

**Clyde Township Monthly Board Meeting  
3350 Vincent Road  
Clyde Township Hall  
March 20, 2018**

Meeting called to order by Supervisor Manoleas at 7:00 p.m.

Pledge of Allegiance to the Flag

Roll Call: Voight, Bates, Turner, McGriff, Neruda, Dortman, and Manoleas.

**Minutes from the Special Informative Meeting of February 20, 2018**

- ✓ Motion by Treasurer McGriff support from Supervisor Manoleas to approve minutes of February 20, 2018 at 6 p.m. Yeas: 7 Nays: 0 Motion carried.

**Minutes from Monthly Meeting of February 20, 2018**

- ✓ Motion by Treasurer McGriff support from Trustee Voight to approve minutes of February 6, 2018 at 7 p.m. Yeas: 7 Nays: 0 Motion carried.

**Minutes from Special Meeting of March 7, 2018**

- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to approve minutes of March 7, 2018 with correction. Yeas: 7 Nays: 0 Motion carried.

**Treasurer's Report**

- ✓ Motion by Trustee Voight support from Trustee Dortman to approve Treasurer's report presented and subject to audit. Yeas: 7 Nays: 0 Motion carried.

Discussion about page 2 of Treasurer's report and the need to increase the replacement cost. It was decided to put this topic on next month's agenda.

**Monthly Bills Presented**

- ✓ Motion by Treasurer McGriff support from Trustee Dortman to approve the list of bills-pay in reference to list of bills dated March 20, 2018 General/\$14,169.05 Water Department \$12,353.82 total of \$26,522.87 Payroll & quarterly \$41,658.63. Yeas: 7 Nays: 0 Motion carried.

**Agenda additions**

- ✓ Motion by Clerk Turner support from Supervisor Manoleas to add the attorney's invoice under New Business. Yeas: 7 Nays: 0 Motion carried.

### **Public Comment**

Public Comment started at 7:14 p.m. Chuck Raski stated that he had water pressure of 30 psi. Supervisor Manoleas commented that this topic is on the agenda under Old Business and will be addressed at that time. Fred Wisson asked what happened to the garage door on the DPW building. He saw this expenditure on the list of bills. Supervisor Manoleas explained that the Township experienced two attempted break ins during the Christmas holiday weekend. Holly Clause of 7088 Bryce Road had a concern over her neighbor regarding marijuana odors. Supervisor Manoleas commented that the Township had opted out of the marijuana ordinance topic. Holly asked about the Township's nuisance ordinance pertaining to this topic. She stated that the odor is really bad, like a skunk. She is also concerned about her teenage children and their friends. She has call the County Drug Task Force, and they refer her to the Township. Discussion. Supervisor Manoleas stated that the Township will look into this. The Supervisor also commented that Holly should address the Planning Commission on this and gave her the information when their next meeting will be held. Public Comment closed at 7:28 p.m.

### **Reports**

**Report from Building Department**-Rod Cowan/Three pole barns, one roof repair and rafters, one foundation repair, one residential addition, and two certificate of occupancies. Rod also reported that another house will be built in the Township as soon as the weight restrictions come off the roads.

**Report from the Ordinance Officer**-Rod Cowan/Report attached to these minutes. Rod has an issue with 3065 Abbottsford Road. He has gone as far as he can as an Ordinance Officer. He wanted to know if the Township wanted to pay to have this address cleaned up and then add the charge of this clean up to the property owner's taxes. Discussion. Clerk Turner suggested sending a letter to the homeowner to explain what will happen next and see what kind of response the person gives. It was mentioned that this person is elderly and can't afford to clean this up himself. Supervisor Manoleas asked to put this topic on next month's agenda. He also asked Rod for a letter concerning the time line on this case.

**Report from the Fire Department**-Report by Gary May/Five medical emergencies, three trees down in roadway, one, rollover accident, and one snowmobile personal injury accident. Holmotro extrication tools, annual maintenance is done, and Earl Cole from DNR did a Wildland Fire Class.

