Supervisor Manoleas at 7:00 p.m.

Pledge of Allegiance to the Flag

Roll Call: Voight absent, Manoleas, Neruda, Dortman, Turner, Bates and McGriff.

Question and answer period with David Hanoute, President of CHMP, architecture firm. Supervisor Manoleas explained that at the beginning of the renovation project the Board expected Greg Mason to be in charge, the Board felt comfortable with him. What happen and what is going on? Also the Township expected a set of buildable plans. Trustee Neruda brought up that the gas and water meters were not in the plans he looked at. Discussion that the mechanical engineer should have caught this error. It was explained to David that the Township is working within a certain dollar amount. Also discussion on the cost of overruns. Clerk Turner explained to David, that the Township was looking forward in working with Greg Mason, nothing against David, but the Township was in agreement to work with Greg. It was told to the Board that Greg Mason no longer works for CHMP. It was agreed upon that out of professional courtesy the Township should have been told what was happening with Greg Mason. Clerk Turner asked about the hot water tank. A 30 gallon tank was in the plans. This size will not work. Too large. Not able to get to the slop sink. A different size will have to be purchased to work in this space. Also David asked about the paper towel, waste receptacles in the public bathrooms. Extra cost \$580.00 for both bathrooms. It was agreed to go ahead with this choice.

**Minutes from Monthly Board Meeting of December 18, 2018**

- Motion by Treasurer McGriff support from Trustee Neruda to approve minutes of December 18, 2018. Yeas: 6 Nays: 0 Motion carried.

**Treasurer's Report**

- ✓ Motion by Trustee Neruda support from Supervisor Manoleas to approve Treasurer's report presented and subject to audit with correction. Yeas: 6 Nays: 0 Motion carried.

**Monthly Bills Presented**

- ✓ Motion by Treasurer McGriff support from Supervisor Manoleas

to approve the list of bills-pay in reference to list of bills dated January 15, 2019 General/\$130,495.28 Water Department \$1,977.34 total of \$130,497.25 Monthly payroll \$29,841.69 Yeas: 6 Nays: 0 Motion carried.

### **Agenda additions**

- Motion by Clerk Turner support from Supervisor Manoleas to add the invoice from Hi-Tech for the purchase of a new computer for the Clerk be added to New Business. Yeas: 6 Nays: 0 Motion carried.
- Motion by Clerk Turner support from Treasurer McGriff to add to the agenda under New Business the invoice from St. Clair County Clerk's office for election charges. Yeas: 6 Nays: 0 Motion carried.

**Public Comment**-John Dennis, 3445 West Drive. He had some concerns about his neighbor and noise and blight topics. Treasurer McGriff mentioned that the Planning Commission is working on the Noise Ordinance now. Supervisor Manoleas suggested that Mr. Dennis attend the Planning Commission to voice his concerns and maybe assist in the developing of this Ordinance.

Nick Burgess brush the dirt off the road daily, wanted to know if the township had any complaints recently.

### **Reports**

**Report from Building Department**-Rod Cowan/0 Building permits, and two certificate of Occupancies.

**Report from the Ordinance Officer**-Rod Cowan/See attached report. Supervisor Manoleas will get with the attorney on the Wildcat Road situation. The registered letter sent to the daughter was returned. It was discussed when the Township can put plywood on the door.

**Report from the Fire Department**-Gary May/ 4 medical and one mutual. County still working on tornado siren, it has been a problem for over year. The Fire Department was denied the DNR grant.

**Report from the Planning Commission**-Mike McGriff/Election of Officers Jessica Smith/Chairperson, Maury Beauvais, Vice Chairperson, also put back on the ZBA and Leigh Grimes/ Secretary. Planning Commission still looking for new member. Planning Commission is still working on the noise ordinance.

**Report from the Cemetery Advisory Committee**-Franz Neruda/ Discussion on the Ord. #58-18. Election of Officers- Franz

Neruda/Chairperson, Debby Worden/Vice Chairperson and Kathleen Turner/Secretary.

**Report from the Parks and Recreation Committee**-Election of Officers Sherry Beiser Walter/Chairperson, Karen Gerspach/ Vice Chairperson, Kay Wolfe/Secretary. More activity will happen in the spring. The Committee is still working with Dave Dortman concerning the grant. A mix up on the fence situation, Clerk Turner trying to contact Dick at Loxton Fence.

**Correspondence**

Supervisor Manoleas and Clerk Turner presented various correspondence. Storm water permit hand out from Supervisor Manoleas. He reported to the Board that Clyde Township was the first township in the county to be approved. The paperwork explains what this establishment does for the money they get.

It was discussed that a resolution needs to be done in order to approve this watershed expense. This topic on next month's agenda.

It was also announced that the Board of Review members can attend a class either at St. Clair County or in Sanilac County.

Supervisor Manoleas reminded department heads to think and submit their budgets for the next fiscal year.

