

**Clyde Township Monthly Board Meeting
3350 Vincent Road
Clyde Township Hall
January 7, 2020**

Meeting called to order by Supervisor Manoleas at 7:00 p.m.

Pledge of Allegiance to the Flag

Roll Call: Voight, McGriff, Dortman, Turner, Bates, Manoleas, and Neruda

Additions to the agenda:

- Motion by Supervisor Manoleas support from Trustee Neruda to add the topic of Comcast Contract to the agenda. Yeas: 7 Nays: 0 Motion carried.

PUBLIC COMMENT

Kathy Marsh stated that she liked the new sign out front of the Hall.

Diane Travis had a picture of the road out front of the sand pit dated January 3, 2020. She wanted to bring attention to the Township Board the condition of the road. Also a discussion about the trucks driving through Ruby again. She would like to see the noise stop at 6 p.m. at night and start operations at 6 a.m.

SAND PIT RENEWAL

Supervisor Manoleas announced that this will be a renewal of the sand permit. He would also like to see the bond increased from \$15,000.00 to \$100,000.00. It was decided to resolve the permit issue first then address the hours of operation of the pit.

Trustee Dortman had a question about the dewatering topic concerning the State. It was explained by Nick Burgess that the water is transferred to another hole so that the water does not leave the site. The County Health Department needs to know this.

- Motion by Treasurer McGriff support from Supervisor Manoleas to renew the permit to Mid-Michigan for the permit of 2020. Yeas: 7 Nays: 0 Motion carried.

HOURS OF OPERATION

Heard from various residents about the hours of operation. Last year the

hours of operation were Monday-Friday 7 a.m. to 6 p.m. and on Saturday 7 a.m. to noon. Also one-time exit of 5 a.m. not to return until 7 a.m.

Also discussed about the part of operations on the trucks and maintenance after 6 p.m.

Nick Burgess asked the Board for the opportunity to leave at 5 a.m. to get to the docks down in Marine City for the contract they have with the County Road Commission for limestone. He also stated about the company getting a cattle grate to help with the dirt on the road either the end of January or February. He also stated that they are trying to work with the residents.

It was also stated that Mid-Michigan has invested money into asphalt, white noise monitors and purchased 5 new trucks that should be quieter. The noise should be a big problem like it was last year, it should be better. It was discussed about the 5 a.m. exit and how the trucks would be out on the roads before the school buses and other traffic.

The Board considered the information and a discussion about a trial period and to see if any residents complain during this trial period.

- Motion by Trustee Neruda support from Clerk Turner conditional hours of operation for 6 months, 7 a.m. to 6 p.m. with a one-time leave time of 5 a.m. revisit this issue at the July Board Meeting, maintenance time will end at 11 p.m. Yeas: 3 Nays: 4 Motion denied.
- Motion by Trustee Voight support from Treasurer McGriff conditional hours of operation for 6 months, 7 a.m. to 6 p.m. with a one-time leave time of 5 a.m. revisit this issue at the July Board Meeting, maintenance time will end at 10 p.m. Yeas: 3 Nays: 4 Motion denied.
- ✓ Motion by Supervisor Manoleas support from Trustee Neruda allow hours of operation to be 7 a.m. to 6 p.m. for the pit. Yeas: 7 Nays: 0 Motion carried.
- ✓ Motion by Treasurer McGriff support from Supervisor Manoleas hours of early operation empty trucks leaving at 5 a.m. for a conditional 6 month until July Board Meeting. Yeas: 5 Nays: 2 Motion carried.
- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff mechanical hours of operation until 10 p.m. this will be reviewed at the July Board Meeting of 2020. Yeas: 6 Nays: 1 Motion carried.

Treasurer McGriff wanted to clarify that the mechanical part of the noise

stop at 10 p.m. washing hands, punching out and leaving can be done after 10 p.m. Also the attorney for Mid-Michigan asked if there are any complaints between now and July please transmit them to the company as soon as it happens. This way the problem can be addressed immediately. Contact Nick Burgess. The Township will set up a complaint form with a log date, time, and person making the complaint per Supervisor Manoleas.

Special Condition Use Permit (Sinda)

Discussion on the recommendations from the Planning Commission.
Discussion about changing one of the conditions submitted by the Planning Commission.

- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to approve the Special Condition Use Permit for the Youth Legacy Center with one revised condition for overnight camping events are to be no more than 3 events – 5 nights/6 days in length, and 4 events – 2 nights/3 days in length, not to exceed more than one type of each event in a one month period. Yeas: 7 Nays: 0 Motion carried.

Treasurer McGriff wanted to clarify that if there is a need in the future for more events that the Sinda's can come back to the Township Board and not have to pay another \$350.00.

Board of Review

Compensation discussion for the alternates of Board of Review.
Discussion about a comment made and it was not received very well by the resident. It was stated that the three people on the Board of Review need to be allowed to do their job. Follow Stat laws.

- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to approve compensation for the alternates of Board of Review at \$12.00 per hour. Yeas: 7 Nays: 0 Motion carried.

Fred Wisson still states that he resigns. Supervisor Manoleas will discuss this with him.

Hire Firefighter

Trustee Dortman submitted a letter to the Board members that stated that this person is a good candidate. The Fire Department officers interviewed this person. He is already trained and is planning to move into Clyde Township.

- ✓ Motion by Trustee Dortman support from Treasurer McGriff to hire Thomas Budzik contingent on passing the physical and drug test to hire to be on the Clyde Fire Department. Yeas: 7 Nays: 0 Motion carried.

Comcast Contract

Discussion on this contract and that the Township get a new one every 10 years.

- ✓ Motion by Supervisor Manoleas support from Trustee Voight to approve the signing of this contract from Comcast. Yeas: 7 Nays: 0 Motion carried.

PUBLIC COMMENT

Kathy Marsh had some questions about Comcast.

SECOND PUBLIC COMMENT

- Motion by Supervisor Manoleas support from Trustee Dortman to adjourn meeting. Yeas: 7 Nays: 0 Motion carried

Meeting adjourned at 8:44p.m.

Respectfully submitted
by Kathleen Turner, Clerk

Approved by Ernie Manoleas
Supervisor

**Clyde Township Monthly Board Meeting
3350 Vincent Road
Clyde Township Hall
January 21, 2020**

Meeting called to order by Supervisor Manoleas at 7:00 p.m.

Pledge of Allegiance to the Flag

Roll Call: Manoleas, Turner, McGriff, Voight, Dortman, Bates, and Neruda

Minutes from Monthly Board Meeting of December 17, 2019

- Motion by Trustee Neruda support from Trustee Voight to approve minutes of December 17, 2019. Yeas: 7 Nays: Motion carried.

Minutes from Special Meeting of January 7, 2020

- Motion by Trustee Neruda support from Treasurer McGriff to approve minutes of January 7, 2020 with corrections. Yeas: 7 Nays: 0 Motion carried.

Treasurer's Report

- ✓ Motion by _____ support from _____ to approve Treasurer's report presented and subject to audit with correction. Yeas: Nays: Motion carried.

The Treasurer's Report was not in the red folder for the Board to review. It was handed out the night of the meeting. Treasurer McGriff reported to the Board that he would understand if the Treasurer's report could wait until next month to be approved. Discussion.

- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to approve this treasurer's report at the next month's meeting. Yeas: 7 Nays: 0 Motion carried.

Treasurer McGriff wanted the last report that was voted in December to be voted on again. Supervisor Manoleas declined the suggestion.

Bills Presented

- ✓ Motion by Trustee Dortman support from Treasurer McGriff to approve the list of bills-pay in reference to list of bills dated January 21, 2020 General/\$ 49,216.71 Water Department \$ 2,902.44total of \$ 52,119.15 Payroll \$31,210.23 Yeas: 7 Nays:0 Motion carried.

