

**Clyde Township Monthly Board Meeting
4535 Brott Road, Ruby
Clyde Township Hall
July 17, 2018**

Meeting called to order by Supervisor Manoleas at 7:00 p.m.

Pledge of Allegiance to the Flag

Roll Call: Manoleas, McGriff, Neruda, Voight, Dortman, Turner, and Bates.

Minutes from the Public Budget Hearing of June 19, 2018

- Motion by Treasurer McGriff support from Trustee Neruda to approve minutes of June 19, 2018 at 6:00 p.m. with correction. Yeas: 7 Nays: 0 Motion carried.

Minutes from Monthly Board Meeting of June 19, 2018

- Motion by Trustee Dortman support from Supervisor Manoleas to approve minutes of June 19, 2018. Yeas: 7 Nays: 0 Motion carried.

Minutes from the Special Meeting of June 28, 2018

- Motion by Trustee Voight support from Treasurer McGriff to approve minutes of June 28, 2018 with correction. Yeas: 7 Nays: 0 Motion carried.

Treasurer's Report

- ✓ Motion by Trustee Neruda support from Supervisor Manoleas to approve Treasurer's report presented and subject to audit with correction. Yeas: 6 Nays: 1 Motion carried.

Monthly Bills Presented

- ✓ Motion by Treasurer McGriff support from Trustee Dortman to approve the list of bills-pay in reference to list of bills dated July 17, 2018. General/\$35,821.85 Water Department \$6,029.17 total of \$41,851.02. Monthly payroll \$35,550.24. Yeas: 7 Nays: 0 Motion carried.

Agenda additions-None

Public Comment

Public Comment started at 7:11 p.m. Chuck Raski looking for the Annual Minutes of June 30, 2018. It was discussed that the Annual

Minutes are approved at the next Annual Meeting. Closed Comment
7:13 p.m.

Reports

Report from Building Department-Rod Cowan/One residence, three storage buildings, one foundation repair, two fence permits, and two certificate of Occupancies.

Report from the Ordinance Officer-Rod Cowan/See attached report.

Report from the Fire Department-Gary May/Six medical emergencies, one mutual aid to Ft. Gratiot personal injury accident, one downed power line, three personal injury accident, two thunderstorm warning, one transformer fire, one fire alarm and one lift assist. New truck in service, everything is working out well.

Report from the Planning Commission-Frank Hamilton/See attached report. Frank called David Struck at the County Metropolitan Planner. Frank reported to the Board that the Planning Commission needs have a Planner. Topic of the role and what is expected of a Planning Commission will be in a workshop in October from the County.

Report from the Cemetery Advisory Committee-Franz Neruda/The Committee worked on a fee schedule for the columbarium. The columbarium will be delivered tomorrow. Member Connie Bates has been working with a group of people in cleaning headstones. This program has worked out very well.

Report from the Parks and Recreation Committee-Don Bates/Chairperson Kathie Toth not present at meeting. Don reported that the pavilion project will start in the middle of July. Member Lyndy working on the porta potties for the parks. New slide has been installed at the Firefighters Park. Some firefighters were at the Fire Hall doing work detail and they helped with the slide project. Committee wanted to thank them. Trustee Neruda reported that the water sample has been collected and taken to the County Health Department for the Ox Roast.

Correspondence

Supervisor Manoleas and Clerk Turner presented various correspondence.

Correspondence from the Road Commission pertaining to the Local road matching funds. Discussion.

OLD BUSINESS:

TOWNSHIP HALL PROJECT REPORT

It was reported that the foundation for the new meeting room has been poured. It was also reported that the project is one week behind schedule.

OFFICE COORDINATOR

Supervisor Manoleas, Treasurer McGriff and Trustee Neruda consist the Committee for this issue. They met with Stacey, and the Union representing the office staff. Discussion. Research was done concerning the responsibilities and wages pertaining to the Office Coordinator position. The Committee received an Office Coordinator

- ✓ Motion by Treasurer McGriff support from Trustee Neruda to approve the office coordinator statement of tasks (consisting of a general summary of duties, statement of tasks, required knowledge, skills and abilities, along with minimum educational qualifications). Yeas: 8 Nays: 0 Motion carried.

