

**Clyde Township Special Board Meeting
3350 Vincent Road
Clyde Township Hall
April 27, 2021**

Meeting called to order by Supervisor Manoleas at 2:00 p.m.

ROLL CALL: Turner, Voight, DeShon, Dortman, Compton Neruda, and Manoleas

GREAT LAKES TIRES

Discussion that the Fire Department needs to get some tires on Tanker #42. This Company has been used before.

- ❖ Motion Supervisor Manoleas support from Trustee DeShon to approve up to \$2,600.00 for tires and re-treads from Great Lakes Tires. Yeas: 7 Nays: 0 Motion carried.

A front end alignment was also included in this price.

BANNERS

An Ed Weichsler from the Blue Water Area Fallen Heroes Community Banner Program came to the Board to promote this program to the Township. He mentioned that there will be no cost to the Township for the banners, just the hardware to hang them. Trustee Neruda has been working with Ed on this project. Trustee Neruda has been in contact with Cedar Hill Graphics for the stands. The cost will be around \$150.00 for each. Discussion about putting the banners in front of the drinking fountains for a total of 11 days. Then taken down. The Fallen Heroes Program will keep the banners.

- ❖ Motion by Supervisor Manoleas support from Trustee Neruda that Franz will take care of this project and purchase the stands for the banners. Yeas: 7 Nays: 0 Motion carried.

HEALTH DEPARTMENT RESOLUTION

Clerk Turner suggested to the Board to read the letter and look over the Resolution. She will put this topic on the next Board agenda.

BS & A PRINTERS AND SCANNERS

Treasurer Compton had information on the printers and scanners. Discussion. She did find some cheaper prices but some companies the

devices were on back order. Discussion about how many to order? Treasurer Compton stated 2 of each. One set on the Deputy Treasurer's desk and another set over for the Water.

- ❖ Motion by Supervisor Manoleas support from Trustee Dortman not to exceed \$2,600.00 for the printers and scanners. Yeas: 7 Nays: 0 Motion carried.

When Treasurer Compton finds out about how long the back order will take she will email the Board members.

PUBLIC COMMENTS: None at this time.

OFFICE PROCEDURES

Discussion about the quarantine the Township went through, along with the shut down for a few days to do catch up and then Stacey being off longer than expected. The Township officials realized that from the prior meeting on this topic, it was determined to have this Special Meeting to talk about this further and brainstorm.

Trustee Neruda wanted to know if anyone discussed with the Union if they would have a problem with full or part time. Supervisor Manoleas answered no. Clerk Turner reminded the Board on the Letter of Agreement from the Union on the part time worker, along with position Secretary 1, 2, 3 that is listed in the contract.

Clerk Turner stated that it was a tough time for the newly hired part timer. Her first day Clerk Turner sent her home due to the COVID quarantine situation. Stacey is planning to train her. Discussion on the flexibility of the part timer.

It was discussed that when Stacey was gone no one could step in and do her job. Also questions about what Clerk Turner does and doesn't do. It was the general thought with the Board members that the Township needs to have cross training done within the office staff in order to keep the office running when someone is absent. It was stated that this situation should not happen again. It needs to be fixed.

Clerk Turner stated that note is well taken.

Trustee Voight's thoughts about hiring another part time person like what the Township did with Susan. Discussion.

- ❖ Motion by Trustee Voight support from Trustee Neruda to hire Angela Burgett as a part time clerical worker. Yeas: 7 Nays: 0 Motion carried.

Treasurer Compton will have her Deputy Treasurer in the a.m. and then the Township could have her in the p.m.

It was stated that Tina will get properly trained but the Township does not want to overwhelm Stacey.

The wage for Angela will be the same as Tina's. Plus she will be able to join the Union.

Trustee Voight wanted to address a topic that was mentioned in the Closed Session on April 20, 2021.

Supervisor Manoleas asked about Second Public Comment. Mike McGriff had some comments. Kathy Marsh's concern was if the Supervisor had someone to step in for him, if needed.

❖ Motion by Supervisor Manoleas support from Trustee Voight to go into Closed Session. Yeas: 7 Nays: 0 Motion carried.

❖ Motion by Supervisor Manoleas support from Trustee DeShon to adjourn meeting.

Yeas: 6 Nays: 0 Motion carried.

Meeting adjourned at 3:24 p.m.

Respectfully submitted
by Kathleen Turner, Clerk

Approved by Ernie Manoleas
Supervisor