Discussion on a check to CHMP in the amount of \$371.56. It was agreed that Clerk Turner will look into this charge.

Addition to the agenda

- ✓ Motion by Clerk Turner support by Trustee Dortman to add Fire Truck Financing to New Business. Yeas: 7 Nays: 0 Motion carried.

Public Comment-Opened at 7:22 p.m. Bonnie Rawson reported it still stinks. Rod reported to the Board that he has been out there three times to check to see if the filters are in place. Rod did not smell anything. There are still unhappy people out there. Supervisor Manoleas asked for Rod to check to see if the filters are actually installed. Mr. Mitchell addressed the Board about the Special Use Permit the Sinda's were issued at a Special Meeting. He thought this topic was being discussed at a regular Board meeting. Discussion. Public Comment closed at 7:44 p.m.

Reports

Report from Township Assessor-Elisha Messina/For the year of 2019 processed 1100 sales documents, 16 June Board of Review, 11 December Board of Review, and 15 property splits. 33 land adjustments, 11 pages of possible calculations, and 13 pages of overrides.

Report from Building Department-Rod Cowan/No building permits to report at this time. One certificate of occupancy.

Report from the Ordinance Officer-Rod Cowan/See attached report.

Report from the Fire Department-Gary May/Three medical emergencies, one motor vehicle accident, one carbon monoxide false alarm, one smoke investigation, one chimney fire, one garage fire, one down power line, one arcing wire transformer, two unauthorized burning, one mutual aid Kenockee structure fire, one mutual aid Kimball Township structure fire, and one mutual aid for Ft. Gratiot structure aid. Three members starting the academy this week.

Report from the Planning Commission- John Dennis/The Planning Commission is working on trying to find a way to do solar energy on a commercial level and the impact on the township with reflection problems. Also looking into redoing the nuisance and blight ordinances. Have been addressing these issues for three to four months. Trash problem with houses close by. Had Election of Officers. Officers remained the same.

- **Report of Parks and Recreation Committee**-Sandy O'Neill/Trustee Dortman present to discuss the recreational

Passport Grant. It was decided to go forward on this. Easter Egg Hunt has been planned. It will be on April 4, at the Ruby Lion Hall, 1 -3 p.m. There will be cookie decorating, the Easter Bunny will be available for pictures. Need volunteers. Also the Committee is working on updating the five year plan.

- **Report from the Cemetery Advisory Committee**-Franz Neruda/Reported that the Committee lost a member - Debby Worden she passed early morning before the meeting. Still working on getting some trees trimmed.

Correspondence

Supervisor Manoleas and Clerk Turner presented various correspondence. Supervisor Manoleas reported to the Board that Hi-Tech did their security check and it went well. Clerk Turner reported to the Board the Annual Road Commission meeting that is scheduled for 6:30 p.m. to 8:30 p.m. on February 27, 2020.

OLD BUSINESS:

SNOW BLOWER DPW

- Motion by Trustee Bates to purchase snow blower Treasurer McGriff from Tri-County John Deere in the amount of \$3,000.00. Yeas: 7 Nays: 0 Motion carried.

70/30 SPLIT WATER DEPARTMENT (QUARTERLY AMOUNT)

Supervisor Manoleas stated that he has not seen any information to suggest any growth pertaining to the water split percentage. It was decided to keep it at the 80/20 split for now.

It was discussed to change the quarterly amount to \$12,000.00 or \$14,000.00. Clerk Turner mentioned that the minutes stated that Supervisor Manoleas was to ask Treasurer McGriff to look up the figures, because maybe the past Treasurer left some paperwork on how they came to the quarterly number. Clerk Turner suggested that more research or homework should be done instead of picking a number out of the air.

NEW BUSINESS:

RESOLUTION 20-1 GUIDELINE FOR POVERTY EXEMPTION

- ✓ Motion by Treasurer McGriff support from Supervisor Manoleas to approve Resolution 20-1 Guideline for Poverty Exemption.

Roll Call Vote: Neruda/yes, Bates/yes, Manoleas/yes, Voight/yes, Turner/yes, McGriff/yes, and Dortman/yes. Motion carried.

RESOLUTION 20-2 POVERTY APPEALS ASSET LEVEL TEST

- ✓ Motion by Treasurer McGriff support from Trustee Dortman to approve Resolution 20-2 Poverty Appeals Asset Level Test.

Roll Call Vote: Dortman/yes, Neruda/yes, Manoleas/yes, Turner/yes, Baes/yes, Voight/yes, and McGriff/yes. Motion carried.

KCI INVOICE

- ✓ Motion by Treasurer McGriff support from Trustee Voight to approve this KCI expenditure up to \$1,500.00 to print and mail out the assessments notices. Yeas: 7 Nays: 0 Motion carried.

APPOINTMENT TO THE CEMETERY ADVISORY COMMITTEE

Discussion that a letter was submitted from Diane Travis that she would be interested in this vacancy. It was decided to ask her to come to the next board meeting in order to be considered for this position.

RE-APPOINTMENT TO THE PLANNING COMMISSION

- ✓ Motion by Supervisor Manoleas support from Trustee Neruda to approve Maurie Beauvais to a three year term as a member of the Planning Commission. Yeas: 7 Nays: 0 Motion carried.

MS4Permit

Supervisor Manoleas reported to the Board information on this topic in order to be compliant. He attends the meetings and at times he needs to inform the Board and the Public about certain topics. He did mentioned about the Storm Water permit program and the annual update listing 2019 accomplishments.

FIRE TRUCK FINANCING

Clerk Turner asked about the contract not being signed by the company Smeal. Smeal is the company that has the truck for sale. Discussion about getting this contract signed before the Board thinks about which institution to finance the truck. It was stated that Trustee Dortman can get a signed copy of the contract.

Discussion about the rates on the bids and how long they are good for.

Supervisor Manoleas mentioned to get a signed contract and revisit this topic for the financing part of it. Maybe a Special Meeting or next month's agenda.

Tidbits

Trustee Voight informed the Board of information he learned at the TAC meeting at the Road Commission. Prices of limestone going up.

SECOND PUBLIC COMMENT

- Motion by Trustee Dortman support from Supervisor Manoleas to adjourn meeting. Yeas: 7 Nays: 0 Motion carried

Meeting adjourned at 9:27p.m.

Respectfully submitted and
prepared by Kathleen Turner, Clerk

Approved by Ernie Manoleas
Supervisor

**Clyde Township Monthly Board Meeting
3350 Vincent Road
Clyde Township Hall
February 18, 2020**

Meeting called to order by Supervisor Manoleas at 7:00 p.m.

Pledge of Allegiance to the Flag

Roll Call: Bates, Neruda, McGriff, Turner, Voight, Dortman, and Manoleas.

Minutes from Monthly Board Meeting of January 21, 2020

- Motion by Treasurer McGriff support from Trustee Neruda to approve minutes of January 21, 2020. Yeas: 7 Nays: 0 Motion carried.

Treasurer's Report

- ✓ Motion by Supervisor Manoleas support from Trustee Neruda to approve Treasurer's report (January) presented and subject to audit. Yeas: 6 Nays: 1 Motion carried.
- ✓ Motion by Trustee Dortman support from Trustee Neruda to approve Treasurer's report dated February 18, 2020 subject to audit. Yeas: 6 Nays: 1 Motion carried

Bills Presented

- ✓ Motion by Trustee Voight support from Treasurer McGriff to approve the list of bills-pay in reference to list of bills dated February 18, 2020 Genera/\$12,538.35 Water Department \$48253.54 total of \$60,791.89 monthly payroll \$31,838.62. Yeas: 7 Nays: 0 Motion carried.

Second list of bills that stated the invoice submitted by Trustee Dortman for grant writing for a 2020 Passport Grant for the Recreational Department.