**OLD BUSINESS:**

**TOWNSHIP HALL PROJECT REPORT**

Supervisor Manoleas mentioned about the rack in the storage area for the server which involves Hi-Tech. He also reported that the building is looking great and the office doors are on with rolls of carpeting present. Also looks like there will be adequate storage.

Discussion about ordering office furniture from Kerr Albert. It will take about 6 to 8 weeks for delivery. Discussion about a Special Meeting to talk about this topic. It was decided to have a Special Meeting on Tuesday, January 22, 2019 after the construction meeting.

**PONDEROSA**

Supervisor Manoleas reported to the Board that he has the list of people and addresses. He is working on setting up on his computer an individual bill and check with the attorney when all of this done.

### **CHECK READER**

Treasurer McGriff reported to the Board that he has been in contact with Chemical Bank. The first three months are free and after that it will cost \$55.00 a month.

### **UPDATED CREDIT CARD DEVICE**

Clerk Turner reported that the information she had she handed over to the Treasurer because she believes that he should be the authorized person on this matter.

### **MARIJUANA TOPIC**

Clerk Turner mentioned about an article in the Yale Expositor that Emmett Township published. She stated that she can scan this article and send it to the Township attorney, Gary Fletcher for his input. This topic will be on next month's agenda.

### **HI-TECH**

Discussion on the block of time the township would be able to purchase from Hi-Tech and at discounted price. Instead of paying \$135.00 an hour for labor it would be \$100.00 through this block of time.

- Motion by Treasurer McGriff support from Supervisor Manoleas to purchase 40 hours block of time from Hi-Tech in the amount of \$4,000.00. Yeas: 6 Nays: 0 Motion carried.

Clerk Turner will get invoice for the 40 hours.

### **NEW BUSINESS:**

#### **CEMETERY ORDINANCE #58-18**

Discussion. It was decided to have the few changes incorporated into the Ordinance before voting on it. Put this topic on the Special Meeting of January 22, 2019.

#### **NEWSLETTER (DISCUSSION)**

It was discussed to have a Newsletter published every six months. Maybe also create a Newsletter page on the Website. Clerk Turner will email department heads and others for information to put into this Newsletter.

### **PAYMENT ONLINE**

Treasurer McGriff has talked with BS & A for online payment for the Township's residents. Clerk Turner asked for supporting documentation on this topic. Treasurer McGriff said he would get it.

### **MURRAY UNDERGROUND INVOICE \$1,800.00**

- Motion by Treasurer McGriff support from Clerk Turner to pay the invoice from Murray Underground in the amount of \$1,800.00. Yeas: 6 Nays: 0 Motion carried.

### **NEW FIREFIGHTER**

- Motion by Trustee Dortman support from Treasurer McGriff to hire the probationary firefighter, Nicholas Hudgens, upon passing the firemen's physical and drug test. Yeas: 6 Nays: 0 Motion carried.

### **CHMP INVOICE \$1,546.94**

It was discussed that this invoice is part of Task VI which was approved by the Board. Ok to pay.

### **SALE OF FIRE TRUCK 1986 Mack pumper**

- Motion by Supervisor Manoleas support from Trustee Neruda to formally accept the offer of \$10,000.00 for the 1986 Mack pumper truck. Yeas: 6 Nays: 0 Motion carried.

### **ABANDONED TOWNSHIP WELL DISCUSSION**

It was discussed that the abandoned well north of the parking lot needs to be addressed. Trustee Neruda has talked with a well guy and the work can be done for under \$1,000.00. The plan is to cut, cap, and grout so the well does not stick up above the ground. This will make it safer to plow snow in the winter.

### **ASSESSOR LETTER**

Sue Hansman submitted a letter to the Township Board. She put in 90 day notice into the Township that she will no longer be working as Assessor for the Township. In the letter she is willing to help out the Township find another Assessor. It was discussed that Clerk Turner will advertise this vacancy.

### **DPW WORKER DISCUSSION**

Discussion on what to do when DPW Bill Dedoe retires in two years. Does the Township hire someone to shadow Bill? Current No. II DPW worker will not be able to take the position. Did not pass water test. It was decided to advertise for this position.

**INVOICE HI-TECH**

Clerk Turner's computer crashed. She needs a new one.

- Motion by Treasurer McGriff support from Trustee Dortman to purchase computer from Hi-Tech for the Clerk in the amount of \$1,038.74. Yeas: 6 Nays: 0 Motion carried.

**INVOICE FROM ST. CLAIR COUNTY**

- Motion by Supervisor Manoleas support by Treasurer McGriff to pay the invoice from St. Clair County for an election expense in the amount of \$1,134.12. Yeas: 6 Nays: 0 Motion carried.

Tidbits

**SECOND PUBLIC COMMENT**

- Motion by Supervisor Manoleas support from Trustee Neruda to adjourn meeting. Yeas: 6 Nays: 0 Motion carried

Meeting adjourned at 9:16 p.m.

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Respectfully submitted and  
prepared by Kathleen Turner, Clerk

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Approved by Ernie Manoleas  
Supervisor