

**Clyde Township Monthly Board Meeting  
4535 Brott Road, Ruby  
Clyde Township Hall  
November 20, 2018**

Meeting called to order by Supervisor Manoleas at 7:00 p.m.

Pledge of Allegiance to the Flag

Roll Call: Turner, Dortman, Voight, McGriff, Neruda, Manoleas, and Bates.

Presentation from Jay St. James. A packet of information was given to each Board member for their consideration. Discussion on the different services Hi-Tech can offer the Township. A business card was included if any member had questions. Discussion.

Jack Hermes was recognized and had the floor. He spoke about the colors that he choose for the newly renovated hall. These colors are warm and rich throughout the whole building. Also it would be a restful place to work in and have residents come to the hall. He stated that the colors of white and chrome are very cold. These colors plus the chrome hardware for the doors would be in conflict with one another. The use of these colors that Jack has submitted are warm and comfortable, by using these colors it would not be like another business building. Helen Hermes commented that this project was hard enough to get off the ground, plus she attended a Construction Meeting and the builder made a call and that nothing had been ordered yet. Her statement was to give the community the best possible building.

**Minutes from Monthly Board Meeting of October 16, 2018**

- Motion by Treasurer McGriff support from Supervisor Manoleas to approve minutes of October 16, 2018. Yeas: 7 Nays: 0 Motion carried.

**Treasurer's Report**

- ✓ Motion by Trustee Dortman support from Trustee Neruda to approve Treasurer's report presented and subject to audit with correction. Yeas: 7 Nays: 0 Motion carried.

**Monthly Bills Presented**

- ✓ Motion by Treasurer McGriff support from Supervisor Manoleas to approve the list of bills-pay in reference to list of bills dated November 20, 2018. General/\$25,923.17 Water Department \$52,491.42 total of \$78,414.59 Monthly payroll \$42,839.61.

Yeas: 7 Nays: 0 Motion carried.

**Agenda additions-**

- Motion by Supervisor Manoleas support from Trustee Dortman to add a legal issue to the agenda under New Business. Yeas: 7 Nays: 0 Motion carried.

**Public Comment-**None

**Reports**

**Report from Building Department-**Rod Cowan/One new residence, two storage buildings, one storage building addition, one roof replacement and five certificates of Occupancies.

Discussion about the home on Wildcat Road. Supervisor Manoleas reported to the Board that he did speak to the attorney on this matter. Estate is still open on this matter, and the attorney is working on it. Rod needs a regular address, not a P. O. Box number. Supervisor Manoleas stated that he would forward that on to him.

**Report from the Ordinance Officer-**Rod Cowan/See attached report.

**Report from the Fire Department-**Gary May/Three medical emergencies, three PI accidents, three burning complaints, one severe weather warning and one false alarm. Work continues on solving the siren issue. Fire Department met with Emergency Management regarding a large scale hostile event. Also the department will be training with the Sheriff Department and Kenockee Township for active shooter training in December.

**Report from the Planning Commission-**Mike McGriff/It was announced that Chairperson Frank Hamilton passed on October 6, 2018. Discussion on the wind and solar ordinance residential and commercial update.

**Report from the Cemetery Advisory Committee-**Franz Neruda/Did not get much accomplished at the meeting. Chairperson Neruda reported to the Township Board that they would have the Cemetery Ordinance ready for their consideration. Discussion about changing the time frame on when funeral directors need to notify the Township for funerals to be done on the weekend. Consider a longer period of time like 72 hours.

**Report from the Parks and Recreation Committee-**submitted by Sherry Beiser Walter/read by Clerk Turner-The committee is working on the following project for spring: paint the buildings at Bill Bearss Park,

gravel for the driveway at Bill Bearss Park play scape for younger children next to the township and a small pavilion at Jake's Park. Also the Committee has been working with Trustee Dortman on grant opportunities. Committee is still short on members. A request that the DPW take down nets.

It was mentioned that Board Rep Don Bates submit a letter to resign. That way the alternative can step in to be the Board Rep.

- Motion by Supervisor Manoleas support from Trustee Voight to accept the resignation of Trustee Bates and appoint alternate Treasurer McGriff to the position of Board Rep on the Parks and Rec Committee. Yeas: 7 Nays: 0 Motion carried.
- Motion by Supervisor Manoleas support from Trustee Neruda to appoint Trustee Dortman to the alternate Board Rep on the Parks and Rec Committee. Yeas: 7 Nays: 0 Motion carried.

### **Correspondence**

Supervisor Manoleas and Clerk Turner presented various correspondence.

Dave Struck notified the Township about the Rails to Trails and some abandon railroad property. Kathie Toth formally resigned from the Parks and Recreation Committee.

Also discussion about the hours that the sand pit is operating. Complaints about trucks leaving early and the mess on the road. Supervisor Manoleas stated that he would call Mid-Michigan and talk with them.

### **OLD BUSINESS:**

### **TOWNSHIP HALL PROJECT REPORT**

- Construction Committee reported that the work on the Hall is coming along. Dry wall is in and being put up. Again discussion about the bisque colored toilets in the public bathrooms. To upgrade to a different color would cost around \$454.00. Discussed Jack Hermes recommendations of not having the chrome doorknobs and hardware throughout the building. He stated it would be cold. He suggested brass colored hardware. Discussion. It was told to the Township from the contractor that this hardware was ordered back in the month of August. In order to change over the color, the hardware would have to be returned

and then a re-stocking fee. When all is said and done it would cost the Township an extra \$4,000.00.