It was discussed to contact the Union in order to get a Letter of Agreement in order to open contract and add this position to the contract. It was also mentioned that as soon as the Township receives this letter that agree to create this position then the Board will vote for who will fill this position.

- ✓ Motion by Treasurer McGriff support from Trustee Neruda to increase hourly wage of the person that is given the position of the office coordinator by \$1.50 an hour. Yeas: 7 Nays: 0 Motion carried.

WATER ISSUE (KIMBALL TWP)

No movement on this topic. It was mentioned that Kimball Township needs to make the decision to install a shut off valve in the West Water area. Discussion about a water tower and the future. Supervisor Manoleas would like to promote research on this issue.

PONDEROSA SURVEY

Supervisor Manoleas reported to the Board that he has an appointment with Todd, the foreman of the Road Commission to further discuss this issue. Clerk Turner stated that she would like them to consider doing the north side of Ponderosa. All driveways are gravel.

ELECTION LAPTOPS

- ✓ Motion by Trustee Voight support from Treasurer McGriff to approve the expenditure of \$1,039.00 for election laptops. Yeas: 7 Nays: 0 Motion carried.

NEW BUSINESS:

PC INCREASE

Discussion about this at other meeting. It was now been brought to the Board formally. Discussion.

- ✓ Motion by Supervisor Manoleas support from Trustee Neruda to approve the increase of \$10.00 for members on the Planning Commission, which now will be \$50.00/\$60.00. Yeas: 7 Nays: 0 Motion carried. New pay will be issued in August.

SERVER INVOICE

Supervisor Manoleas reported to the Board that B S & A has mandated this change with the server, which means the Township needs to purchase a server. The Township knew this was coming and the upgrade is needed because the server now is 5 or 6 years old.

- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to approve the purchase of a server from Hi-Tech in the amount of \$12,722.73. Yeas: 7 Nays: 0 Motion carried.

CLOSE OUT BUDGET 2017-2018

- ✓ Motion by Clerk Turner support from Trustee Voight to close out the 2017-2018 budget to actual amounts. Yeas: 7 Nays: 0- Motion carried.

RESCUE SALE

- ✓ Motion by Supervisor Manoleas support from Trustee Neruda to approve the sale of the rescue unit in the amount of \$8,500.00. Yeas: 7 Nays: 0 Motion carried.

NEW ACCOUNT FOR WATER DEPARTMENT

- ✓ Motion by Clerk Turner support from Supervisor Manoleas to create line item 590/440/800.010. Yeas: 7 Nays: 0 Motion carried.

Clerk Turner explained that this account will be for renovations costs that are not included in the 80/20 split of the Water Department.

RECOMMEDATION FOR THE CEMETERY ADVISORY COMMITTEE

Chairperson Neruda, explained to the Board that the Cemetery Advisory Committee worked on revising the fee schedule to include columbarium costs. The revised list has been recommended to the Board for their approval. Discussion. A slight change was made in the non-resident section, \$700.00 for niche and \$125.00 for an opening and closing.

- ✓ Motion by Supervisor Manoleas support from Trustee Voight to

approve the recommended fee schedule with the changes included.
Yeas: 7 Nays: 0 Motion carried.

BUDGET ADJUSTMENTS

- ✓ Motion by Clerk Turner support from Treasurer McGriff to adjust budget 101/171/702.001 Supervisor to \$25,000.00 for the fiscal year of 2018-2019. Yeas: 7 Nays: 0 Motion carried.
- ✓ Motion by Clerk Turner support from Supervisor Manoleas to adjust budget 101/253/702.003 Treasurer to \$25,000.00 for the fiscal year of 2018-2019. Yeas: 7 Nays: 0 Motion carried.
- ✓ Motion by Clerk Turner support from Treasurer McGriff to adjust budget 101/101/702.004-702.005-702.006-and 702.007 to \$5,000.00 for each trustee. Yeas: 7 Nays: 0 Motion carried.

FIRE CATT INVOICE \$1,373.70

- ✓ Motion by Supervisor Manoleas support from Trustee Dortman to approve invoice from Fire Catt in the amount of \$1,373.70 for annual fire hose testing. Yeas: 7 Nays: 0 Motion carried.

