

**Clyde Township Monthly Board Meeting  
3350 Vincent Road  
Clyde Township Hall  
November 21, 2017**

Meeting called to order by Supervisor Manoleas at 7:00 p.m.

Pledge of Allegiance to the Flag

Roll Call: Neruda, Manoleas, McGriff, Turner, Voight, and Bates.  
Dortman absent.

**Minutes from the Monthly Meeting of October 17, 2017**

- Motion by Treasurer McGriff support from Trustee Neruda to approve minutes of October 17, 2017. Yeas: 6 Nays: 0 Motion carried.

**Treasurer's Report**

- ✓ Motion by Supervisor Manoleas support from Trustse Neruda to approve Treasurer's report presented and subject to audit. Yeas: 6 Nays: 0 Motion carried.

**Monthly Bills Presented**

- ✓ Motion by Treasurer McGriff support from Supervisor Manoleas to approve the list of bills-pay in reference to list of bills dated November 21, 2017 General/\$45,601.17 Water Department \$56,696.43 total of \$102,297.60 monthly payroll \$37,421.10 Yeas: 6 Nays: 0 Motion carried.

**Agenda additions**

**Public Comment**

Public Comment started at 7:29 p.m. Supervisor Manoleas wanted to thank Chuck Raski, Fred Wisson, Trustee Neruda for joining him up at Bill Bearss Park to spread grass seed to finish up the tiling project. Public Comments ended at 7:33 p.m.

**Reports**

**Report from Building Department**-Rod Cowan/One storage bulding, and one agricultural building.

**Report from the Ordinance Officer**-Rod Cowan/See attached report.

**Report from the Fire Department**-Gary May/Nine medical

emergencies, one mutual aid/Grant Township-structure fire, one mutual aid Ft. Gratiot-chimney fire, one stand by Kenockee Township-structure fire, one smoke investigation, one medical alarm cancelled, one power line pole fire, one fire alarm activation nothing found, and one mutual aid Kenockee-personal injury accident.

**Report from the Planning Commission**-Mike McGriff/Water Ordinance and the direction to take this topic. After discussion on this matter it was determined to send Ordinance #51 to the attorney to consolidate addendums and add the verbiage of adding delinquent water bills to landlords of renters that do not pay the water bill. Also Treasurer McGriff reported that the Planning Commission sub-committee is still working on the Wind and Solar Ordinance.

- ✓ Motion by Trustee Voight support from Treasurer McGriff to send Ordinance #51 with addendums to get an estimate from the attorney to consolidate and rewrite this ordinance for the total cost not to exceed the amount of \$2,500.00 Yeas: 6 Nays: 0 Motion carried.

**Report from the Cemetery Advisory Committee**-Franz Neruda/See attached report.

**Report from the Parks and Recreation Committee**-Kathie Toth wanted to thank Trustee Neruda for getting involved in the tiling, seeding project at the Bill Bearss Park. She also reported that the Committee is working on getting a Facebook page for the Township's Parks and Rec. Need trash cans at Jake's park, for next year. Discussion about a grant, Trustee Dortman will do.

### **Correspondence**

Supervisor Manoleas reported to the Board that the Board of Review will be meeting on December 12, 2017 at 1 p.m. at the Township Hall.

Clerk Turner presented various correspondence.

### **OLD BUSINESS:**

### **TOWNSHIP HALL PROJECT**

The Hall Committee met and discussed cutting back more on construction materials and utilizing other less expensive plans. This meeting was with Greg Mason, architect and the contractor Mr. Cedroni. The Committee has decided that when the plans have been revised and the contractor can give the Township a cost that is around \$800,000.00 it is recommended to the Township Board that this project continue

forward. It is not fair to the architect, contractor, sub-contractor, employees, elected officials and the residents to keep this project on a holding pattern.

### **FRONT DOOR BIDS**

Received three bids, Trustee Neruda reported to the Board that he received complaints about the door. The Township needs to change the door now. It was discussed that the door can be reused if the Township decided to renovate the hall.

- ✓ Motion by Treasurer McGriff support from Trustee Neruda to approve the bid from Port Huron Glass in the amount of \$5,500.00 for a new front door with an ADA button to the Township Building. Yeas: 6 Nays: 0 Motion carried.

It was requested that Clerk Turner to contact the electrician to hook up the ADA button with the door.

### **OLD INACTIVE WATER ACCOUNTS**

Supervisor Manoleas reassured the Board that with the BS & A software this would not happen again. Discussion about sending the amount owed to water customers (a credit) to the State of Michigan. Clerk Turner stated how this cannot be done, when a check was not issued in the first place. Discussion on this issue.

- ✓ Motion by Clerk Turner support from Treasurer McGriff to waive the whole list of inactive water accounts and rescind prior motion made at the October 17, 2017 Board meeting regarding the same. Yeas: 6 Nays: 0 Motion carried.