- Motion by Supervisor Manoleas support from Trustee Voight to upgrade to the bisque colored toilets not to go over \$500.00. Yeas: 4 Nays: 3 Motion carried.
- Motion by Treasurer McGriff support Trustee Voight to stick with the original order of the brushed chrome hardware. Yeas: 6 Nays: 1 Motion carried.

### **STOCKS CREEK DRAIN INVOICE**

- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to approve the payment of the Stocks Creek drain at large in the amount of \$6,491.00. Yeas: 7 Nays: 0

### **BUDGET ADJUSTMENTS**

- Motion by Clerk Turner support from Treasurer McGriff to adjust budget 101/445/801.000 drains to \$6,491.90 take \$1,491.90 from General Fund. Yeas: 7 Nays: 0 Motion carried.

### **PONDEROSA**

Discussion. Supervisor Manoleas will talk with the County Road foreman, Todd Burch to get the final figures. Discussed about getting together with the attorney to have some kind of letter composed for an agreement with the property owner and the payment of the culvert replacement project.

### **MACK ENGINE**

Trustee Dortman reported to the Board that the Fire Department received a bid for \$5,500.00. The Department was asking \$15,000.00 for the Mack Engine Truck. Discussion. The Board decided to decline the offer. It was stated that maybe the Department should counter offer \$10,000.00.

- Motion by Supervisor Manoleas support from Treasurer McGriff to contact the person that sent the bid and counter offer \$10,000.00 to them. Yeas: 7 Nays: 0 Motion carried.

### **DELINQUENT WATER SPECIAL ASSESSMENTS AND WATER UTILITY BILLS ADD TO THE WINTER TAX BILL 2018**

- Motion by Supervisor Manoleas support from Trustee Neruda to approve the delinquent water utility bills to be added to the 2018 winter tax roll in the amount of \$14,469.76. Yeas: 7 Nays: 0 Motion carried.
- Motion by Supervisor Manoleas support from Trustee Neruda to approve the delinquent special assessment water bills to be added to the 2018 winter tax roll in the amount of \$5,136.93. Yeas: 7 Nays: 0 Motion carried.

### **CONTRACT WITH HI-TECH**

Discussion. The Board received a packet from Jay St. James from Hi-Tech. The paperwork included some suggestions and invoices on buying blocks of time and the expense of moving back to the renovated Hall. Supervisor Manoleas stated that it would make sense if the Township would purchase a block of time. He requested the Board member to look over this information and that this topic will be on next month's agenda.

### **CHMP CONTRACT**

It was discussed that in the contract it stated that mileage would be charged after 20 visits. It was determined to ask Greg Mason about the 20 visit mileage topic.

### **AUDIT**

Discussion about the audit. The Board was satisfied with the report.

- Motion by Treasurer McGriff support from Supervisor Manoleas to approve payment to King and King in the amount of \$5,975.00 as stated on the invoice. Yeas: 7 Nays: 0 Motion carried.

### **CHECK READER**

Discussion. Clerk Turner stated that the Township had a check reader before. Discussed the cost per month (\$55.00). Would it be worth it? Supervisor Manoleas mentioned to the Board to bring the pros and cons on this topic for next month.

### **CREDIT CARD DEVICE**

It was reported to the Board that the bank is still in the process of updating this device.

### **KENOCKEE TOWNSHIP ADOPTED MASTER PLAN**

Clerk Turner reported to the Board members that she has the adopted Master Plan of Kenockee Township if anyone was interested in looking at it. This is a common practice of Townships to share their adopted Master Plan.

### **MARIJUANA TOPIC**

Discussion. It was mentioned that no marijuana no business in the Township of Clyde. Put this topic on next month's agenda and send it along to the Planning Commission for their consideration. Also discussion on the moratorium that the Township had before. Township to opt out until more information is collected and researched. Clerk Turner stated that she will type up the sample resolution with the proper information in it.

### **KCI QUOTE**

- Motion by Treasurer McGriff support from Supervisor Manoleas to approve the assessment quote from KCI in the amount of \$1,098.85. Yeas: 7 Nays: 0 Motion carried.

### **B S & A ANNUAL SUPPORT INVOICE**

- Motion by Treasurer McGriff support from Trustee Dortman to approve the B S & A invoice for annual support in the amount of \$4,419.00. Yeas: 7 Nays: 0 Motion carried.

### **DEQ PUBLIC SUPPLY ANNUAL FEE**

- Motion Supervisor Manoleas support from Trustee Voight to approve the annual fee payment of \$1,338.05 to DEQ. Yeas: 7 Nays: 0 Motion carried.

Supervisor Manoleas stated the reason for the added agenda item and the Closed Session is to discuss and let the Board be aware of some problems that came across his desk, which could potential become a legal issue.

- Motion by Supervisor Manoleas support from Treasurer McGriff to go into Closed Session. Yeas: 7 Nays: 0 Motion carried.

CLOSED SESSION AT 9:37 P.M.

- Motion by Supervisor Manoleas support from Trustee Neruda to go back into Open Meeting. Yeas: 7 Nays: 0 Motion carried.

Tidbits/Discussion on the possibility of a Newsletter going out soon.

SECOND PUBLIC COMMENT

- Motion by Supervisor Manoleas support from Trustee Neruda to adjourn meeting. Yeas: 7 Nays: 0 Motion carried

Meeting adjourned at 9:55 p.m.

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Respectfully submitted and  
prepared by Kathleen Turner, Clerk

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Approved by Ernie Manoleas  
Supervisor