- ✓ Motion by Supervisor Manoleas support from Trustee Neruda to approve 50% payment of an \$850.00 invoice submitted from Dave Dortman for grant writing, other 50% payment when grant is submitted. Yeas: 7 Nays: 0 Motion carried.

ADDITIONS TO THE AGENDA:

- ✓ Motion by Clerk Turner support from Treasurer McGriff to add Resolution 20-4 and Resolution 20-5 to the agenda separately, under new business. Yeas: 7 Nays: 0 Motion carried.

Public Comment-Opened at 7:09 p.m. Helen Hermes reported to the Board that Shelby Township paid cash for a library being built.

Bonnie Rawson commented that it still smells. Summer is coming. Bonnie asked if Rod checked the filtering system. No. He was not home. Bonnie reported that he is never home. Depends which way the wind blows was the general discussion on the smell issue. Supervisor Manoleas wants Rod to write up a letter to the owner to set up an appointment. Supervisor Manoleas told Bonnie keep a record what day and how the smell happens. Discussing about a machine that monitors the smell. Bonnie stated that whatever he has it is not working. More discussion from other neighbors on the smell topic. Supervisor Manoleas asked Rod if he could go out and do a physical inspection. Rod commented that this person did respond to the violation. Discussion about re-issuing a \$500.00 fine. Supervisor Manoleas wants this done ASAP. Planning Commission should look at an Oder Ordinance. Supervisor Manoleas stated that he wants a physical inspection on this. Public Comment closed at 7:21 p.m.

Reports

Report from Building Department-Rod Cowan/Two storage buildings, and thirteen certificates of occupancies.

Report from the Ordinance Officer-Rod Cowan/See attached report.

Report from the Fire Department-Gary May/Seven medical emergency, one vehicle accident, one mutual aid to Ft. Gratiot, cancelled in route, and two carbon monoxide alarm. New engine arrived at dealer in Northville. Going to inspect it this Thursday. At least 2 – 3 weeks before delivery.

Report from the Planning Commission-McGriff, one member short, blight ordinance working on solar, wind ordinance Trustee Neruda asked if the smell issue could be addressed in the Nuisance Ordinance #7.

Report of Parks and Recreation Committee-Sherry Beiser Walter/The Committee met with Ken Schefer of Penchura. Got some good information and ideas. The next meeting of the Committee will be at the Fire Hall. Working on plans for the Easter Egg Hunt.

Report from the Cemetery Advisory Committee-Franz Neruda/Two trees down for the price of one. Burials have slowed down a little bit. Looking in the spring to do some gravel in the driveways of the cemeteries.

Correspondence

Supervisor Manoleas and Clerk Turner presented various correspondence.

Clerk Turner will call Grant Township's Supervisor, Bill Deater to find out if he has a form letter for this topic.

OLD UNFINISHED BUSINESS:

WATER DEPARTMENT (QUARTERLY AMOUNT)

- ✓ Motion by Clerk Turner support from Trustee Neruda to increase the Water Department quarterly payment to \$16,000.00 for reimbursement to the General Fund. Yeas: 7 Nays: 0 Motion carried.

Discussion about reviewing this periodically to keep it updated.

- ✓ Motion by Treasurer McGriff support from Trustee Voight to review this quarterly payment amount every two years or when a new employee is hired in the Water Department. Yeas: 7 Nays: 0 Motion carried.

Discussion about the 80/20 split. That will stay the same.

APPOINTMENT FOR VACANCY ON THE CEMETERY ADVISORY COMMITTEE

Two people are interested in this position. Diane Travis and Doug Voight.

It was discussed that these two people need to attend the Cemetery Advisory Committee meeting to be considered for the vacancy. Then the Committee can recommend to the Township Board their findings.

Put this on the Agenda for next month's meeting.

FIRE TRUCK FINANCING

Discussion. It was decided and stated that Community Leasing had the best rate.

- ✓ Motion by Trustee Neruda support from Treasurer McGriff to approving the Fire Truck Financing through Community Leasing. Yeas: 7 Nays: 0 Motion carried.

NEW BUSINESS:

POLICIES/PROCEDURES (CRITERIA FOR GRANT WRITING PAYMENTS)

Discussion about something needs to be set up for grant writing. This would be very useful in the future. Trustee Neruda stated that he is glad that Trustee Dortman is doing the grant writing. Clerk Turner will check the MTA Policy and Procedure book on this topic. It was mentioned that it could be under

contracted labor.

BALL EQUIPMENT INVOICE \$1,477.85

Trustee Dortman has been working on this to have the warranty cover this problem. Discussion about the problem and the warranty running out. It looks like the company is not going to use the warrant for payment.

- ✓ Motion by Treasurer McGriff support from Supervisor Manoleas to approve the Ball Equipment invoice in the amount of \$1,477.85 for the UTV repair. Yeas: 7 Nays: 0 Motion carried.

BS & A INVOICE \$2,043.00

- ✓ Motion by Treasurer McGriff support from Trustee Dortman to approve the BS & A invoice in the amount of \$2,043.00. Yeas: 7 Nays: 0 Motion carried.

RESOLUTION 20-3 ANNUAL RIGHT OF WAY

- ✓ Motion by Treasurer McGriff support from Supervisor Manoleas to approve Resolution 20-3 Annual Right of Way.

Roll Call Vote: Dortman/yes, Voight/yes, Turner/yes, Neruda/yes, Bates/yes, McGriff/yes and Manoleas/yes. Motion carried.

AERIAL IMAGERY

Supervisor Manoleas explained to the Board that this is something that happens every five years. It is with the County and taking pictures using the 6" imagery. Discussion. This is beneficial to the Assessing Department.

- ✓ Motion by Treasurer McGriff support from Supervisor Manoleas to approve the expenditure of \$1,567.53 for the 6" imagery to the county. Yeas: 7 Nays: 0 Motion carried.

FIRE DEPARTMENT MILLAGE (SPECIAL MEETING????)

Discussion about getting the working to the County in order to get the renewal of the Fire Department millage on the ballot for the August Primary. Discussion about forming a committee for this topic. It was decided that Clerk Turner, Trustee Neruda and Trustee Dortman will be on this Committee. It was stated that the wording needs to be into the County by May 12, 2020.

RESOLUTION 20-4 to authorize resident tax payers to file protest with the Board of Review by letter and without a personal appearance

- ✓ Motion by Treasurer McGriff support from Trustee Neruda to approve Resolution 20-3.

Roll Call Vote: Turner/yes, Dortman/yes, Manoleas/yes, McGriff/yes, Neruda/yes, Voight/yes, and Bates/yes. Motion carried.

RESOLUTION 20-5 Waive penalties for non-filing of property transfer affidavit under MCL 211.27B

- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to approve Resolution 20-5.

Roll Call Vote: Voight/yes, Bates/yes, Neruda/yes, Manoleas/yes, Dortman/yes, McGriff/yes and Turner/no. Motion carried.

TIDBITS

Sm reported that he talked with Engineer got hold of the Detroit Water System, GLWA people, that there are grants available from the authority and state.

Illegal building on McLain Road, red tagged the second building needs to be torn down again.

Trustee Neruda reported that the new light pole is up. He also mentioned that the Township needs to look at the parking lot. Something needs to be done soon.

SECOND PUBLIC COMMENT

- Motion by Supervisor Manoleas support from Trustee Neruda to adjourn meeting. Yeas: 7 Nays: 0 Motion carried

Meeting adjourned at 8:57p.m.

Respectfully submitted
by Kathleen Turner, Clerk

Approved by Ernie Manoleas
Supervisor

Clyde Township Special Board Meeting
3350 Vincent Road
Clyde Township Hall
March 24, 2020

Meeting called to order by Supervisor Manoleas at 7:02 p.m.

