

**Clyde Township Monthly Board Meeting  
3350 Vincent Road  
Clyde Township Hall  
September 19, 2017**

Meeting called to order by Supervisor Manoleas at 7:00 p.m.

Pledge of Allegiance to the Flag

Roll Call: Neruda, Dortman, Turner, Manoleas, Voight, McGriff and Bates.

**Minutes from the Monthly Meeting of August 15, 2017**

- ✓ Motion by Treasurer McGriff support from Trustee Neruda to approve minutes of August 15, 2017. Yeas: 7 Nays: 0 Motion carried.

**Minute from the Special Meeting of August 29, 2017**

- ✓ Motion by Treasurer McGriff support from Trustee Dortman to approve minutes of special meeting on August 29, 2017 with changes. Yeas: Nays: Motion carried.

**Treasurer's Report**

- ✓ Motion by Trustee Voight support from Trustee Neruda to approve Treasurer's report presented and subject to audit. Yeas: 7 Nays: 0 Motion carried.

Discussion about Chemical Bank is closing in Wadhams. The Township will have to do banking business 4 miles away at the Chemical Bank on 32<sup>nd</sup> Street. The bank in Wadhams will close on December 15, 2017.

Clerk Turner asked about the water replacement dollar amount on the Treasurer's report. She stated that she recalls the Township would add \$10,000.00 a year to this amount.

**Monthly Bills Presented**

- ✓ Motion by Treasurer McGriff support from Supervisor Manoleas to approve the list of bills-pay in reference to list of bills dated September 19, 2017 General/\$51,403.69 Water Department \$2,567.01 total of \$53,970.70 monthly payroll \$38,241.08 Yeas: 7 Nays: 0 Motion carried.

**Agenda additions**

- Motion by Clerk Turner support from Treasurer McGriff to add the

- topic of the charitable form, Resolution 17-12 for the Fire Department under new business. Yeas: 7 Nays: 0 Motion carried.
- Motion by Clerk Turner support from Treasurer McGriff to add the topic of 2 applications for firefighter's position on to the agenda under new business. Yeas: 7 Nays: 0 Motion carried.
  - Motion by Supervisor Manoleas support from Trustee Neruda to add the topic of tilling, and prepping for seed at Bill Bearss Park after the tilling project. . Yeas: 7 Nays: 0 Motion carried.

### **Public Comment**

Public Comment started at 7:14 p.m. Karen Whitcan wanted to explain to Trustee Don Bates about her topic on the Maitland Road along with history and the funds the Township used. Work was done in the year 2008. She has asked since 2008 that the Township Board arrange to do a little bit at a time to finish what the Township has started years ago. She requested that the Township use this match money to complete this. Chuck Raski topic of expenses on the cost and payments made to Don's Tree Service. His concerns that every so often do bids to see if Don's Tree Service is reasonable. Public Comment closed 7:24 p.m.

### **Reports**

**Report from Township Assessor**-Sue Hansman/

**Report from Building Department**-Rod Cowan/One single family residence, one storage building, one home renovation, one deck, five certificate of occupancies.

**Report from the Ordinance Officer**-Rod Cowan/See attached report.

**Report from the Fire Department**-Gary May/nine medical, one fire alarm cancelled, one mutual aid Kenockee for structure fire, one mutual aid to Kimball for structure fire, one odor investigation, unfounded.

General maintenance on trucks is in progress. Need new batteries on 42 Water Tender. Fire Department had personnel and a truck over at the Ox Roast. Computer in office has been replaced runs much faster now. The 501-C paperwork is almost complete. Pump tests completed all passed. New applicants for firefighter position – Jeff Maxon and Jeff Sanders, both background checks done.

**Report from the Planning Commission**-Report submitted by Wendy Smith, read by Clerk Turner/Agenda addition, Planning Commission members received 4 letters from individuals interested in becoming members of the Planning Commission. The PC had the pleasure of

meeting Frank Hamilton and Jessica Smith whom attended the September meeting. Unfinished business – Wendy emailed Kim Harmer at the request of PC members to get a quote for completing the master plan updates that are required. PC will forward this information to the board when it is received. Wind Turbine/Solar Farm ordinances – Jerry Ticknor and Mike McGriff got together to work on a draft moratorium. The purpose of the moratorium is to give the PC members time to develop and approve a comprehensive ordinance for both uses. This draft will be completed by the October meeting.

**Report from the Parks and Recreation Committee-** Don Bates reported that about the Bill Bearss Park will be completed in two weeks. The pickle ball court will be getting some brooms and other accessories in the spring. Chairperson Kathie Toth reported that she looked into some senior equipment stations which can withstand the winters here and have them placed near the pickle ball court area.

**Report from the Cemetery Advisory Committee-**Franz Neruda/Worked on Ordinance #58. Also addressed a different monument request. Decided to ask the Board for an adjustment to the contracted services budget. Chairperson Neruda discussed the possibility of getting a columbium for Kinney Cemetery over in the back in the new section. He will have more information at the next meeting.

**Hall Committee-**Kathleen Turner/It was decided to give report during the Township Hall Project under Old Business.

### **Correspondence**

Clerk Turner and Supervisor Manoleas present various correspondence. Port Huron is having a change in their Master Plan, Supervisor Manoleas reported.

### **OLD BUSINESS:**

#### **TOWNSHIP HALL PROJECT**

Clerk Turner reported to the Board what the committee decided. Report attached to these minutes.

