

**Clyde Township Monthly Board Meeting
3350 Vincent Road
Clyde Township Hall
August 20, 2019**

Meeting called to order by Supervisor Manoleas at 7:00 p.m.

Pledge of Allegiance to the Flag

Roll Call: McGriff, Bate, Manoleas, Turner, Voight, and Neruda.
Dortman absent.

Presentation from Bob Janus (R. Janus Supply). His presentation was on the Water Hog carpets. It seems that DPW contacted Janus to address the entrance of the building and how to keep it clean, without stains. This carpet holds 1.5 gallons of water per square yard and it has a warrant of five years. He supplies this Water Hog carpets to schools and hospitals. He has been selling these particular carpets for 22 years.

Presentation from Elisha Messina (Assessor of Clyde Township) on the Pivot Point Program. She did a great presentation in explaining what this Pivot Point software can do and how helpful it will be when it gets into place. Also this software works along with the BS & A assessing program. There are some other Townships using this software along with the County. The County has been using this software for 4 years.

- Motion by Treasurer McGriff support from Trustee Neruda to spend up to \$2,500.00 for the Pivot Point software for the assessing department. Yeas: 6 Nays: 0 Motion carried.

Minutes from Monthly Board Meeting of July 16, 2019

- Motion by Treasurer McGriff support from Trustee Voight approve minutes of July 16, 2019. Yeas: 6 Nays: 0 Motion carried.

Treasurer's Report

- ✓ Motion by Supervisor Manoleas support from Trustee Voight to approve Treasurer's report presented and subject to audit with correction. Yeas: 4 Nays: 2 Motion carried.

Monthly Bills Presented

- ✓ Motion by Treasurer McGriff support from Supervisor Manoleas to approve the list of bills-pay in reference to list of bills dated August 20, 2019. General \$39,135.87 Water Department \$5,464.95 total of \$44,600.82 and quarterly payroll \$30,427.63 Yeas: 6 Nays: 0 Motion carried.

ADDITIONS TO THE AGENDA

- Motion by Clerk Turner support from Trustee Neruda to add Local Road Funding to the agenda. Yeas: 6 Nays: 0 Motion carried.
- Motion by Clerk Turner support from Supervisor Manoleas to add budget adjustment to the agenda for final payment to Cedroni. Yeas: 6 Nays: 0 Motion carried.

Public Comment-Opened at 7:30 p.m. Mr. Mitchell stated that he filled out a FOIA request for permits pertaining to his neighbor. There were no permits to fulfill this FOIA request. Supervisor Manoleas asked Rod to send letter to Sinda's to cease. Supervisor Manoleas stated that a Special Use Permit, can be acquired. He also stated the attorney will look this over.

Bonnie Ross, on Bryce Road stated that her neighbor is growing pot. She mentioned that other neighbors have called the drug force department and they get nothing. The smell is terrible, skunk and ammonia combined. It was stated that if this person has a medical marijuana card they can grow pot. Discussion. Trustee Neruda stated that the people should try to call 911 and request a State Trooper to come out to the area.

Public Comments closed at 7:52 p.m.

Reports

Report from Building Department-Rod Cowan/One residence, four storage buildings, one demo garage, one solar panel on roof, two decks, one ramp, two re-roof/re-shingle, one car port, one sign, and two certificates of occupancies. Rod stated that the Township needs an Ordinance for solar panels.

Report from the Ordinance Officer-Rod Cowan/See attached report.

Report from the Fire Department-report submitted by Gary May/ read by Clerk Turner-Five medical emergencies, five weather warnings, two public assists, one mutual aid (Kenockee Township – Lost child) and one trash fire. Two firefighters have completed their MFR class and passed. Training was conducted with Kenockee Township Fire Department at Greenwood Energy Plant. Hose testing was completed with only one section of hose failing. The new fire gear that was approved last month has been ordered and should be delivered in six weeks.