Pledge of Allegiance to the Flag

Roll Call: Manoleas, Turner, Dortman, McGriff and Neruda.
Absent Bates and Voight

Supervisor Manoleas stated that the next Township Board meeting will be on Skype in order for the public to witness the meeting. He will contact the Township's IT people.

Discussion about adding some items on the agenda.

- ✓ Motion by Treasurer McGriff support from Trustee Neruda to add the five items of Resolution 20-6 Recreation Passport Grant, Watershed invoice, Dinges Fire Company invoice, waive late fees for water bills, and Covid-19 topic. Yeas: 5 Nays: 0 Motion carried.

Minutes from Monthly Board Meeting of February 18, 2020

- Motion by Treasurer McGriff support from Trustee Neruda to approve minutes of February 18, 2020. Yeas: 5 Nays: 0 Motion carried.

Treasurer's Report

- Motion by Supervisor Manoleas support from Trustee Neruda to approve Treasurer's report, subject to audit. Yeas: 4 Nays: 1 Motion carried.
Supervisor Manoleas stated he wanted a roll call vote.

Roll Call Vote: Neruda/yes, McGriff/yes, Manoleas/yes, Dortman/yes, and Turner/no. Motion carried.

Discussion about five Water Department CDs maturing next month.
Discussion about putting the money back into the checking account.
Discussion.

Bills Presented

- Motion by Treasurer McGriff support from Trustee Dortman to approve the list of bills-pay in reference to list of bills dated March 17, 2020
Genera/\$119,562.08 Water Department \$1,241.52 total of \$120,803.60
monthly payroll \$ 44,596.97. Yeas: 5 Nays: 0 Motion carried.

Discussion about selling the other fire truck for around \$40,000.00 lowest number \$30,000.00.

ADDITIONS TO THE AGENDA: Motion made prior.

Public Comment-Opened at 7:24 p.m. No public comments. Present in the audience Building Inspector, Rod Cowan and resident Diane Travis.

Reports

Report from Building Department-Rod Cowan/no permits or inspections due to state law.

- Motion by Treasurer McGriff support from Supervisor Manoleas to move that all permits and inspections are on hold until the state executive order is lifted. Yeas: 5 Nays: 0 Motion carried.

Report from the Ordinance Officer-Rod Cowan/See attached report. Rod stated that he had checked on the marijuana smell situation two and three times, no smell. He also reported that he was shown the carbon filters by the owner and which he purchased more to help with diffusing the smell. Supervisor Manoleas discussed the marijuana smell with Bonnie Rawson and she told him about a fire that the next door neighbor had burning marijuana plants minus the buds. The Fire Department was called.

Report from the Fire Department-Gary May/Five medical emergency, one medical false alarm, two vehicle accident, one mutual aid Kenockee field fire, two brush fires, and one possible illegal burn, just a campfire. New Engine expected later this week, and the Fire Department is following all county and medical protocols for the Covid-19 situation.

Report from the Planning Commission-No meeting in March

Report of Parks and Recreation Committee-Working on the Passport Grant. Trustee Dortman mentioned about putting in for an extension because of the Covid-19 situation. Trustee Dortman needs to meet with contractors to get more information for the grant paperwork and everything is on hold right now. He is sure that an extension will be granted.

Report from the Cemetery Advisory Committee-Franz Neruda/Discussed a little about the cemetery budget and also about the tree work that is being done in Ruby. April 15, winter clean up starts. Trustee Neruda mentioned about a cedar tree down in Ruby Cemetery on Sunday. Supervisor Manoleas stated that this has been taken care of.

Correspondence

Supervisor Manoleas and Clerk Turner presented various correspondence.

OLD UNFINISHED BUSINESS:

APPOINTMENT FOR VACANCY ON THE CEMETERY ADVISORY COMMITTEE

Clerk Turner announced that Trustee Voight withdrew his name for this appointment. Discussion.

- Motion by Supervisor Manoleas support from Trustee Neruda to nominate to appoint Diane Travis to the Cemetery Advisory Committee. Yeas: 5 Nays: 0 Motion carried.

POLICIES/PROCEDURES (CRITERIA FOR GRANT WRITING PAYMENTS)

Discussion. Treasurer McGriff inquired about forming a committee to work on this topic. Clerk Turner will look into finding a template for this topic. This topic to be on next month's agenda.

NEW BUSINESS:

ASPHALT QUOTE FOR THE HISTORIC PARKING LOT (POLE DAMAGE)

Discussion about the Township's insurance email response concerning what the sheriff department's insurance company will and will not cover. Their insurance company considers this asphalt quote an upgrade and will not pay. It was determined to have the Township's insurance company push on this issue and contact them again. Clerk Turner will contact the insurance company.

REVISED LOCAL ROAD FUNDING ASSISTANCE PROGRAM

Some of the Board members went to the annual meeting with the Road Commission. The engineer, Bill Hazelton, reported that the project designated for the Local Road Funding Assistance Program will have an increase of around \$11,000.00. Discussion.

- Motion by Supervisor Manoleas support from Trustee Dortman to approve and sign revised paperwork for the Local Road Funding Assistance Program stating the increase of \$11,450.00. Yeas: 5 Nays: 0 Motion carried.

Discussion about the Abbotsford Road chip seal project that is planned for this year. The Road Commission really needs to step up and take care of some roads in Clyde Township that the County is responsible to take care of. Clerk Turner mentioned about looking over the upcoming work orders, stating that it

might be time to cut back on some of them.

APPOINTMENT TO THE PLANNING COMMISSION

- Motion by Trustee Dortman support from Trustee Neruda to appointment Colleen Skrypkun to the Planning Commission. Discussion. Motion was withdrawn.
- Motion Supervisor Manoleas support from Trustee Neruda to nominate to appoint Colleen Skrypkun to the Planning Commission for a three year term. Yeas: 5 Nays: 0 Motion carried.

It was mentioned that the Planning Commission needs to be notified that the April meeting will be cancelled due to Covid-19 issue. Also to let the members know that they have a new member.

ASSESSOR'S CONTRACT

Discussion. Trustee Neruda asked if the assessor has asked for any more money. Supervisor Manoleas responded not at this time. Discussion about paragraph C in the contract. Clerk Turner would like to get actual numbers for the parcel count to put in the contract. Supervisor Manoleas stated that himself and Clerk Turner will look over this contract and see what Elisha Messina, the Township Assessor wants in the contract.

FIRE DEPOT ESTIMATE

- Motion by Supervisor Manoleas support Treasurer McGriff to accept the invoice from The Fire Depot of \$1,470.00 for the additional pull out trays to add to the new fire truck. Yeas: 5 Nays: 0 Motion carried.

WATER ORDINANCE VIOLATION

Supervisor Manoleas reported to the Board about s situation that happened with shutting off and turning the water back on. Bill Dedoe shut off water, and a plumber turned the water back on which is against the Township's Water Ordinance. It has been reported that this plumber has done this before and he is not have a license. Discussion about you should get the fine and how much.

- Motion by Clerk Turner support from Supervisor Manoleas to find the plumber \$500.00 civil infraction fine plus shut off and turn on fees according to the Water Ordinance because plumber turned water on illegally. Yeas: 5 Nays: 0 Motion carried.

Question if Bill took pictures.

Treasurer McGriff brought up another Water Department issue. Discussion. It

was decided to send a letter to mention the lack of payment for the deposit fee.

RENEWAL OF FIRE DEPARTMENT MILLAGE (.25 MILL)

Discussion. Millage Committee reported to the Board that they suggest that both these millages be on the August primary. If any fail, put on the General Election in November. Ask for it every time there is an election. Don't give up. Also have a factional sheet mailed out to all residents, no Newsletter.

PROPOSED FIRE MILLAGE WORDING (.75 MILL)

Discussion. It was mentioned about waiving the fire run cost to residents being the Township is asking for this millage with the exceptions of P.I. accidents. It was determined that Supervisor Manoleas will get these millages to the Township attorney first. Then come back to the Board with attorney's findings. Then after approval of the Board, Clerk Turner will submit these millages to the County.

