

**Clyde Township Monthly Board Meeting
3350 Vincent Road
Clyde Township Hall
January 17, 2017**

Meeting called to order by Supervisor Manoleas at 7:00 p.m.

Pledge of Allegiance to the Flag

Roll Call: Turner, Voight, McGriff, Neruda, Manoleas, Bates, and Dortman.

Minutes from the Monthly Meeting of December 20, 2016

- ✓ Motion by Treasurer McGriff support from Trustee Dortman to approve minutes of December 20, 2016. Yeas: 7 Nays: 0 Motion carried.

Treasurer's Report

- ✓ Motion by Trustee Dortman support from Trustee Neruda to approve Treasurer's report presented and subject to audit. Yeas: 7 Nays: 0 Motion carried.

Monthly Bills Presented

- ✓ Motion by Treasurer McGriff support from Trustee Dortman to approve the list of bills-pay in reference to list of bills dated December 20, 2016 General/\$11,425.05 Water Department \$234.99 total of \$11,660.04 monthly payroll 32,991.71. Yeas: 7 Nays: 0 Motion carried.

Agenda additions

- Motion by Supervisor Manoleas support from Treasurer McGriff to approve the addition of MS4 permit information at the end of New Business. Yeas: 7 Nays: 0 Motion carried.

Public Comment

Public Comment started at 7:06 p.m. No public comments. Public Comment closed 7:06 p.m.

Reports

Report from Township Assessor-Sue Hansman/See attached.

Report from Building Department-Rod Cowan/Two new residences one house alteration, one storage building, one certificate of occupancy.

Report from the Ordinance Officer-Rod Cowan/See attached report.

Report from the Fire Department-Gary May/ Seven medical emergencies, two reported runs for wires down, one false alarm, one PI accident/unfounded, one mutual aid/Grant Township, house fire, one tree in roadway and one illegal burn.

The jaws unit has been repaired and returned to the Fire Department. No charge. One firefighter will be attending a Fire Ground Safety Officer Class in Burtchville during the month of February.

Report from the Planning Commission-Report submitted by Wendy Smith, read by Clerk Turner/Election of Officers/Wendy Smith, Chairperson, Kathy Marsh Vice Chair, Maurie Beauvais, Secretary, Maurie also Bd rep on the ZBA.

WSARG Kathy Marsh working on the yearly report. On the topic of Home based businesses the Commission members were asked to bring back a list of items they would like to see included in one combined with Home Occupations. Wind turbine/Jerry Ticknor stated that there are many articles out there. Jerry passed out survey to gather information from the PC members. Creating an ordinance for Solar Farms seemed to be a more urgent matter than wind turbines at this time. Unfinished Business/Master Plan received several proposals, Kathy to update PC members at February meeting with results. Serenity Senior Living motion was made. Due to lack of requested legal direction, the Planning Commission was unable to make a decision regarding the Special Condition Use Application and is returning it to the Township Board for their consideration. Note: A Special Meeting for the Planning Commission was scheduled for January 10, 2017 to address the special use application from Serenity Senior Living. A copy of the confidential letter from the Township attorney will be in everyone's mailbox to read prior to the meeting.

Report from the Parks and Recreation Committee-No report due to no meeting for the month of January.

Report from the Cemetery Advisory Committee-Franz Neruda/The Committee has recommended to the Township Board the need to start the process to hire a part-time seasonal worker in the DPW department. It was the plan of the Cemetery Committee that this person would assist in cutting grass and other outdoor activities, when and where needed. This topic is on the Board's agenda for discussion later this evening.

Also the Committee is looking into getting the cemetery maps updated and printed. This procedure is done every three years. On average the Township has 45 burials a year. The recent burials and or any corrections would be reflected in the new maps.

Policy Committee-Debbie Manoleas not present. However, Supervisor Manoelas stated that Debbie wanted to talk with Helen Hermes, and Clerk Turner.

Architect Committee-Kathleen Turner/It was reported that this committee met on January 9, 2017 to look over the plans. Some changes were made. The Committee and architect met on January 16, 2017. Told Mr. Mason of the changes the committee decided on. He will adjust the drawings and plans and will meet with us next Monday, January 23, 2017 at 6 p.m.