**Report from the Planning Commission**-Submitted by Frank Hamilton/Read by Clerk Turner/In place of the March Planning Commission meeting, a workshop was created to discuss and hopefully resolve the zoning issues along the Lapeer road corridor. MSU extension educator Harmony Gmazel was invited to teach about the Form Based Codes which ideally would eliminate most of the non-conforming issues on Lapeer Road. The workshop was attended by the entire Clyde Township Planning Commission members plus the Supervisor and three member of the St. Clair County Planning Department. Many issue and possible solutions were raised and discussed by all including a hybrid of form based codes for the Lapeer Road area only. This will be studied by the Planning Commission for the best solution to this issue. Not only did the Committee have a very instructive meeting they created many contacts that can be utilized in the future. Citizen Planner program was briefly discussed with encouragement from the supervisor. Interest is had from all the new Planning Commission members. Jessica Smith and Frank Hamilton will be attending an all day workshop on planning and zoning sponsored by MAP in Taylor at the Wayne County Community College Campus on March 20<sup>th</sup>.

**Report from the Parks and Recreation Committee**-Don Bates reported that the Committee will be checking with Croswell on the size of their pavilion. Discussion about getting picnic tables at Lowes, and getting prices on the senior fitness center and play scape.

**Report from the Cemetery Advisory Committee**-Franz Neruda/Getting prepared for Memorial Day. Purchased more flag holders and lady auxiliary flags. Discussed the mower deck issue. Mr. Morgan will help out with the foundation digging for the columbarium. During the winter Bill made new form foundations on the most popular sizes the township makes. The Committee with be working on the budget in May. Also Connie Bates shared her information that she received from an online class she took pertaining to cemeteries.

### **Correspondence**

Clerk Turner and Supervisor Manoleas present various correspondence. Supervisor Manoleas mentioned a letter from Kappen and the trimming of trees on Township property. Supervisor Manoleas told them do the

most that they can.

## **OLD BUSINESS:**

### **LEASE AGREEMENT**

The Township attorney looked at this agreement and had a change that needed to be mentioned to Mr. Chidester pertaining to repairs. This agreement also listed that the Township will pay \$1,200.00 a month to lease the office building over in Wadhams at 2820 Stable Drive, south of the Kountry Kitchen. The Township plans to lease this building anywhere between 6 to 8 months. Supervisor Manoleas will contact Mr. Chidester to get this worked out.

### **HALL PROJECT**

Clerk Turner wanted to update the Board on the storage pods. A pod will be delivered on April 10<sup>th</sup>. Clerk Turner stated that packing up could begin. The contractor was ok with the placement of the pod. Trustee Neruda got updated moving quotes for the Board members.

Discussion on clearing out stuff, might need a second pod. Clerk Turner suggested making a list of what is put in the pods. Trustee Neruda suggested getting some shelving units. Hi-Tech will need a few days to complete the phones and computer connections for us at the temporary offices. Cost around \$1,800.00. Waiting for finance information from the Treasurer. He stated that the interest rate is pretty much the same, under 4%. Discussed more details on the move, pod and building. Also mentioned that the Hall Committee needed to meet the architect and the electrician to discuss the price. Need to lower the price some more. The Committee will set up time and date to do this.

Trustee Dortman brought the subject about were to have future meetings. It was discussed that the meetings could take place at the Fire Hall. Trustee Dortman did some research and the Ruby Lions Club offered their building for the meetings of the Township. It was discussed that the Fire Hall might not be a good place for meetings, if calls are toned out. Discussion. It was a unanimous decision to accept the offer of using the Ruby Lions Club building.

### **PONDEROSA SURVEY**

Supervisor Manoleas stated that he would talk with Todd Burch from the Road Commission during the road trip on this topic. Discussion about not having to do the whole project in order to incorporate the survey cost

in the project cost.