INCREASE OF WATER REPLACEMENT (\$30,000.00)

- Motion by Treasurer McGriff support from Supervisor Manoleas to increase water replacement by \$30,000.00. Yeas: 5 Nays: 0 Motion carried.

ALLIANCE INVOICE \$3,278.00

Discussion about this invoice. It was stated and decided that the Township will approve payment upon receiving the study from Alliance Consultants. Clerk Turner will have Daren or Keith call Supervisor Manoleas.

CIVIL WAR VETS MEMORIAL

- Motion by Treasurer McGriff support from Trustee Neruda to approve the Civil War Vet Memorial at no extra cost to the Township. Yeas: 5 Nays: 0 Motion carried.

ADDED ITEMS TO THE AGENDA

Resolution 20-6

- Motion by Trustee Dortman support from Treasurer McGriff to approve Resolution 20-6 for Recreational Passport Grant for 25%.

Roll Call Vote: Turner/yes, Dortman/yes, Neruda/yes, McGriff/yes, Manoleas/yes. Motion carried.

WATERSHED INVOICE

- Motion by Treasurer McGriff support from Trustee Dortman to approve the 2020 Northeastern Watershed invoice in the amount of \$1,046.66. Yeas: 5 Nays: 0 Motion carried.

DINGES FIRE COMPANY INVOICE

- Motion by Treasurer McGriff support from Trustee Neruda to approve payment to Dinges Fire Company in the amount of \$1,204.83 with the funds from the Community Foundation Grant for 19 alkaline flashlights. Yeas: 5 Nays: 0 Motion carried.

Covid-19 virus

The Governor has declared a State executive order to close the state for three weeks. (Stay home, stay safe order) Discussion. The Township Hall will be closed. Supervisor Manoleas asked the Board about paying for employees for 2 weeks. Trustee Neruda addressed this issue and stated he would like to extend payment for 3 weeks. The Township employees are valuable. All agreed. It was decided to visit this after three weeks.

- Motion by Trustee Neruda support from Supervisor Manoleas to pay the employees for three weeks and then revisit after that time period, if needed. Yeas: 5 Nays: 0 Motion carried.

Trustee Dortman suggested to keep track of expenditures related to the Covid-19 virus for possible reimbursement from the government.

Clerk Turner reported that Stacey will be coming into the Hall to do any necessary business just to keep paperwork caught up.

WATER LATE FEE, PENALTIES AND SHUT OFFS TOPIC

- Motion by Clerk Turner support from Treasurer McGriff to waive water late fees and penalties and water shut offs until next Board meeting of April 21, 2020. Yeas: 5 Nays: 0 Motion carried.

TIDBITS

April 1, 2020 open Bill Bearss park

SECOND PUBLIC COMMENT

- Motion by Supervisor Manoleas support from Trustee Neruda to adjourn

meeting. Yeas: 5 Nays: 0 Motion carried

Meeting adjourned at 9:31 p.m.

Respectfully submitted
by Kathleen Turner, Clerk

Approved by Ernie Manoleas
Supervisor

Clyde Township Special Board Meeting
3350 Vincent Road
Clyde Township Hall
April 9, 2020

Meeting called to order by Supervisor Manoleas at 1:00 p.m.

Pledge of Allegiance to the Flag

Roll Call: Bates, Turner, Manoleas, McGriff, Neruda and Dortman. Voight absent.

COVID-19 EMPLOYEE ISSUE

Supervisor Manoleas started the discussion about paying the Township employees during the Covid-19 pandemic. Talked over the matter of comp time to the essential workers that are coming into work to care for necessary paperwork or duties during this time. More discussion.

- Motion by Clerk Turner support from Treasurer McGriff to furlough and pay the employees of the township to coincide with the governor's executive order of "Stay Home, Stay Safe" order.

Roll Call Vote: Dortman/yes, Bates/yes, Turner/yes, Neruda/yes, Manoleas/yes, and McGriff/yes. Motion carried.

- Motion by Trustee Neruda support from Treasurer McGriff for any employee called in during this time (Covid-19) will be able to accrue comp time to be used at a later date.

Roll Call Vote: Bates/yes, Neruda/yes, Manoleas/yes, Turner/yes, Dortman/yes, and McGriff/yes. Motion carried.

BOARD MEETING OF APRIL 21

Supervisor Manoleas announced that the Township is not set up to have a virtual meeting. Supervisor Manoleas sent all board members a link to a website for a virtual meeting. Discussion on this matter and steps that need to be taken for the residents to hook up for these meetings. Discussion about having an open meeting at the Township Hall and residents are able to attend at their discretion.

- ✓ Motion by Trustee Dortman support from Trustee Neruda to adjourn meeting. Yeas: 6 Nays: 0 Motion carried.

Meeting adjourned at 1:57 p.m.

Respectfully submitted
by Kathleen Turner, Clerk

Approved by Ernie Manoleas
Supervisor



CLYDE TOWNSHIP MONTHLY BOARD MEETING
CLYDE TOWNSHIP HALL
3350 VINCENT ROAD
APRIL 21, 2020
AGENDA

MEETING CALLED TO ORDER

PLEDGE

ROLL CALL

MINUTES FROM THE SPECIAL BOARD MEETING OF MARCH 24, 2020

MINUTES FROM THE SPECIAL BOARD MEETING OF APRIL 9, 2020

TREASURER'S REPORT

MONTHLY BILLS/PAYROLL, AND WATER:

- MOTION TO APPROVE THE LIST OF BILLS, PAYROLL CHECKS, AS PRESENTED
- 2ND LIST OF BILLS FOR THE BOARD'S CONSIDERATION (IF AVAILABLE)

ADDITIONS TO THE AGENDA

PUBLIC COMMENTS: (LIMITED TO 3 MINUTES PER PERSON)

REPORTS:

REPORT FROM THE BUILDING INSPECTOR-ROD COWAN/

REPORT FROM THE ORDINANCE OFFICER-ROD COWAN/

REPORT FROM THE FIRE CHIEF-GARY MAY/

REPORT FROM THE PLANNING COMMISSION/NO MARCH MEETING

REPORT FROM THE RECREATION COMMITTEE/NO MARCH MEETING

REPORT FROM THE CEMETERY ADVISORY COMMITTEE-FRANZ

NERUDA/NO MEETING

CORRESPONDENCE: SUPERVISOR MANOLEAS/CLERK TURNER

OLD UNFINISHED BUSINESS:

POLICIES/PROCEDURES (CRITERIA FOR GRANT WRITING PAYMENTS)
ASSESSOR'S CONTRACT INFO
RENEWAL AND NEW PROPOSED FIRE MILLAGE

NEW BUSINESS:

ELECTION SOURCE INVOICE (\$3,205.40)
DECKER AGENCY F.D. PAYMENT (\$1,021.00)
DINGES FIRE COMPANY INVOICE (\$1,777.43)
PROPOSED BUDGET 2020-2021 FROM DEPARTMENT HEADS
PARKS

BOARD MEMBER'S TIDBITS AND LOOSE ENDS

SECOND PUBLIC COMMENT

MEETING ADJOURNMENT:

DATES TO REMEMBER:

FIRE DEPT. BUSINESS MEETING -MAY 6, 2020 @ 7:30 P.M. AT
THE CLYDE TWP. FIRE HALL

FIRE DEPT. OFFICER'S MEETING-MAY 27, 2020 @ 7:30 P.M.
CLYDE TWP. FIRE HALL

PARKS AND RECREATION COMMITTEE MEETING -MAY 11,
2020 @ 7:00 P.M.

PLANNING COMMISSION MEETING-MAY 12, 2020 @ CLYDE
TOWNSHIP HALL @ 7 P.M.

