

**Clyde Township Monthly Board Meeting
3350 Vincent Road
Clyde Township Hall
July 18, 2017**

Meeting called to order by Supervisor Manoleas at 7:00 p.m.

Pledge of Allegiance to the Flag

Roll Call: Bates, McGriff, Neruda, Turner, Voight, Manoleas, and Dortman absent.

Whitney Swanson and Dave Fiedler representatives from Chemical Bank were present to inform the Board about a new investment program that the bank offers on CDs. Q & A with the Township Board members. The Board asked for some kind of summary on this topic so they could study later.

Minutes from the Monthly Meeting of June 20, 2017

- ✓ Motion by Treasurer McGriff support from Supervisor Manoleas to approve minutes of June 20, 2017. Yeas: 6 Nays: 0 Motion carried.

Minutes from the Public Budget Hearing June 27, 2017

- ✓ Motion by Treasurer McGriff support from Trustee Voight to approve minutes of June 27, 2017. Yeas: 6 Nays: 0 Motion carried.

Minutes from Special Meeting of June 27, 2017

- ✓ Motion by Treasurer McGriff support from Supervisor Manoleas to approve minutes of June 27, 2017. Yeas: 6 Nays: 0 Motion carried.

Treasurer's Report

- ✓ Motion by Supervisor Manoleas support from Trustee Neruda to approve Treasurer's report presented and subject to audit. Yeas: 4 Nays: 2 Motion carried.

Monthly Bills Presented

- ✓ Motion by Treasurer McGriff support from Supervisor Manoleas to approve the list of bills-pay in reference to list of bills dated July 18, 2017 General/\$63,385.43 Water Department \$2,984.36 total of \$66,369.79 monthly payroll \$34,563.39 Yeas: 5 Nays: 1 Motion carried.

Agenda additions

- Motion by Clerk Turner support from Treasurer McGriff to add the topic of closing fiscal year 2016-2017 out to actual amounts under new business. Yeas: 6 Nays: 0 Motion carried.
- Motion by Clerk Turner support from Treasurer McGriff to add the topic of assessor's increase in wage according to contract on the agenda under new business. Yeas: 6 Nays: 0 Motion carried.
- Motion by Clerk Turner support from Supervisor Manoleas to add the topic of cremations/no show on the agenda under new business. Yeas: 6 Nays: 0 Motion carried.

Public Comment

Public Comment started at 7:31 p.m. Fred Wisson questions and concerns about park and a sidewalk topic.

Public Comment closed 7:34 p.m.

Reports

Report from Township Assessor-Sue Hansman/See attached report.

Report from Building Department-Rod Cowan/See attached report.

Report from the Ordinance Officer-Rod Cowan/See attached report.

Report from the Fire Department-Gary May/ See attached report.

Report from the Planning Commission-No meeting. No report.

Report from the Parks and Recreation Committee-Don Bates submitted report/He reported that the tiling work will begin on July 24, and 25. Kathie will be meeting the tile people out there. The people doing the tiling will open the fence. Also a roller and dirt will be needed to finish the job. Don also reported that four teams are interested in the ball fields next year and that Sherry was planning on calling the potty company and Kathie to call the trash company to have them move the potties and dumpster to the new cement pad. Discussion on this topic. Bill reported to the Board that the cement pad needs some work in order to have this usable for the potties and the dumpster. Parking bumper needs to be removed. Hard packed gravel is needed for the handicap

potty. Supervisor Manoleas stated that he will get together with Bill on this and check out the situation. Bill also reported that the hooks in the cement pad really can't be used because the potties have nothing to be hooked or secured. Supervisor Manoleas stated that between him and Bill it will be worked on.

Trustee Neruda mentioned that the tile company should not cut the fence. He would like a fence company to get out there and they cut the fence and then restore the fence after the tiling is finished. Discussion about getting a fence company out to Bill Bearss Park on this matter.

Report from the Cemetery Advisory Committee-Franz Neruda/The Chairperson Neruda suggested that the Ordinance #58 and the fee schedule be presented to the Township Board for their consideration. This topic is on this agenda for discussion later.

Hall Project Committee-Kathleen Turner/Information to report can be addressed under Old Business.

Correspondence

Clerk Turner and Supervisor Manoleas present various correspondence.

OLD BUSINESS:

TOWNSHIP HALL PROJECT

Supervisor Manoleas mentioned the letter that Trustee Dortman wrote to the attention of the Board members concerning this topic. The letter brought up some points of discussion. The topic of Jake Simpson's Park and the lead situation there. Clerk Turner had a map showing the hot spots and the fenced in area, and where the ponds are located along with the size of the asphalt pad. Discussion. Then Clerk Turner had another idea about utilizing the property south of the existing Hall for the New Hall. She had a drawing showing a driveway in and a driveway out. Also eliminate the tennis court and playground area to change over to a big parking lot. Discussion.

NEW BUSINESS:

WATER INCREASE FROM KIMBALL TOWNSHIP

Discussion on the increase amount. Supervisor Manoleas stated that the Township should wait on this topic. This increase will not affect the Township that much. Discussion about what happened last time concerning the raise, and the discussion that took place by the Board. It

was decided back then to raise the rates every other year. So do nothing this year and consider a raise next year. End of discussion everyone agreed upon this decision.