#### **ORDINANCE #58 REVISION (CEMETERY)**

- Motion by Supervisor Manoleas support from Trustee Neruda to accept Ordinance #58-17 as presented. Yeas: 7 Nays: 0 Motion carried.

**HIRING PROCEDURE FIREFIGHTERS**

This topic will be on next month's meeting. Paperwork with revisions will be distributed to board members.

**NEW BUSINESS:**

**BURNING ORDINANCE 65-A**

- Motion by Supervisor Manoleas support from Treasurer McGriff to adopt Ordinance #65-A as presented with revision as discussed. Yeas: 7 Nays: 0 Motion carried.

Next month put on the agenda the new burning permit application for approval.

**RESOLUTION 17-10 ROAD COMMISSION LOCAL ROAD FUNDING PROGRAM**

Need to get a price for the second stage of this project. Schedule a special meeting for this topic. Clerk Turner will get numbers from Bill Hazelton of St. Clair County Road Commission.

**RESOLUTION 17-11 LIST OF DEPOSITORIES**

This topic will be added to next month's agenda.

**APPOINTEES TO BOARDS AND COMMITTEES**

Supervisor Manoleas stated that the appointees tonight will only be for the Planning Commission.

- Motion by Supervisor Manoleas support from Clerk Turner to nominate Frank Hamilton for a three year term on the Planning Commission. Yeas: 7 Nays: 0 Motion carried.
- Motion by Supervisor Manoleas support from Trustee Neruda to nominate Jessica Smith for a one year term on the Planning Commission. Yeas: 7 Nays: 0 Motion carried.
- Motion by Supervisor Manoleas support from Treasurer McGriff to nominate Dona Leigh Grimes for a one year term on the Planning Commission. Yeas: 7 Nays: 0 Motion carried.

She goes by Leigh. Discussion about getting paperwork to these new members.

**PAR PLAN GRANT PROGRAM**

Clerk Turner mentioned that the Township received the paperwork for this program. She explained that this happens annually. She suggested

that maybe the Parks and Rec Committee could use this, or maybe the front door issue could be paid through this grant program. Discussion.

### **FRONT DOOR BIDS**

Discussion. Trustee Neruda will get more information on this topic. It was determined that the new door should have a handicap button and a mail slot. This topic will be on next month's agenda.

### **OLD WATER DEPARTMENT ADJUSTMENTS**

Clerk Turner presented a list from the Water Department of outstanding accounts, of water customers that owe the Township and the Township owes them money. It was determined that the prior secretary failed to monitor these accounts properly. Stacey asked the auditors, if the Township could basically write off these accounts because they are old, some many years old, people have moved etc. The auditors told Stacey that this would have to be a Board decision. Discussion on this topic. It was discussed that the ordinance should be changed to go after the land lords. It was agreed that the Township needs to contact the attorney to find out how to handle this, and what can the township legally do. Supervisor Manoleas will discuss this issue with Fletcher. This topic will be on next month's agenda.

### **BUDGET ADJUSTMENT (CEMETERY)**

- Motion by Supervisor Manoleas support from Treasurer McGriff to approve the budget adjustment as presented 101/276/808.000 to \$8,000 take \$3,500.00 from General Fund. Yeas: 7 Nays: 0 Motion carried.

### **ADDITIONS TO THE AGENDA**

#### **CHARITABLE FORM/FIRE DEPARTMENT/RESOLUTION 17-12**

- Motion by Treasurer McGriff support Trustee Neruda to approve Resolution 17-12 for the charitable form for the Fire Department (501-C).

Roll Call Vote: Voight/yes, Dortman/yes, Bates/yes, Manoleas/yes, Turner/yes, McGriff/yes, and Neruda/yes. Motion carried.

### **FIREFIGHTERS APPLICATIONS**

Trustee Dortman reported to the Board that Jeff Sanders was on the department prior. He is fully trained. Discussion.

- Motion by Supervisor Manoleas support from Treasurer McGriff to hire Jeff Sanders as a firefighter on the Clyde Fire Department pending approval of physical and drug test. Yeas: 7 Nays: 0

Motion carried.

Discussion on Jeffrey Maxon, he too has been a firefighter on the department. He will need CPR classes, and the officers of the department recommend that he be hired.

- Motion by Supervisor Manoleas support from Treasurer McGriff to approve the recommendation of Jeffrey Maxon as a firefighter on the Clyde Fire Department pending approval of physical and drug test. Yeas: 7 Nays: 0 Motion carried.

**BILL BEARSS PARK, TILLING PROJECT**

Trustee Neruda reported to the Board that an estimate has been received to tilling and knock down the dirt and leveling at Bill Bearss Park after the tiling project. He reported the cost for this would be \$1,500.00 and the work would be started at the ball diamond first. The people that use the ball diamond would like to use it again before the year is over.

- Motion by Supervisor Manoleas support from Treasurer McGriff to approve John Pagel estimate of \$1,500.00 to till and level dirt from tiling project at Bill Bearss Park, starting with the ball fields. Yeas: 7 Nays: 0 Motion carried.

**Tidbits**/None

**SECOND PUBLIC COMMENT**

- Motion by Treasurer McGriff support from Supervisor Manoleas to adjourn meeting. Yeas: 7 Nays: 0 Motion carried

Meeting adjourned at 8:10 p.m.

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Respectfully submitted and  
prepared by Kathleen Turner, Clerk

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Approved by Ernie Manoleas  
Supervisor