MONTHLY BOARD MEETING-MAY 19, 2020 @ 7:00 P.M. CLYDE
TOWNSHIP HALL @ 7:00 P.M.

CEMETERY ADVISORY COMMITTEE MEETING-MAY 13, 2020 @
9:00 A.M. CLYDE TOWNSHIP HALL

**Clyde Township Monthly Board Meeting
3350 Vincent Road
Clyde Township Hall
April 21, 2020**

Meeting called to order by Supervisor Manoleas at 7:00 p.m.

Pledge of Allegiance to the Flag

Roll Call: Bates, Neruda, McGriff, Turner, and Manoleas. Dortman and Voight absent.

Minutes from Special Board Meeting of March 24, 2020

- Motion by Treasurer McGriff support from Trustee Bates to approve minutes of March 24, 2020. Yeas: 5 Nays: 0 Motion carried.

Minutes from the Special Board Meeting of April 9, 2020

- Motion by Treasurer McGriff support from Trustee Bates to approve minutes of April 9, 2020. Yeas: 5 Nays: 0 Motion carried.

Treasurer's Report

- ✓ Motion by _____ support from _____ to approve Treasurer's report presented and subject to audit. Yeas: _____ Nays: _____ Motion carried.

Treasurer McGriff reported to the Board that the Water Department section is off by about \$50.00. Discussion about how there are no regular hours in order for the Treasurer to confer with Stacey. He stated that he matched the bank statements but is still off. Discussion. Treasurer also reported that three investments are coming due this month.

- ✓ Motion by Clerk Turner support from Trustee Neruda to postpone the approval of the Treasurer's report until next month's meeting subject to audit, in order to clear up discrepancy. Yeas: 5 Nays: 0 Motion carried.

Bills Presented

- ✓ Motion by Treasurer McGriff support from Supervisor Manoleas to approve the list of bills-pay in reference to list of bills dated April 21, 2020 Genera/\$ 13,906.04 Water Department \$124.39 total of \$14,030.43 monthly payroll \$40,414.98. Yeas: 5 Nays: 0 Motion carried.

ADDITIONS TO THE AGENDA:

- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to add the topic of a work order from the Road Commission concerning Rabidue Road. Yeas: 5 Nays: 0 Motion carried.

- ✓ Motion by Clerk Turner support from Treasurer McGriff to add the topic of re-addressing the topic of waiving late fees and water shut off notices in the Water Department. Yeas: 5 Nays: 0 Motion carried.

Public Comment-Opened at 7:20 p.m. No Public, Closed at 7:20 p.m.

Reports

Report from Building Department-Rod Cowan/One temporary certificate new house

Start up with the permits again restart them and give them 15 days. /2 mos. Exception.

Report from the Ordinance Officer-Rod Cowan/No report.

Report from the Fire Department-Gary May/Six medical emergencies, one personal injury accident, one weather warning, two brush fires, one authorized burn, one false alarm – system malfunction, and two power lines in trees. Due to the pandemic, we have cancelled regular business meeting and work detail. Training has been done on a limited basis. We have all practiced social distancing, wearing protective equipment and sanitizing the apparatus and hall on a regular basis. Our new truck “Engine 1” is now in service. We are still waiting for lettering to be done.

Report from the Planning Commission-No March meeting.

Report of Parks and Recreation Committee-No March meeting. Easter Egg Hunt was cancelled. Treasurer McGriff wanted to talk about the Bill Bearss Park should be open on April 1.

- ✓ Motion by Clerk Turner support from Treasurer McGriff to open Township parks when executive order is lifted. Yeas: 5 Nays: 0 Motion carried.

Report from the Cemetery Advisory Committee-Franz Neruda/Another was tree taken down and stump ground up in the Kinney Cemetery. Little statue was damaged during this project. Widow makers in the Ruby Cemetery. Franz talked with Scott. Franz will fix the little statue with silicone. Still a couple of trees down, wait until next month to take care of.

Correspondence

Supervisor Manoleas and Clerk Turner presented various correspondence.

OLD UNFINISHED BUSINESS:

POLICIES/PROCEDURES (CRITERIA FOR GRANT WRITING PAYMENTS)

It was decided to address this topic at next month's board meeting.

ASSESSOR'S CONTRACT INFO

Received more information on this contract. Discussion. Decided to get a revised copy of the contract and address this topic at next month's board meeting.

RENEWAL AND NEW PROPOSED FIRE MILLAGE

Discussion.

- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to present the renewal verbiage of the Fire Department millage (.25 mil) to the county for the August primary. Yeas: 5 Nays: 0 Motion carried.

PROPOSED FIRE MILLAGE

- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to send the verbiage for the proposed new fire millage (.75 mil) to the county for the August primary. Yeas: 5 Nays: 0 Motion carried.

NEW BUSINESS:

ELECTION SOURCE INVOICE (\$3,205.40)

- ✓ Motion by Treasurer McGriff support from Supervisor Manoleas to pay the invoice to Election Source in the amount of \$3,205.40. Yeas: 5 Nays: 0 Motion carried.

DECKER AGENCY F.D. PAYMENT (\$1,021.00)

- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to approve payment of invoice from Decker Agency in the amount of \$1,021.00 for the insurance premium for Engine 1. Yeas: 5 Nays: 0 Motion carried.

DINGES FIRE COMPANY INVOICE (\$1,777.43)

- ✓ Motion by Treasurer McGriff support from Supervisor Manoleas to approve payment of the invoice to Dinges Fire Company in the amount of \$1,777.43. Yeas: 5 Nays: 0 Motion carried.

PROPOSED BUDGET 2020-2021 FROM DEPARTMENT HEADS

Supervisor Manoleas made the announcement that all Department heads need to get their budgets into him as soon as possible.

ADDED AGENDA ITEMS

COUNTY WORK ORDER

- ✓ Motion by Treasurer McGriff support from Trustee Neruda to approve the work order for emergency culvert repair approved by the supervisor in the amount of \$5,000.00. Yeas: 5 Nays: 0 Motion carried.

WATER LATE FEES, SHUT OFF NOTICES

- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to extend previous motion from the March 24, 2020 meeting to waive late fees and no shut off notices until executive order is lifted by the governor. Yeas: 5 Nays: 0 Motion carried.

TIDBITS

SECOND PUBLIC COMMENT

- Motion by Supervisor Manoleas support from Trustee Neruda to adjourn meeting. Yeas: 5 Nays: 0 Motion carried

Meeting adjourned at 8:09 p.m.

Respectfully submitted
by Kathleen Turner, Clerk

Approved by Ernie Manoleas
Supervisor

CLYDE TOWNSHIP SPECIAL BOARD MEETING
CLYDE TOWNSHIP HALL
3350 VINCENT ROAD
MAY 5, 2020
AGENDA

Meeting called to order by Supervisor Manoleas at 7:00 p.m.

PLEDGE

ROLL CALL: Voight, Neruda, Manoleas, McGriff, Dortman, and Turner.
Bates absent

Road Commission correspondence, with LRFAP Work Order (Wadhams Road)

PUBLIC COMMENTS: (LIMITED TO 3 MINUTES PER PERSON)

None, no public present

NEW BUSINESS:

RESOLUTION FOR FIRE MILLAGES

- ✓ Motion by Clerk Turner support from Trustee Neruda to approve Resolution 20-7 for the .25 millage renewal for the Fire Department.

Roll Call Vote: Voight/yes, Dortman/yes, Manoleas/yes, Neruda/yes, Turner/yes, and McGriff/yes. Motion carried.

- ✓ Motion by Supervisor Manoleas support from Trustee Voight to approve Resolution 20-8 for the .75 increase millage for the Fire Department.

Roll Call Vote: McGriff/yes, Manoleas/yes, Neruda/yes, Turner/yes, Voight/yes, and Dortman/yes. Motion carried.