Tidbits

Paul Muir passed away. It was decided to send card. Also mentioned Dan Jex and his retirement

SECOND PUBLIC COMMENT

- Motion by Supervisor Manoleas support from Trustee Neruda to adjourn meeting. Yeas: 7 Nays: 0 Motion carried

Meeting adjourned at 8:53 p.m.

Respectfully submitted and
prepared by Kathleen Turner, Clerk

Approved by Ernie Manoleas
Supervisor

**Clyde Township Monthly Board Meeting
4535 Brott Road, Ruby
Clyde Township Hall
August 21, 2018**

Meeting called to order by Supervisor Manoleas at 7:00 p.m.

Pledge of Allegiance to the Flag

Roll Call: Turner, Voight, Neruda, Manoleas, Bates, and Dortman.
McGriff absent.

Minutes from Monthly Board Meeting of July 17, 2018

- Motion by Trustee Dortman support from Trustee Neruda to approve minutes of July 17, 2018. Yeas: 6 Nays: 0 Motion carried.

Treasurer McGriff arrived at 7:01 p.m.

Treasurer's Report

- ✓ Motion by Trustee Neruda support from Trustee Voight to approve Treasurer's report presented and subject to audit with correction. Yeas: 7 Nays: 0 Motion carried.

Monthly Bills Presented

- ✓ Motion by Treasurer McGriff support from Supervisor Manoleas to approve the list of bills-pay in reference to list of bills dated August 21, 2018. General/\$72,920.63 Water Department \$58,154.14 total of \$131,074.77. Monthly payroll \$33,022.93 Yeas: 7 Nays: 0 Motion carried.

Agenda additions-None

Public Comment

Public Comment started at 7:05 p.m. Closed Comment 7:05 p.m.

Reports

Report from Township Assessor-Sue Hansman/See report attached to these minutes.

Report from Building Department-Rod Cowan/One residence, three storage buildings, one foundation repair, two fence permits, and 2 certificated of occupancies.

Report from the Ordinance Officer-Rod Cowan/See attached report.

Report from the Fire Department-Gary May/Five medical emergencies, one mutual aid to Kenockee-structure fire, one filed fire, one thunderstorm warning, and one lift assist. UTV has a recall for exhaust problem – one day repair when pants come in. New Rescue 1 and UTV was taken to the Historical Society event.

Report from the Planning Commission-Frank Hamilton/See attached report. Clerk Turner reported that Chairperson Frank Hamilton will be out of commission for about four to five months due to health issues.

Report from the Cemetery Advisory Committee-Franz Neruda/He reported that the columbarium has been placed in Kinney Cemetery. Grass seed has been put in place and growing.

Report from the Parks and Recreation Committee-Don Bates/Discussion about the fencing quotes. Kathie Toth call Supervisor Manoleas and informed him that she call Blue Water Fencing to tell them they got the job, and in return no response. Clerk Turner reported that she checked if the quote prices and still standing. No response from Blue Water Fencing. Also the Committee is losing a member but Clerk Turner received a letter of interest to be on the Rec. Committee. Discussion.

Correspondence

Supervisor Manoleas and Clerk Turner presented various correspondence.

OLD BUSINESS:

TOWNSHIP HALL PROJECT REPORT

Discussion of the meeting that was held this morning with all involved. It was determined that the project is now one week ahead of schedule.

OFFICE COORDINATOR

List of duties has been presented to the Board on this issue. A letter of agreement was received by the Township for their consideration. Discussion. In the list of duties it was agreed to fill in the blank with “Clerk and/or designee”.

- Motion by Supervisor Manoleas support from Trustee Neruda to approve the letter of agreement received from the AFSCME in order to create the position of Office Coordinator. Yeas: 7 Nays: 0 Motion carried.

- Motion by Supervisor Manoleas support from Trustee Neruda per letter of agreement to hire Stacey Smith as Office Coordinator.
Yeas: 7 Nays: 0 Motion carried.

