

**Clyde Township Monthly Board Meeting
3350 Vincent Road
Clyde Township Hall
December 20, 2016**

Meeting called to order by Supervisor Manoleas at 7:00 p.m.

Pledge of Allegiance to the Flag

Roll Call: Turner, Neruda, Bates, Dortman, Manoleas, Voight, and McGriff

Minutes from the Monthly Meeting of November 15, 2016

- ✓ Motion by Trustee Voight support from Supervisor Manoleas to approve minutes of November 15, 2016. Yeas: 7 Nays: 0 Motion carried.

Treasurer's Report

- ✓ Motion by Trustee Dortman support from Trustee Neruda to approve Treasurer's report presented and subject to audit. Yeas: 7 Nays: 0 Motion carried.

Monthly Bills Presented

- ✓ Motion by Trustee Dortman support from Treasurer McGriff to approve the list of bills-pay in reference to list of bills dated December 20, 2016 General/\$15,885.66 Water Department \$422.90 total of \$16,308.56 and monthly and quarterly payroll of \$28,693.16. Yeas: 7 Nays: Motion carried.

Agenda additions-

Public Comment

Public Comment started at 7:05 p.m. Helen Hermes's topic of concern was about the Policy Committee and the submission of various chapters to the Township Board. She is asking for the New Board to help the Policy Committee look over the work that has been done and give this committee an answer in January, hopefully. The committee has been working on this topic for a long time.

She also requested that the information be given to the new board members. Debbie Manoleas, chairperson of the Policy Committee, stated that she is updating and cleaning up the revised booklet of policies. She also mentioned that the Board might not be able to look over the entire book of policies by the end of January. Debbie will send the chapters to Clerk Turner in order to make copies for the Board members.

Discussion occurred on this topic. Closed Public Comment closed at 7:13 p.m.

Reports

Report from Township Assessor-submitted by Sue Hansman/Report will be received next month.

Report from Building Department-Rod Cowan/One porch beam posts, one new residence, one storage building, one house alteration, one breezeway roof to garage, and one porch over front door.

Report from the Ordinance Officer-Rod Cowan/See attached report.

Report from the Fire Department-Gary May/Eight medical emergencies, one illegal burn, two personal injury accidents, one weather warning, one electrical pole fire, one field fire – unfounded, one lift assist for Tri Hospital, one carbon monoxide alarm, one mutual aid to Kenockee structure fire, one stand by for Kenockee structure fire, and one mutual aid to Kimball structure fire. Homatro extrication pump repair scheduled for this Thursday.

Report from the Planning Commission-No report submitted.

Report from the Parks and Recreation Committee-submitted by Kathie Toth/Election of officers, Kathie Toth Chairperson and Sherry Beiser Walter secretary. The drainage project for Bill Bearss Park was supposed to have started last week; no action yet. Also did follow up on the grant the Committee applied for, and no meeting for January 2017.

Report from the Cemetery Advisory Committee-Kathleen Turner/No report. Next meeting in January 2017.

Policy Committee-Debbie Manoleas already submitted report during Public Comment time.

Architect Committee-Kathleen Turner/Discussion about making this committee whole again. It was mentioned that the committee will meet in January to pursue this topic again. Members of this committee will be Rod Cowan, Kathleen Turner, and Franz Neruda.

Report from Fire Apparatus Committee-Dave Dortman-Will keep the Board updated on this topic.

Correspondence

Supervisor Manoleas and Clerk Turner

Supervisor Manoleas reported to the Board about a work order received from the Road Commission regarding a failed culvert on Cole Road. Discussed the need to sign this so that the Road Commission can start a survey for this situation.

- Motion by Treasurer McGriff support from Trustee Neruda to agree and sign the work order submitted from the Road Commission for the engineering costs of \$2,200.00 for the Culvert Road culvert. Yeas: 7 Nays: 0 Motion carried.

Clerk Turner presented more correspondence. Discussion followed about whether to review the postal permit for the Newsletter.

OLD BUSINESS: NONE

NEW BUSINESS:

RE-APPOINTMENTS TO VARIOUS BOARD AND COMMITTEES

Cemetery Advisory Board

- ✓ Motion by Supervisor Manoleas support from Trustee Neruda to nominate Debby Worden as a member on the Cemetery Advisory Committee for a three year term. Yeas: 7 Nays: 0 Motion carried.

Fire Department

- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to nominate Trustee Dortman for Board Representative on the Fire Department. Yeas: 7 Nays: 0 Motion carried.
- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to nominate Don Bates to be alternate Board Representative for the Fire Department. Yeas: 7 Nays: 0 Motion carried.

Zoning Board of Appeals

- ✓ Motion by Supervisor Manoleas support from Trustee Dortman to nominate Helen Hermes as a member of the ZBA for a three year term. Yeas: 7 Nays: 0 Motion carried.

Recreation and Parks Committee

- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to nominate Kathie Toth as a member on the Parks and Recreation Committee for a three year term. Yeas: 7 Nays: 0 Motion carried.
- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to nominate Karen Gerspach to be a member of the Parks and Recreation Committee for a three year term. Yeas: 7 Nays: 0 Motion carried.

Discussion about the Board Representative for the Parks and Recreation Committee. The Board will address this topic later in the meeting. The Board will continue on with appointments.