Report from the Planning Commission-Clerk Turner reported that the

Wind Ordinance had been approved, and the Noise Ordinance had been approved by the Planning Commission and needs to be presented to the Township Board for approval. Clerk Turner is waiting to receive two adjustments to the Noise Ordinance in order to complete the process.

Parks and Recreation Committee-Report submitted by Sherry Beiser Walter, read by Clerk Turner. Committee met at Bill Bearss Park for their meeting. Did some cleanup of the park, removed cement blocks, wood, weeds bags of dirt and Mike removed the old climber in the playground for safety reasons. More work still needs to be done. The soccer team has been cutting the grass on the fields because they aren't always cut. Last month they contacted Sherry and wondered why all the grass at the park had been cut but not the soccer field. Sherry stated that she would investigate. Part-time seasonal DPW person did not work out.

Cemetery Advisory Committee-Franz Neruda/He reported that the Township had 10 funerals in one month. Two cameras installed at the Ruby Cemetery to help with the vandalism problem. Cemeteries looking good. Also the Committee submitted a change to Ordinance #58-18 and fee schedule for the Township Board to consider. This topic is on the agenda later.

Correspondence

Information on PA116 property can be used for solar panels

Pickle Ball/letter received about some upgrades. Passed along to the Parks and Rec Committee.

Paving on M-136 (Kenockee Township)

Clyde Township highlighted in the MTA magazine

OLD BUSINESS:

WATER RATE INCREASE

- ✓ Motion by Supervisor Manoleas to increase water rate to \$33.71.....

Clerk Turner stated that a Resolution is needed to do this, plus an amendment to the Ordinance. Discussion. AMP study was part of this conversation.

Motion died for lack of support, and this topic will be on next month's agenda.

BUILDING ISSUE

Supervisor Manoleas stated that a 2nd letter has been sent out. Mr. Hoffman was presented at the meeting and reported that he has not received the letter yet. Discussion. The Township will wait for him to receive the letter and what his reply will be. Then maybe a Special Meeting will be planned to address this issue.

80/20 FOR BUILDING LOAN PAYMENT (NEED MOTION)

Clerk Turner thought it would be a good idea to have in a motion how the payment will be made on the Building Loan. 80% of the payment will come out of the General Fund and 20% will come out of the Water Department.

- ✓ Motion by Clerk Turner support from Treasurer McGriff to pay the Building Loan payment 80/20%. Yeas: 6 Nays: 0 Motion carried.

This is for the future Boards to know how this payment should be made in the future.

NEW BUSINESS:

PRIORITY HEALTH INSURANCE (INCREASE)

Clerk Turner presented this information to the Township Board. Discussion.

- ✓ Motion by Clerk Turner support Trustee Neruda to accept the renewal of Priority Health Insurance for September 1, 2019. Yeas: 6 Nays: 0 Motion carried.

FIRECATT INVOICE (\$1,459.20)

- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to approve the invoice from Firecatt in the amount of \$1,459.20 for fire hose testing. Yeas: 6 Nays: 0 Motion carried.

ETNA INVOICE (\$2,785.25)

- ✓ Motion by Supervisor Manoleas support from Trustee Bates to approve the invoice from ETNA in the amount of \$2,785.25. Yeas: 6 Nays: 0 Motion carried.

FERGUSON INVOICE (\$2,202.72)

- ✓ Motion by Supervisor Manoleas support from Trustee Bates to approve the invoice from Ferguson in the amount of \$2,202.72. Yeas: 6 Nays: 0 Motion carried.

RETAINAGE FEE FINAL PAYMENT #8 CEDRONI

Discussion about the final payment to Cedroni Associates, Inc. for the construction and renovation of the Township Building. It was stated that

if anything arises with the Township Hall the Township has a one year warranty.

- ✓ Motion by Treasurer McGriff support from Trustee Neruda to make the final payment #8 to Cedroni Associates, Inc. in the amount of \$51,864.56. Yeas: 6 Nays: 0 Motion carried.

WATER TESTED AT BILL BEARSS PARK

A Special thank you to Franz Neruda for getting the water tested up at Bill Bearss Park.