Discussion about the Fire Millage Committee meet again to create letter to send out to the residents of the Township to inform them about the need and why this proposal is going to be on the ballot. Will meet next week.

PLEXIGLASS INVOICE (\$1,323.00)

Discussion about the planning of the renovation of the building and the topic of the bullet proof glass being installed at the counter. Conversation

about bullet proof vs. plexiglass. Discussed that this is a need for the protection and safety of the office staff that deals with the residents eight hours a day. Clerk Turner stated that she wants the plexiglass end of discussion.

- ✓ Motion by Trustee Neruda support from Clerk Turner to approve the invoice from Port Huron Glass in the amount of \$1,323.00.
Yeas: 5 – Neruda, Turner, Dortman, Manoleas, and Voight
Nays: 1 - McGriff

RE-ENGAGING GUIDELINES AND SUPPLIES

Clerk Turner presented to the Board a list of re-engaging guidelines and supplies for the office staff. Discussion. A few additions were added to the list. Discussion about supplies and where and when the Township could get them. Tentatively the Township office will open May 18, 2020. Office staff can come back to organize paperwork etc.

DPW discussion about lawn maintenance.

Discussion about masks that needed to be supplied by the Township to Township employees.

Discussion between Supervisor Manoleas and Trustee Neruda to contact the attorney and deem the DPW essential and get them back to work cutting grass. Have them come back on May 11, 2020 to get going on the grass so they don't fall behind. Memorial Day coming up. Supervisor Manoleas will contact the attorney.

- ✓ Motion by Clerk Turner support from Trustee Dortman to phase in the DPW workers to come into work on May 11, 2020 upon attorney's recommendation. Yeas: 6 Nays: 0 Motion carried.

Discussion about the office staff coming back on Monday, May 18, 2020

That would also mean that Rod, Roy and Mike back to work on May 18, 2020.

SUSAN PHILLIP'S LETTER

Discussion.

- ✓ Motion by Clerk Turner support from Trustee Dortman to accept Susan Phillip's resignation letter dated April 29, 2020. Yeas: 6 Nays: 0 Motion carried.

It was also discussed and agree upon that the Township will not accept back the wages she offered while being paid during the shutdown.

Discussion about the possibility about increasing Miranda Smith's hours to make her full time. It was determined to gather more information on this topic and discuss at the next board meeting agenda.

INSPECTORS/BUILDING DEPARTMENT

Inspectors already being utilized. Have the Building Department open up? Rod was present at the meeting and responded that he is working on calling people back that have left messages. He has issued a temporary CO. Discussion.

TIDBITS

Garlick Road junk problem.

Supervisor Manoleas will contact Bill Hazelton tomorrow on the topic of the \$15,000.00 increase for the LRFAP for Wadhams Road.

Supervisor Manoleas mentioned a call he received from Nick Burgess concerning the chip seal stone being stored at the Burgess pit for the Abbottsford and Wadhams Roads projects. The stone would be coming from the Wilson pit. Discussion.

Treasurer McGriff reported that the last Treasurer's report was deemed correct from Stacey Smith. So at the next Board meeting two reports will need to be approved.

- ✓ Motion by Trustee Voight support from Clerk Turner to adjourn meeting. Yeas: 6 Nays: 0 Motion carried.

Meeting adjourned at 9:11 p.m.

**Clyde Township Monthly Board Meeting
3350 Vincent Road
Clyde Township Hall
May 19, 2020**

Meeting called to order by Supervisor Manoleas at 7:00 p.m.

Pledge of Allegiance to the Flag

Roll Call: Bates, Dortman, McGriff, Neruda, Voight, Turner and Manoleas.

Minutes from Monthly Board Meeting of April 21, 2020

- Motion by Treasurer McGriff support from Trustee Dortman to approve minutes of March 24, 2020. Yeas: 7 Nays: 0 Motion carried.

Minutes from the Special Board Meeting of May 5, 2020

- Motion by Treasurer McGriff support from Trustee Dortman to approve minutes of May 5, 2020. Yeas: 7 Nays: 0 Motion carried.

Treasurer's Report

- ✓ Motion by Trustee Dortman support from Trustee Neruda to approve Treasurer's report dated April 21, 2020 presented and subject to audit. Yeas: 7 Nays: 0 Motion carried.
 - Motion by Trustee Dortman support from Supervisor Manoleas to approve Treasurer's report dated May 18, 2020 presented and subject to audit. Yeas: 7 Nays: 0 Motion carried.

Bills Presented

- ✓ Motion by Treasurer McGriff support from Trustee Neruda to approve the list of bills-pay in reference to list of bills dated May 19, 2020
Genera/\$13,839.16 Water Department \$521.17 total of \$14,360.33
monthly payroll \$29,431.93 Yeas: 7 Nays: 0 Motion carried.
 - Motion by Trustee Dortman support from Treasurer McGriff to approve second list of bills as presented. Yeas: 7 Nays: 0 Motion carried.

ADDITIONS TO THE AGENDA:

- Motion by Clerk Turner, support from Trustee Neruda to add the fire hose testing invoice from FireCatt in the amount of \$1,505.10 to the agenda. Yeas: 7 Nays: 0 Motion carried.

➤ **Public Comment**-Opened at 7:08 p p.m. Fred Wisson had concerns over

getting permits. Nick Burgess talked with Supervisor Manoleas about having some complaints about the pit so he thought he would come to the meeting to clear the air. Nick reported to the Board that he had a talk with Dan's Trucking about driving thru Ruby. Nick will look into the incident about strong west winds blowing sand onto Abbottsford Road. Road Commission was asking if the stone for the chip seal could be stored at the Burgess Pit. Discussion. The stone has been stored at Weston's on Lapeer. Closed at 7:16 p.m.

Reports

Report from Building Department-Rod Cowan/No report.

Report from the Ordinance Officer-Rod Cowan/Complaints about house on Beard Road and also on Garlick Road junk problem. Discussion about writing tickets with fines, wait thirty days and send another ticket with fine.

Report from the Fire Department-Gary May/Seven medical emergencies, one fire alarm canceled by Alarm Company, one vehicle accident, and one possible illegal burn, was a controlled burn. New Engine 1 is in service and lettering is done. Still cancelling all non-essential meetings. Social distancing and PPE are still being followed. Hose testing was done, had 400 feet of hose that failed the test and will need to be replaced.

Report from the Planning Commission-No April meeting.

Report of Parks and Recreation Committee-No April meeting.

Report from the Cemetery Advisory Committee-Franz Neruda/No meeting. Headstone delivered without notice to the Township. Halt on tree cutting, also a camera had been stolen the first part of April was reported to the Board.

Correspondence

Supervisor Manoleas and Clerk Turner presented various correspondence.

OLD UNFINISHED BUSINESS:

POLICIES/PROCEDURES (CRITERIA FOR GRANT WRITING PAYMENTS)

Clerk Turner reported to the Board that this topic has been on the agenda for three months now. She stated that a Letter of Agreement could be developed to address the topic of what is expected for payment in writing a grant. Discussion.

ASSESSOR'S CONTRACT

Discussion. Supervisor Manoleas stated that the Assessor really does not need

an assistant. She has a tablet and software programs. If she needs help she will ask.

- Motion by Trustee Bates support from Trustee Neruda to approve Clyde Township Assessor's contract May 19, 2020 to May 19, 2022. Yeas: 7 Nays: 0 Motion carried.

MIRANDA SMITH'S HOURS

Discussion about her hours, and what she does. Also discussed to hire Miranda full time. Clerk Turner pointed out that the contract for the office staff is coming up to discuss. The Board decided to follow the Letter of Agreement with the Union about working over 30 hours a week, then the Township would have to pay for health benefits. Clerk Turner, the immediate supervisor will follow the Letter of Agreement for the six consecutive weeks.