WATER ISSUE (KIMBALL TWP)

Supervisor Manoleas reported to the Board that he did speak with Kimball Township on this issue. They did pick up the value that Clyde Township donated for this fix. By having this shut off value by the school on the corner if Kimball has problems this value can be used in order not to effect Clyde Township residents. Kimball Township has some other projects to finish up first. It will get done at night in order to disrupt a few people as possible. Supervisor Manoleas reported that this topic will be put on the agenda when more information becomes available.

PONDEROSA SURVEY

Supervisor Manoleas reported to the Board that he drove around the Ponderosa area with Todd, foreman of the Road Commission. Discussion about using the Local Road Funding Program to help out with the expense on this project. Todd would like to notify the residents and talk with them. It was decided that the culvert and gravel expense would be the resident's responsibility.

FENCE QUOTES

Chairperson, Kathie Toth working on this.

NEW BUSINESS:

FIRE HOSE TESTING CONTRACT

Discussion.

- Motion by Trustee Dortman and support from Trustee Bates to accept the proposal from Fire Catt for testing hoses and ladders.
Yeas: 7 Nays: 0 Motion carried.

MECHANICAL AND PLUMBING INSPECTOR

The Township received a letter from Dan Jex that he will be retiring in September. It was discussed what the Township should do. It was decided to find out the other places Dan works at to find out if they have any leads on someone to fill this position.

LOCAL ROAD FUNDING 2019

Under correspondence Clerk Turner read letter from resident Karen Whitanan about the Funding for 2019. Discussion. Clerk Turner

supplied information to the Board that was asked from prior meeting on what the Township was planning to do pertaining to the 2018 funding. It was realized that Rabidue Road was in the plans. Discussion about the Ponderosa draining situation. Clerk Turner will get together with Todd to see what can be planned out for the Funding of 2019.

DINGES FIRE COMPANY INVOICE (\$1,463.66)

- Motion by Trustee Dortman support from Treasurer McGriff to buy the barrel of foam from Fire Suppression Products in the amount of \$1,463.66. Yeas: 7 Nays: 0 Motion carried.

WATER ORD. #49 AND LANDLORD RESPONSIBILITES OF NON-PAYMENT ISSUE

Clerk Turner brought this topic up for discussion. The Township is faced with a delinquent water bill. It is over \$300.00 which this amounts take it over the security deposit that was collected. She mentioned that why can't the township add this amount to the landlord's taxes? In the Ordinance it mentioned property owner can have this amount added to their taxes. Why not the landlord? He is the property owner. In other words Clerk Turner does not believe that Ord. #49 needs a revision on this issue. It is already there. The Township needs to enforce this, it is in the Ordinance for the Township to do already. Clerk Turner has an appointment with the attorney to discussion this matter and also look over some other paperwork that was found in the vault. It was decided that Clerk Turner will keep on top of this.

Tidbits

Discussion about the new server that is very much needed for the office.

Supervisor Manoleas will talk to Bill about trash can in Jake's park.

SECOND PUBLIC COMMENT

- Motion by Supervisor Manoleas support from Trustee Neruda to adjourn meeting. Yeas: 7 Nays: 0 Motion carried

Meeting adjourned at 8:44 p.m.

Respectfully submitted and
prepared by Kathleen Turner, Clerk

Approved by Ernie Manoleas
Supervisor

Clyde Township Monthly Board Meeting
4535 Brott Road, Ruby
Clyde Township Hall
September 18, 2018

Meeting called to order by Supervisor Manoleas at 7:00 p.m.

Pledge of Allegiance to the Flag

Roll Call: Voight, Bates, Manoleas, Neruda, Turner, McGriff, Dortman absent.

Alan Jowett, Funeral Director, was present to address the Township Board on his concerns with the Cemetery Ordinance. He stated that he has been in business forty years, and has done a lot of burials in both Kinney and Ruby Cemeteries. He also stated that he has tried to contact officials at Clyde Township to discuss the Cemetery Ordinance with no success. The Township Board listened to Mr. Jowett's concerns as listed below:

1. Mr. Jowett does not like the time frame concerning cremations. Does not like the November 15 – April 15 no cremains, if service is not on the day of service. He stated that it is not fair to the family and no other cemetery in this county have those rules.
2. Mr. Jowett's father brought 20 gravesites which were transferred to him. He was requested to put names on the plots, which he did. He stated that his office called multiple townships they do not have this rule. He stated that if a friend passed he should be able to use one of those 20 sites to bury anyone he pleases.

