

**Clyde Township Monthly Board Meeting
3350 Vincent Road
Clyde Township Hall
March 21, 2017**

Meeting called to order by Supervisor Manoleas at 7:00 p.m.

Pledge of Allegiance to the Flag

Roll Call: Bates, Manoleas, Dortman, Turner, Voight, Neruda, and McGriff.

Minutes from the Monthly Meeting of February 21, 2017

- ✓ Motion by Treasurer McGriff support from Trustee Dortman to approve minutes of February 21, 2017. Yeas: 7 Nays: 0 Motion carried.

Treasurer's Report

- ✓ Motion by Trustee Bates support from Trustee Dortman to approve Treasurer's report presented and subject to audit. Yeas: 5 Nays: 2 Motion carried.

Monthly Bills Presented

- ✓ Motion by Trustee Dortman support from Trustee Voight to approve the list of bills-pay in reference to list of bills dated March 21, 2017 General/\$56,396.32 Water Department \$201.37 total of \$56,597.69 and monthly and quarterly payroll of \$40,647.91 Yeas: 7 Nays: 0 Motion carried.

Agenda additions

Public Comment

Public Comment started at 7:00 p.m. Edith Stein mentioned about the Planning Commission and getting their agenda and minutes out and available for the audience. Kathy Marsh stated her concerns about the money spent to Huron Consultants concerning the master plan. She stated that the Township should not pay Huron Consultants for the by-laws because she did them. She also expressed her feelings that the Planning Commission get the right planner for this project. Helen Hermes concerns about the policies. Supervisor Manoleas commented that it started when Mike Marks was the Supervisor. The original members were Debbie Manoleas, Helen Hermes, and Jim Marsh and because of their work schedules did not have many meetings. Jim resigned. Clerk Turner took his place. The Committee met according to Debbie's work schedule. Then later it was determined and dicussed that any two members of the Policy Committee could meet and work on them. So after about eight years a lot of information to read helping the

committee clean up policies, it shows disrespect to the people on the committee by not acknowledging these policies. There was a discussion about waiting for the whole manual to be complete as so not to piece meal the policy manual. Policy Committee got limited feedback. Trustee Voight voiced that he had a few typos otherwise it looks good. It was discussed to give the new members of the Board a chance to look over this manual.

Kathy Marsh requested to have her comment put in the minutes "that the Township Board please hire professional planners as the commission needs their expertise help." "Metro Planning is the middle bidder and gives the commission a lot more help and direction". Attached to these minutes supporting documentation on this topic.

Closed Public Comment closed at 7:24 p.m.

Reports

Report from Township Assessor-submitted by Sue Hansman/No report.

Report from Building Department-Rod Cowan/See attached report.

Report from the Ordinance Officer-Rod Cowan/See attached report.

Report from the Fire Department-Gary May/ See attached report

Report from the Planning Commission-Submitted by Wendy Smith/read by Clerk Turner. See attached report.

Report from the Parks and Recreation Committee-submitted by Kathie Toth/The Committee got an extended bid concerning the drain tile. It is scheduled to be done the last week of July. The Committee is also planning with Port Huron Rec department some day in the spring to have someone come out and teach Pickle Ball. Also had a discussion about the list of repairs and maintenance given to the Board members last year in their mail box. Since the Board has new members it was asked to circulate that list again.

Report from the Cemetery Advisory Committee-Kathleen Turner/See attached report.

Policy Committee-Debbie Manoleas submitted report/ Clerk Turner read-See attached report.

Architect Committee-Kathleen Turner/Discussion. It was determined a Special Meeting of the Township Board will be scheduled for March 27, Monday, 6:30 p.m.

Report from Fire Apparatus Committee-Dave Dortman/ He reported that proposals would be going out this coming Friday.

Correspondence

Supervisor Manoleas and Clerk Turner
Supervisor Manoleas had letter from Par Plan concerning grant information. He thought this would be helpful to the Rec Committee. He will give this information to Chairperson, Kathie Toth.

Clerk Turner had an e-mail from Chemical Bank about the remote deposit situation. Treasurer McGriff assured the Board that this situation has been set up already.

OLD BUSINESS:

PLANNING COMMISSION'S RECOMMENDATION FOR MASTER PLAN

Supervisor Manoleas explained that he talked with David Struck at Metropolitan Planning. It seems that some information got misconstrued. The Master Plan does not have to be modified so much. It was agreed that the Master Plan does need to be looked at every five years.

Kathy Marsh stated that the transportation law needed to be reflected in the Master Plan.

Supervisor Manoleas will look into this and he asked that this topic be put on next month's agenda. It will get done properly the Township has the whole year of 2017, and it will get done properly.

- ✓ Motion by Treasurer McGriff support by.....to put this issue on next month's agenda. Died for lack of support.

In depth discussion on this topic. Supervisor Manoleas mentioned that it will get done properly and get further information on this topic. Clerk Turner asked if this information could include a letter from Mr. David Struck, Metropolitan Planning stating what actually needs to be done, so that everyone is on the same page, as to what is needed to finish the Master Plan topic.

IT SERVICE

Supervisor Manoleas discussed the three quotes that were received by the Board last month. Discussion.

- ✓ Motion by Trustee Neruda support from Treasurer McGriff to

approve the quote from High Tech for the price of \$288.00 a month for a yearly contract for IT support. Yeas: 6 Nay: 1 Motion carried.

SAND PERMIT (BURGESS)

Clerk Turner asked Nick Burgess about getting a copy of the water test because this was the second year, and the Township usually gets a water report the second year. Nick will work on it. Also got into a discussion about the soil permit. The one presented with the permit paperwork will expire in May, he will send updated soil permit. It was discussed about adding this topic on the Special Meeting on Monday, March 27, 2017 at 6:30 p.m.

POLICIES/CHAPTERS 1-3 AND CHAPTERS 5-7

Discussion about the new board members having time to look these suggested policies. This topic will be on next month's agenda. It was discussed to approve as a draft.

NEW BUSINESS:

FIRE DEPARTMENT GRANT

- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to approve quote from Kintek Corp for the skid unit priced at \$9,490.00/DNR grant will reimburse half of this amount. Yeas: 7 Nays: 0 Motion carried.

BUDGET ADJUSTMENT

- ✓ Motion by Treasurer McGriff support from Supervisor Manoleas to approve the budget adjustment list dated March 21, 2017 as presented. Yeas: 7 Nays: 0 Motion carried.

AT LARGE DRAIN INVOICE

- ✓ Motion by Treasurer McGriff support Trustee Voight to approve the payment of invoice for drains at large (Doe Creek/ \$290.33 Galbraith Maint/\$1,848.31, Kells/\$293.85, Odette/\$160.26, Price/\$694.44 for the total payment of \$3,287.19. Yeas: 7 Nays: 0 Motion carried.

INCREASE WATER SECURITY DEPOSIT

- ✓ Motion by Trustee Neruda support from Trustee Voight to approve

the increase of the water security deposit from \$200.00 to \$250.00.
Yeas: 7 Nays: 0 Motion carried.

Tidbits

Road Commission questions.

SECOND PUBLIC COMMENT

Helen Hermes concerns about Comcast.

- ✓ Motion by Supervisor Manoleas support from Trustee Dortman to adjourn meeting. Yeas: 7 Nays: 0 Motion carried

Meeting adjourned at 9:30 p.m.

Respectfully submitted and
prepared by Kathleen Turner, Clerk

Approved by Ernie Manoleas
Supervisor