COVID-19 (INSPECTORS, BUILDING DEPARTMENT/OFFICE STAFF ETC.)

Discussion. It was decided that when the executive order is lifted on May 28, 2020 the front door to the Township Hall will be unlocked, ready for business.

Discussion about May 7th being the date that construction started back up in the State and that the Township inspectors and Building Department should have been opened then.

- Motion by Supervisor Manoleas support from Trustee Neruda that building inspectors and the building department along with issuing permits will be called back to work on May 20, 2020. Yeas: 7 Nays: 0 Motion carried.
- ✓ Motion by Supervisor Manoleas support from Trustee Dortman to open the parks with facilities and install the pickle ball and tennis court nets, for now. Yeas: 7 Nays: 0 Motion carried.

PARKING LOT ASPHALT

Discussion about the light pole situation and the rectangle of asphalt that needs repair. The Sheriff's insurance will not pay for this. They consider it an upgrade. The quote for the repair is \$1,800.00. Supervisor Manoleas will get the opinion of the Township attorney on this matter. This topic on next month's agenda.

NEW BUSINESS:

RESOLUTION 20-9 SUPERVISOR

- ✓ Motion by Treasurer McGriff support from Trustee Voight to approve Resolution 20-9 for the Supervisor's wage of \$25,000.00 for the fiscal year of 2020-2021.

Roll Call Vote: Bates/yes, Voight/yes, Dortman/yes, McGriff/yes, Turner/yes, Neruda/yes, and Manoleas/yes. Motion carried.

RESOLUTION 20-10 CLERK

- Motion by Trustee Voight support from Trustee Dortman to approve Resolution 20-10 for the Clerk's wage of \$25,000.00 for the fiscal year of 2020-2021.

Roll Call Vote: Manoleas/yes, Neruda/yes, Bates/yes, Voight/yes, Dortman/yes, Turner/yes, and McGriff/yes. Motion carried.

RESOLUTION 20-11 TREASURER

- Motion by Trustee Voight support from Trustee Dortman to approve Resolution 20-11 for the Treasurer's wage of \$25,000.00 for the fiscal year of 2020-2021.

Roll Call Vote: Turner/yes, Dortman/yes, Manoleas/yes, Bates/yes, Neruda/yes, Voight/yes, and McGriff/yes. Motion carried.

RESOLUTION 20-12 TRUSTEES

- Motion by Treasurer McGriff support from Trustee Dortman to approve Resolution 20-12 for the Trustee's wage of \$5,000.00 each for the fiscal year of 2020-2021.

Roll Call Vote: McGriff/yes, Turner/yes, Voight/yes, Manoleas/yes, Neruda/yes, Dortman/yes, and Bates/yes. Motion carried.

RESOLUTION 20-13 ANNUAL MEETING

- Motion by Treasurer McGriff support from Trustee Dortman to approve Resolution 20-13 for the Annual Meeting with a change in the meeting time to 10:00 a.m. for June 27, 2020.

Roll Call Vote: Turner/yes, Voight/yes, Dortman/yes, McGriff/yes, Manoleas/yes, Neruda/yes, and Bates/yes.

LOCAL ROAD FUNDING ASSISTANCE PROGRAM INCREASE OF \$15,000 (WADHAMS ROAD PROJECT)

Discussion about this being the second time the Road Commission has increased the price on this project.

- Motion by Supervisor Manoleas support from Trustee Neruda to approve

the increase of \$15,000 which \$7,500 will be the cost to the Township for the Wadhams Road project Yeas: 4, Manoleas, Turner, Bates and Neruda. Nays: Voight, McGriff and Dortman. Motion carried.

WORK ORDERS FROM ROAD COMMISSION

- Motion by Treasurer McGriff support from Supervisor Manoleas to approve the work order for the two applications of calcium chloride in the amount of \$41,000. Yeas: 7 Nays: 0 Motion carried.
- Motion by Clerk Turner support from Trustee Dortman to approve work order for the 80/20 split on the limestone, which the Township's cost will be roughly \$4,821.00. Yeas: 7 Nays: 0 Motion carried.
- Motion by Trustee Dortman support from Treasurer McGriff to approve the work order for limestone in the amount of \$26,296.00. Yeas: 7 Nays: 0 Motion carried.
- Motion by Clerk Turner support from Trustee Neruda to approve the work order for boom axing in the amount of \$6,000.00. Yeas: 7 Nays: 0 Motion carried.

Supervisor Manoleas and Clerk Turner talked with Todd Burch from the County Road Commission about two work orders dated from last year that was not completed. Discussion. Clerk Turner will review, and get more information on these work orders.

PROPOSED BUDGET 2020-2021

A Special Meeting has been scheduled on Tuesday, May 26, 2020 at 10 a.m. to discuss the budget.

FIRE HOSE TESTING INVOICE

- Motion by Trustee Dortman support from Trustee Neruda to approve FireCatt invoice in the amount of \$1,505.10 for hose testing. Yeas: 7 Nays: 0 Motion carried.

TIDBITS

SECOND PUBLIC COMMENT

- Motion Supervisor Manoleas support from Trustee Neruda to adjourn meeting. Yeas: 7 Nays: 0 Motion carried

Meeting adjourned at 9:38 p.m.

Respectfully submitted
by Kathleen Turner, Clerk

Approved by Ernie Manoleas
Supervisor

**CLYDE TOWNSHIP SPECIAL BOARD MEETING
CLYDE TOWNSHIP HALL
3350 VINCENT ROAD
May 26, 2020
AGENDA**

Meeting called to order by Supervisor Manoleas at 10:00 a.m.

PLEDGE

ROLL CALL: Turner, Manoleas, Dortman, and Neruda present. McGriff, Bates, and Voight absent.

Discussion about the two work orders from the Road Commission that did not get done last year. The Board re-instated these two work orders which were signed last year in April of 2019. Clerk Turner will tell Todd about these work orders.

A quorum was present so the task started to go over the proposed budget of 2020-2021.

Started to go thru the budget by department and line by line.

Treasurer McGriff arrived at 10:31 a.m.

Trustee Voight called Trustee Neruda completely forgot about the meeting

At 12:35 p.m. still working on the budget.

Discussion about checking with Stacey on the assessments revenues.

Next budget meeting will be Friday, May 29th at 10 a.m.

- ✓ Motion by Supervisor Manoleas support from Clerk Turner to adjourn meeting. Yeas: 5 Nays: 0 Motion carried.

Meeting adjourned at 12:46 p.m.

CLYDE TOWNSHIP SPECIAL BOARD MEETING
CLYDE TOWNSHIP HALL
3350 VINCENT ROAD
May 29 2020
AGENDA

Meeting called to order by Supervisor Manoleas at 10:05 a.m.

PLEDGE

ROLL CALL: Neruda, Manoleas, McGriff, Turner, and Bates. Voight and Dortman absent.

RE-OPEN OFFICE DATE?

Discussion about the executive order by the Governor should be lifted on June 12, 2020. Since June 12, is a Friday, it was decided to open the office on Monday, June 15, 2020.

- ✓ Motion by Trustee Neruda support from Treasurer McGriff to open office on Monday, June 15, 2020 with stated safety precautions.
Yeas: 5 Nays: 0 Motion carried.

PROPOSED BUDGET 2020-2021

Did some corrections to the proposed budget from the previous meeting. Discussion on some line items.

- Motion by Clerk Turner support from Treasurer McGriff to approve the proposed budget of 2020-2021 of May 29, 2020 with corrections, and have a Public Budget Hearing on June 16, 2020 at 6:30 p.m. Yeas: 5 Nays: 0 Motion carried.

TIDBITS

- ✓ Motion by Clerk Turner support from Trustee Neruda to adjourn meeting. Yeas: 5 Nays: 0 Motion carried.

Meeting adjourned at 11:35 a.m.