He stated that nobody has these rules and regulations, and this issue is getting far-fetched.

3. He mentioned about the 60 years in the ordinance on sites going back to the Township. He said that the sites should be given to wife and/or children.

He stated that the guys are wonderful in doing their job out in the cemetery. He also stated that these rules and regulations have gone too far. Does not make any sense to tell a family that has a cremation in the middle of November to wait till April to bury the person. The families need closure.

Chairperson Neruda, of the Cemetery Advisory Committee, assured Mr. Jowett that the Committee will get other township's ordinances look them over and make Clyde Township's ordinance more conforming.

John Johnson, from Nickel and Saph was present. He reported to the Board what his insurance company is offering with the proposal that has been offered to Clyde Township. The company has free seminars, Zoning and Planning classes are provided.

After presentation it was decided that the Board will need a Special Meeting to further discuss the insurance issue. The Board also has the renewal information with Michigan Community Underwriters. The renewal date deadline is October 1, 2018.

Minutes from Monthly Board Meeting of September 18, 2018

- Motion by Treasurer McGriff support from Trustee Neruda to approve minutes of August 21, 2018. Yeas: 6 Nays: 0 Motion carried.

Treasurer's Report

- ✓ Motion by Trustee Voight support from Supervisor Manoleas to approve Treasurer's report presented and subject to audit. Yeas: 6 Nays: 0 Motion carried.

Monthly Bills Presented

- ✓ Motion by Treasurer McGriff support from Trustee Voight to approve the list of bills-pay in reference to list of bills dated September 18, 2018. General/\$143,732.19 Water Department \$1,395.65 total of \$145,127.84 Monthly and quarterly payroll \$60,178.00. Yeas: 6 Nays: 0 Motion carried.

Agenda additions

- ✓ Motion from Supervisor Manoleas support from Treasurer McGriff to add the water value issue to the agenda under New Business. Yeas: 6 Nays: 0 Motion carried.

Public Comment

Public Comment started at 7:33 p.m. Chuck Gurley stated that he just replaced a culvert two years ago. Supervisor Manoleas mentioned that the Township will do what it can to help. The Supervisor mentioned that the Township will contact him to work this out. Guy Tromley of 5212 Ponderosa would like to do his own culvert. He asked the Board if he would be able to do it himself. Supervisor Manoleas discussed this issue with residents. Work on a positive outcome on this issue. Closed Comment 7:45 p.m.

Reports

Report from Building Department-Rod Cowan/One storage building, two storage building additions, three roof repairs-shingles, and eight

certificate of occupancies.

Report from the Ordinance Officer-Rod Cowan/See attached report.

Report from the Fire Department-Gary May/Two medical emergencies, one personal injury accident, one vehicle fire, and one mutual aid to Ft. Gratiot, barn fire. UTV is being picked up on morning of September 19 for a recall. Pump testing is done, all equipment passed. FEMA grant time again. Approximately \$6,500.00.

Report from the Planning Commission-Jessica Smith/See attached report.

Report from the Parks and Recreation Committee-No report

Report from the Cemetery Advisory Committee-Franz Neruda/The Committee has scheduled extra meetings to do research on ordinances. Discussed the pre-drilled holes on the columbarium for the bronze plaques. DPW doing a good job in the cemeteries. Also need to order more flag holders that are missing in Ruby Cemetery.

Correspondence

Supervisor Manoleas and Clerk Turner presented various correspondence.

OLD BUSINESS:

TOWNSHIP HALL PROJECT REPORT

Supervisor Manoleas reported that a meeting was held today, with the architecture and contractor. It was stated that the project was moving along very well. Discussion about the \$6,000.00 extra cost for the panels underneath the windows, gutters, and trim on the roof. Possible change order needed for this issue. It has been determined that a Special Meeting will be scheduled to discuss colors.

It was discussed Special Meeting will take place on September 21, 2018 at 10:00 a.m. Topics for discussion are change order, insurance, and Ponderosa issues

LOCAL ROAD FUNDING

- ✓ Motion by Trustee Voight support by Trustee Neruda to approve Resolution 18-13 to approve the Local Road Funding Program with the St. Clair County Road Commission for \$25,000.00.