Report from Fire Apparatus Committee-Dave Dortman/Not too much to update this month. The committee is meeting with Rosenbauer on January 12, 2017 to give them the final information needed for them to begin drawing up specifications and prints to send out for bid after the board approves them. Dave reported that he has been in contact with Mike McGriff regarding the payment, financing, etc. He hopes to have more information on this issue for the next Board meeting in February.

Correspondence

Clerk Turner and Supervisor Manoleas present various correspondence.

Give the policies from the County Road Commission to Maurie on the PC.

Township received letter from County Road Commission for the 2017 annual meetings for various townships. The Township needs to choose a time frame for the date of February 28, 2017. 1 – 3 p.m. 3:30 p.m. – 5:30 p.m. 6:30 p.m. – 8:30 p.m.

The Township decided on 3:30 – 5:30 p.m. Clerk Turner will set up this meeting.

OLD BUSINESS:

INVESTMENT POLICY

- Motion by Supervisor Manoleas support from Treasurer McGriff to approve the Investment Policy as presented. Yeas: 7 Nays: 0 Motion carried.

Supervisor Manoleas explained to the Board that this policy was being revised due to the auditor telling the township that the year of the public act needed to be updated in this policy.

NEW BUSINESS:

NOMINATE BOARD REP FOR THE ZBA

- Motion by Supervisor Manoleas support from Treasurer McGriff to nominate Franz Neruda to the ZBA as Board rep. Yeas: 7 Nays: 0 Motion carried.
- Motion by Supervisor Manoleas support from Trustee Neruda to nominate Jim Swick as a member on the ZBA for a three year term. Yeas: 7 Nays: 0 Motion carried.

NOMINATE BOARD REP ALTERNATE FOR THE ZBA

- Motion by Supervisor Manoleas support from Treasurer McGriff to nominate Fred Wisson as an alternate for a two year term on the Board of Review. Yeas: 7 Nays: 0 Motion carried.

RESOLUTION 17-1 ROAD RIGHT OF WAY WITH ROAD COMMISSION (ANNUAL OCCURRENCE)

- Motion by Treasurer McGriff support from Trustee Dortman to approve Resolution 17-1 as presented. Dortman/yes, Voight/yes, Bates/yes, Neruda/yes, Manoleas/yes Turner/yes and McGriff /yes. Motion carried.

PRINCIPLES OF GOVERNANCE

Clerk Turner announced that MTA will be sending the Governance form next month. This topic will be on next month's agenda.

COMPENSATION FOR NON-STATUTORY DUTIES

Discussion about this topic. Supervisor Manoleas stated that this could be the starting factor on this topic. Board members think it over. This topic will be on next month's agenda.

SEASONAL WORKER (DPW)

Discussion about the seasonal part-time worker led by Trustee Neruda.

It was discussed that this person could possibly be a college student to cut grass and weed whip. Trustee Dortman suggested about how the time is being spent on cutting grass. He suggested that the township should acquire another zero tolerance mower. This way it would help with cutting grass quicker in various parks.

- Motion by Trustee Bates support from Treasurer McGriff to move forward on this topic to consider hiring a part-time seasonal employee. Yeas: 6 Nays: 1 Motion carried.

Supervisor Manoleas stated that this topic will be on next month's agenda. In the meantime the Board can think over a rate of pay and when this person would start. It was mentioned that the Board members can think about this topic for 30 days and bring information back to the table for discussion at the next meeting. It was also stated to get some quotes for the zero turn tolerance mower.

Supervisor Manoleas submitted to the Board the Annual storm permit information. He also informed the Board of the latest updates. This completes his duty of informing the Township Board according to the requirements for the MS4 permit. He also commented that he may be presenting other information in the future on this topic.

Tidbits

SECOND PUBLIC COMMENT

- Motion by Supervisor Manoleas support from Trustee Neruda to adjourn meeting. Yeas: 7 Nays: 0 Motion carried

Meeting adjourned at 8:31 p.m.

Respectfully submitted and
prepared by Kathleen Turner, Clerk

Approved by Ernie Manoleas
Supervisor