Board of Review

- ✓ Motion by Supervisor Manoleas support from Trustee Neruda to

nominate Jerry Ticknor as a member of the Board of Review for a two year term. Yeas: 7 Nays: 0 Motion carried.

- ✓ Motion by Supervisor Manoleas support from Trustee Neruda to nominate Mike Burrows as a member of the Board of Review for a two year term. Yeas: 7 Nays: 0 Motion carried.
- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to nominate Jim Swick as a member of the Board of Review for a two year term. Yeas: 7 Nays: 0 Motion carried.
- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to nominate Karen Gerspach for an alternate position on the Board of Review. Yeas: 7 Nays: 0 Motion carried.

Planning Commission

- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to nominate Maurice Beauvais as a member to the Planning Commission for a three year term. Yeas: 7 Nays: 0 Motion carried.
- ✓ Motion by Supervisor Manoleas support from Trustee Dortman to nominate Treasurer McGriff as Board Representative on the Planning Commission. Yeas: 7 Nays: 0 Motion carried.
- ✓ Motion by Supervisor Manolesa support from Trustee Dortman to nominate Doug Voight as an alternate Board Representative of Planning Commission. Yeas: 7 Nays: 0 Motion carried.
- ✓ Motion Supervisor Manoleas support from Treasurer McGriff to nominate Trustee Voight to represent Clyde Township for the TAC meetings with the Road Commission. Yeas: 7 Nays: 0 Motion carried.

Architect Committee

- ✓ Motion by Supervisor Manoleas support from Clerk Turner to nominate Franz Neruda to the Architect Committee. Yeas: 7 Nays: 0 Motion carried.

Members of the Architect Committee will be Clerk Turner, Rod Cowan and Franz Neruda. A meeting will be planned for the month of January 2017.

Further discussion on re-appointments.

- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to nominate Don Bates to be the Board Representative to the Parks and Recreation Committee. Yeas: 7 Nays 0 Motion carried.
- ✓ Motion by Supervisor Manoleas support from Trustee Dortman to nominate Mike McGriff as the alternate Board Representative on

the Parks and Recreation Committee. Yeas: 7 Nays: 0 Motion carried.

CALENDARS FOR VARIOUS BOARDS AND COMMITTEES

- ✓ Motion by Trustee Voight support from Supervisor Manoleas to accept the calendar dates for the Township Board meetings for the year of 2017. Yeas: 7 Nays: 0 Motion carried.
- ✓ Motion by Treasurer McGriff support from Trustee Neruda to approve the calendar dates for the Planning Commission for the year of 2017. Yeas: 7 Nays: 0 Motion carried.
- ✓ Motion by Treasurer McGriff support from Trustee Dortman to accept the calendar dates for the Parks and Recreation Committee for the year of 2017 with the adjustment of no meeting for the month of January. Yeas: 7 Nays: 0 Motion carried.
- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to accept the calendar dates for the Cemetery Advisory Committee for the year of 2017. Yeas: 7 Nays: 0 Motion carried.

DEPUTY TREASURER COMPENSATION

Treasurer McGriff explained that by law the Treasurer appoints the deputy, and the Township Board determines the compensation for this position. He mentioned that he would like the deputy treasurer, Susan Phillips to receive \$12.00 an hour. She has been receiving the same rate of pay for the part-time position of water secretary. Discussion followed on the amount of hours she works for the Township.

- ✓ Motion by Supervisor Manoleas support from Trustee Neruda to increase the deputy treasurer's wages by .75 cents to make it \$12.00 an hour. Yeas: 7 Nays: 0 Motion carried.

Clerk Turner will check the contract of the office personnel pertaining to the amount of hours for the part-time position.

MOTION NEEDED FOR THE CREDIT UNION

- ✓ Motion by Treasurer McGriff support from Trustee Neruda that the Board agrees that the Treasurer, Mike McGriff, Deputy Treasurer, Susan Phillips, Clerk, Kathleen Turner and Deputy Clerk, Stacey Smith are able to sign checks and carry out their duties according to law, with Advia Credit Union. Yeas: 7 Nays: 0 Motion carried.

DNR GRANT/FIRE DEPARTMENT

Trustee Dortman informed the Board about this DNR grant in which the Fire Department would try to purchase an off road skid unit with this grant. Discussion.

- ✓ Motion by Treasurer McGriff support from Trustee Bates to accept

the DNR grant in the amount of \$4,999.00 for the skid unit. Yeas: 7 Nays: 0 Motion carried.

FIRE DEPARTMENT PAGERS TOPIC

Discussion.

- ✓ Motion by Supervisor Manoleas support from Trustee Bates to sign and agree to the document from the County of St. Clair for the pagers. The county will be paid back in three years with no interest as stated in the letter dated December 9, 2016. Yeas: 7 Nays: 0 Motion carried.

Tidbits

SECOND PUBLIC COMMENT

- ✓ Motion by Supervisor Manoleas support from Trustee Dortman to adjourn meeting. Yeas: 7 Nays: 0 Motion carried

Meeting adjourned at 9:02p.m.

Respectfully submitted and
prepared by Kathleen Turner, Clerk

Approved by Ernie Manoleas
Supervisor