### **CYBER ATTACK INSURANCE**

Supervisor Manoleas contacted Hi-Tech about this topic. They mentioned that insurance companies have been doing this but it is not necessary. The person from Hi-Tech assured Supervisor Manoleas that the Township is protected.

### **SUMMER HIRE**

Letter of agreement from the Union has been received. Clerk Turner reported to the Board that this ad has been posted to the Township's website, Facebook, and also at SC4 job connect. The Interviewing Committee is still Supervisor Manoleas, Trustee Neruda, and Treasurer McGriff. Discussion about putting this message on the sign out front of the Township Hall.

### **WATER ORDINANCE #51**

Clerk Turner reported to the Board that she sat down with Bill Dedoe and got updated prices and info. Decided to develop a fee schedule to reflect all the dollar amounts in the Ordinance. Attorney still working on Ordinance #49.

### **OFFICER COORDINATOR**

Committee has not meet with Stacey, yet. Supervisor Manoleas informed the Board that he meet an officer coordinator from East China Township. He wants to talk with her. Trustee Neruda reminded the Board of the information he got on this topic from various Townships. Clerk Turner stated that Stacey is a very organized person, getting the duties arranged for the move, talked with Mr.Chidester on the lease agreement. Treasurer McGriff stated that she has gone above and beyond her job. Supervisor Manoleas stated that he will do his research and this topic will be on next month' agenda. He asked that the Committee sit down and talk with Stacey.

### **WATER ISSUE OF KIMBALL TOWNSHIP**

Discussion about Bill Dedoe's letter concerning the water main break on West Water/Kimball Township's side. This break affected the water pressure in Clyde Township. Supervisor Manoleas read Bill's letter. (This letter attached to these minutes). It was decided that the Township needs to sit down with Kimball and talk about getting better

communication skills and also a shut off valve in that area that Bill was referring to in his letter. Supervisor Manoleas reported to the Board that the Kimball Board doesn't know or is not listening to their DPW workers. Discussion about Kimball's water tower and the pumps they use. Supervisor Manoleas stated that he wanted to talk with Bob Hand, Clerk-Kimball Township and Bill Dedoe to get some answers on this concerns.

### **NEW BUSINESS:**

### **BURGESS RENEWAL**

Discussion. It was discussed that the DEQ permit is needed in order to approve this renewal. Next month's agenda.

### **BUDGET ADJUSTMENT**

Discussion about budget now and proposed.

- ✓ Motion by Supervisor Manoleas supported by Treasurer McGriff to put the budget adjustments on a consent agenda and approve the budget adjustments as submitted. Yeas: 7 Nays: 0 Motion carried.

### **DNR GRANT**

Trustee Dortman informed the Board on the information of the grant and discussed the bids received for the UTV. The lowest bid was from Douglas Power Sports in Bay City. Discussion on servicing etc. It was mentioned that the grant money would be \$4,999.00, raffle money will be \$4,500.00 and then the Township's contribution would be \$5,000.00. Trustee Dortman also stated that they can deliver the UTV for an additional \$150.00. He figured mileage would cost about \$120.00, so it was decided to let the company deliver it.

- Motion by Trustee Dortman support from Treasurer McGriff to purchase the UTV from Douglas Power Sports for a total amount of \$15,302.30/\$2,000.00 deposit and \$150.00 delivery fee. Yeas: 7 Nays: 0 Motion carried.

### **ATTORNEY'S INVOICE**

- Motion by Clerk Turner support from Trustee Dortman to approve

the attorney's invoice in the amount of \$1,201.25. Yeas: 7 Nays: 0  
Motion carried.

**No Public Comment**

**Tidbits**

Supervisor Manoleas wanted to thank the Board of Review for a very efficient job they performed.

**SECOND PUBLIC COMMENT**

- Motion by Supervisor Manoelas support from Trustee Neruda to adjourn meeting. Yeas: 7 Nays: 0 Motion carried

Meeting adjourned at 9:10 p.m.

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Respectfully submitted and  
prepared by Kathleen Turner, Clerk

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Approved by Ernie Manoleas  
Supervisor