BURNING PERMIT ORDINANCE/NUMEROUS CALLS

Clerk Turner presented the Board with some factual information concerning this topic. The office staff spends a lot of time towards the end of any week to answer calls on people requesting burning permits. Discussion about how much time it takes from the office staff and if this process is really required. Discussion with Fire Chief Gary May, he stated that this topic generates a lot of unnecessary paperwork. It was stated to get the resident to obtain a burning permit at the beginning of the year and that would be it. They would not have to call every time to request a permit. They would be good for the whole year.

- Motion by Treasurer McGriff support from Supervisor Manoleas to send this topic about burning permits to the Planning Commission for their consideration to change the Ordinance stating that the resident does not need to call every week for a permit. Yeas: 6 Nays: 0 Motion carried.

WORK ORDERS FROM ST. CLAIR COUNTY ROAD COMMISSION

- Motion by Supervisor Manoleas support from Treasurer McGriff to approve the work order for Vincent Road in the amount of \$10,500.00 for culvert replacement. Yeas: 6 Nays: 0 Motion carried.

Discussion on the next work order. This work order is for ditching work, and replacing driveway culverts on Rabidue Road to help with a drainage problem over there.

Motion by Clerk Turner support from _____ to approve the work order for the ditching and culvert replacement on Rabidue Road in the amount \$5,500.00. Yeas: Nays: Motion denied lack of support.

Discussion about having the property owners pay for the culverts. Clerk Turner was requested to get an adjusted work order showing this change.

LOCAL ROAD FUNDING 2018

Clerk Turner informed the Board of a couple of options she had discussed with County Road Commission foremen Todd Burch. First

option would be for a total of \$50,000.00 for ditching in the Ponderosa subdivision. Second option would be for a total of \$100,000.00 for Rabidue Road to do reconstruction for ½ mile. Supervisor Manoleas stated that he would like some numbers on these options. Discussion. It was decided to think on this topic and put it on next month's agenda.

HEALTH INSURANCE RATES

It was asked if this information was for informational purposes. Clerk Turner stated sure, she just wanted the Board to know that the premium will be going up per employee when the policy is renewed the first of September. She stated that other options were investigated and premium costs were listed for the Board to consider.

RESOLUTION 17-9 (NEW ELECTION MACHINES SERVICE AGREEMENT)

- Motion by Trustee Voight support from Treasurer McGriff to approve that Clerk Turner be the authorized person to sign the service agreement for the new election equipment. Yeas: 6 Nays: 0 Motion carried.

RESOLUTION 17-9

- Motion by Treasurer McGriff support from Supervisor Manoleas to approve Resolution 17-9.

Roll Call Vote: Bates/yes, Voight/yes, Neruda/yes, Turner/yes, Manoleas/yes, McGriff/yes. Motion carried.

PORT HURON PARKS AND RECREATION SUBSIDY PAYMENT \$3,757.00

Discussion.

- Motion by Treasurer McGriff support from Supervisor Manoleas to approve the subsidy payment of \$3,757.00 to the City of Port Huron for the Parks and Recreation subsidy payment. Yeas: 6 Nays: 0 Motion carried.

FIRE CATT INVOICE \$1,454.00

- Motion by Supervisor Manoleas support from Treasurer McGriff to

approve payment of \$1,454.00 to Fire Catt for hose testing. Yeas:
6 Nays: 0 Motion carried.

REVISED CEMETERY FEE SCHEDULE

Discussion on the monument cremations topic.

- Motion by Treasurer McGriff support from Trustee Neruda to approve revised cemetery fee schedule as presented. Yeas: 6 Nays: 0 Motion carried.

ORDINANCE #58 REVISION CEMETERY

It was suggested that the Board have more time to look this over. Will address at next meeting.

DPW UNION CONTRACT

Information was received by the Board, night of the meeting. Supervisor Manoleas reported to the Board that he received the changes to the contract yesterday. He explained the crossed off information has been eliminated and the underline verbiage will be added to the contract. The Board agreed to take more time to consider this changes.

- Motion by Clerk Turner support from Treasurer McGriff to have a Special Meeting on July 26, 2017 at 9:30 a.m. to discuss this topic. Yeas: 6 Nays: 0 Motion carried.

It was further discussed that the work order that needed changing can be addressed at this Special Meeting. Clerk Turner so noted this request.

NO SHOW FOR CREMATION BURIAL

Clerk Turner reported that the Sexton was at the cemetery ready to perform the opening and closing of a cremation service. No one showed up. Extra work had to be done on this because of the probing of the area to make sure there was room for this cremation. Discussion about how to handle this. It was decided to send an invoice for the charge of \$300.00 for the charge of the opening and closing of a cremation burial. It was also noted that the letter should say if they disagree to respond within 10 days. Also send be certified mail.

ADJUST TO ACTUAL AMOUNTS FOR THE BUDGET FISCAL YEAR OF 2016-2017

- Motion by Clerk Turner support from Treasurer McGriff to close out fiscal year 2016-2017 to actual amounts. Yeas: 6 Nays: 0 Motion carried.

ADJUSTMENT TO ASSESSOR'S WAGE

- Motion by Treasurer McGriff support from Supervisor Manoleas to approve salary increase of the assessor to 41, 180.00 adjust the budget, as well. Yeas: 6 Nays: 0 Motion carried.

Tidbits

SECOND PUBLIC COMMENT

- Motion by Supervisor Manoleas support from Treasurer McGriff to adjourn meeting. Yeas: 6 Nays: 0 Motion carried

Meeting adjourned at 9:42 p.m.

Respectfully submitted and
prepared by Kathleen Turner, Clerk

Approved by Ernie Manoleas
Supervisor