This motion will clear the books in the Water Department of these inactive accounts on final reads that were not properly handled.

### **HALL USE (4-H)**

Clerk Turner reported to the Board that she had a discussion with the leader of the 4-H club and they could not change the day when they meet. So it was a mutual agreement that using the Hall for the 4-H meetings would not work out.

### **ORDINANCE #58-17 CONCERNING THE FOUNDATION DEADLINE (REVISION)**

The Cemetery Advisory Committee discovered another addition needed to

Ordinance #58-17. Discussion.

- ✓ Motion by Trustee Neruda support from Treasurer McGriff to approve the most recent revision to Ordinance #58-17. Yeas: 6 Nays: 0 Motion carried.

### **COLUMBARIUM**

- ✓ Motion by Trustee Neruda support from Treasurer McGriff to approve the purchase of a columbarium from Jones Monument in the amount of \$21,000.00 with a down payment of \$10,500.00 upon signature of contract. Yeas: 6 Nays: 0 Motion carried.

It was discussed that a budget adjustment will be needed in capital outlay in the cemetery budget for this expenditure.

### **NEW BUSINESS**

#### **LEHN KING CONTRACT**

- ✓ Motion by Treasurer McGriff support from Clerk Turner to approve the contract with Lehn King for the next three years to be the Township's auditor. Yeas: 6 Nays: 0 Motion carried.

#### **TRI-HOSPITAL CONTRACT**

- ✓ Motion by Treasurer McGriff support from Supervisor Manoleas to approve and sign the Tri-Hospital contract which will be door until October, 2018. Yeas: 6 Nays: 0 Motion carried.

Supervisor Manoleas contacted the Township attorney on this matter, also received letter from Trustee Dortman concerning this topic.

#### **NEW HIRE/FIRE DEPARTMENT**

- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to approve the hiring of Jacob Morrison as a new firefighter. Yeas: 6 Nays: 0 Motion carried.

#### **KCI INVOICE**

- ✓ Motion by Treasurer McGriff support from Supervisor Manoleas to approve the invoice from KCI to mail out the winter tax bills in the amount of \$1,454.35. Yeas: 6 Nays: 0 Motion carried.

#### **INFORMATION FROM TAC**

Clerk Turner informed the Board that this information is just FYI. No action required at this time.

### **COUNTY ROAD COMMISSION**

Clerk Turner reported to the Board that the Local Road Funding request was approved by the Road Commission. Work order has been sent for a signature.

### **FIRE APPARATUS INVOICE**

- ✓ Motion by Treasurer McGriff support from Trustee Voight to approve an invoice from Fire Apparatus in the amount of \$1,027.11. Yeas: 6 Nays: 0 Motion carried.

### **GENERAL MANAGER**

Trustee Neruda brought this topic to the table for discussion with the Board members. It was recommended that Stacey Smith be the person for this job. He believed that if this title was given to her that she should receive extra compensation for this and also contact the Union about this issue. Clerk Turner suggested that the position should be labeled Office Coordinator. Discussion. It was decided that the Board members bring a list of expectations or job description for this title. Clerk Turner reported that she will supply the members of Stacey's job description for her position as Secretary III. This topic will be on next month's agenda.

### **BUDGET ADJUSTMENT**

- ✓ Motion by Treasurer McGriff support from Supervisor Manoleas to amend budget 101/276/808.000 contracted services to \$8,500.00 take \$500.00 from General Fund. Yeas: 6 Nays: 0 Motion carried.

### **DELINQUENT TAX AND WATER BILLS LIST TO BE ADDED TO WINTER TAXES**

- ✓ Motion by Treasurer McGriff support from Trustee Neruda to approve the list as presented to add delinquent tax and water bills to the winter taxes. Yeas: 6 Nays: 0 Motion carried.

### **MASTER PLAN UPDATE RESOLUTION 17-15**

- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to approve Resolution 17-15 support and concurrent for the re-adoption of the Clyde Township comprehensive master plan

(2004).

Roll Call Vote: Manoleas/yes, McGriff/yes, Bates/yes, Neruda/yes, Voight/yes, and Turner/yes. Motion carried.

**TIDBITS**

December 20, 2017 Ordinance #71 will be in effect.

Appointees will be on next month's agenda. List provided this meeting.

Kenockee Township Master Plan available in Clyde Township office.

**SECOND PUBLIC COMMENT**

Christmas lights on Timberline.

- ✓ Motion by Trustee Neruda support from Treasurer McGriff to adjourn meeting. Yeas: 6 Nays: 0 Motion carried.

Meeting adjourned at 9:35 p.m.

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Respectfully submitted and  
Prepared by Kathleen Turner

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Approved by Ernie  
Manoleas, Supervisor