CREDIT CARD MACHINE

Discussion about the Pivot Point program is really for the resident to use from their home and their computer. Office staff uses the Pivot Point program and it takes several minutes. Discussion about getting a credit card machine for the office.

- ✓ Motion by Trustee Neruda support from Supervisor Manoleas to get a credit card machine.

More discussion. Clerk Turner brought the issue up about how much will it cost, and if the other Board members would like some information on this.

Trustee Neruda rescinded the prior motion. It was stated that Stacey can check on prices.

PART TIME SEASONAL DPW

- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to release Austin Richards from employment with Clyde Township. Yeas: 6 Nays: 0 Motion carried.

SIGN PIER QUOTE FROM STEPHENSON ELECTRIC

- ✓ Motion by Treasurer McGriff support from Supervisor Manoleas to approve quote from Stephenson Electric in the amount of \$1,500.00 for labor and materials to install a concrete base for the future sign out front of Township Hall. Yeas: 6 Nays: 0 Motion carried.

MIRANDA AND SUSAN HOURS

Clerk Turner presented to the Board that she will be changing the hours of Miranda and Susan. Plus Clerk Turner would really like to hold onto Miranda for the upcoming year (2020) for the election and all the AV ballots anticipated with the proposal that was voted in.

- ✓ Motion by Trustee Neruda support from Treasurer McGriff to approve the extension of six months with union approval for the

part time temporary employment of Miranda Smith. Yeas: 6 Nays: 0 Motion carried.

TOWNSHIP INSURANCE RENEWAL (DEREK AGENCY)

Discussion about the insurance. Clerk Turner, Supervisor Manoelas and Trustee Neruda sat down and talked with Dustin from the Derek Agency concerning the Township's insurance. Michigan Community Underwriters (John Gandolfi) has retired. This agency is taking over John's accounts.

- ✓ Motion by Treasurer McGriff support from Supervisor Manoleas to approve the Derik Agency premium for the Township's insurance in the amount of \$13,260.00. Yeas: 6 Nays: 0 Motion carried.

PIVOT POINT (ASSESSING PROGRAM)

This topic was taken care of earlier on the agenda.

CEMETERY ORDINANCE #58-18

Discussion about what the Cemetery Advisory Committee presented to the Township Board. The topic was to change the verbiage about the notice for burials. Talked about changing this in the Ordinance and on the Fee schedule. Now it is stated 48 hour notice. Suggestion of 48 business hours notice. After discussion the Township Board it was mentioned to change it to read "two business days notice".

- ✓ Motion from Treasurer McGriff support from Trustee Neruda to make the change in the Ordinance and fee schedule to read "two business days notice. Yeas: 6 Nays: 0 Motion carried.

LOCAL ROAD FUNDING

Received email from Bill Hazelton on the cost of doing Wadhams Road. This road is in need of repair, it is falling apart. Estimated cost is \$110,000.00. Discussion. This topic will be on next month's agenda or on a Special Meeting. Deadline for reply to the St. Clair County Road Commission is September 30, 2019.

Budget Adjustment

- ✓ Motion by Clerk Turner support from Treasurer McGriff to take \$51,854.56 from the General Fund put in line item account 101/290/955.000 for final payment to Cedroni Associates, Inc. Yeas: 6 Nays: 0 Motion carried.

Tidbits

Next to rails to trails unauthorized structure situation the township won the case.

Walk thru the park Jake Simpson a lot of stumps need to be grounded up.

Maybe the par plan could give us a grant to take care of this.

Kimball Township convenience store and gas station across from Fort Trod

SECOND PUBLIC COMMENT

- Motion by Supervisor Manoleas support from Clerk Turner to adjourn meeting. Yeas: 6 Nays: 0 Motion carried

Meeting adjourned at 9:14 p.m.

Respectfully submitted and
prepared by Kathleen Turner, Clerk

Approved by Ernie Manoleas
Supervisor