Roll Call Vote: Bates/yes, Voight/yes, Neruda/yes, Manoleas/yes,

McGriff/yes, and Turner/yes. Motion carried.

PONDEROSA SURVEY TOPIC

Will be discussed later on this agenda.

MECHANICAL AND PLUMBING INSPECTOR

Roy Pung was present at the meeting. He submitted a resume. Dan Jex recommended him. Discussion with Mr. Pung that he can do the plumbing inspection and that he will have a person do the mechanical inspecting until Mr. Pung receives his certificate from the State. The State makes a person wait one year to receive a certificate for mechanical inspection. The Township Board wanted a copy of the certification from the other person that will be doing the mechanical inspection for now.

- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to do the plumbing and mechanical inspection upon his submission to the township of his certification, Mr. Pung will supply a certified mechanical person until he receives his certificate for mechanical from the State. Yeas: 6 Nays: 0 Motion carried.

Clerk Turner stated that Roy Pung can come into the office for paperwork to get completed.

NEW BUSINESS:

SAND PIT OPERATING HOURS

Rob Wilson from Mid-Michigan and Nick Burgess were present. They reported to the Board that Mid- Michigan brought out Burgess and it is business as usual.

Discussion about the new owner and paperwork given to the new owner for renewing the sand permit. It was mentioned when the paperwork needed to be submitted for the renewal process. Nick will still be working for Mid-Michigan. Rob Wilson stated they play by the rules.

L-4029 FORM

- ✓ Motion by Supervisor Manoleas support from Clerk Turner to approve the L-4029 form. Yeas: 6 Nays: 0 Motion carried.

TWO HOUSES ON ONE DRIVEWAY

Discussion on this topic. Supervisor Manoleas stated that research needs to be done on this pertaining to private roads. That might not apply to this situation. It was realized that the splits on the property have already been approved. A maintenance agreement for the care of the driveway was discussed. This agreement needs to be drawn and notarized. Board decided to discuss this topic at the Special Meeting.

ADDED AGENDA ITEM (water valve issue)

Discussion on this project. Kimball Township took the shut valve Clyde Township offered to them for this project. It was discovered that the County drain, and Kimball are doing this job this upcoming weekend. Discussion about how Kimball Township does not notify the interested or parties to be affected from this action. This information was a FYI to the Township Board.

Tidbits

Special Meeting September 21, 2018 at 10 a.m.

PUBLIC COMMENT

- Motion by Supervisor Manoleas support from Trustee Voight to adjourn meeting. Yeas: 6 Nays: 0 Motion carried

Meeting adjourned at 8:49 p.m.

Respectfully submitted and
prepared by Kathleen Turner, Clerk

Approved by Ernie Manoleas
Supervisor

**Clyde Township
Special Meeting
4535 Brott Road
Clyde Township Hall
September 21, 2018**

Meeting called to order by Supervisor Manoleas at 10:00 a.m.

Pledge of Allegiance to the Flag

Roll Call: Turner, Neruda, Bates, Voight, Manoleas, McGriff. Dortman absent.

Public comment: Open at 10 a.m. No comments. Public comments closed at 10 a.m.

RENEWAL OF THE TOWNSHIP INSURANCE

The Township has two quotes. One from Nickel & Saph, and one quote from Michigan Community Underwriters. Discussion about the data, cyber and terrorism coverage. Also along with what each company had to offer on various details of the insurance to the Township.

Discussion. It was mentioned that the Township has been dealing with Mr. John Gandolphi, Michigan Community Underwriters for a long time. The Township is satisfied with this insurance but also it was good to check out a quote from another company.

It was stated that when the punch list is done on the Hall renovation, to call John and the price of the policy should be reduced by about \$1,000.00 for the builders risk insurance.

- Motion by Trustee Neruda support from Trustee Bates to renew with Michigan Community Underwriters policy, October 1, 2018 thru October 1, 2019, in the amount of \$15,537.00. Yeas: 5 Nays: 1 Motion carried.

PONDEROSA TOPIC

Using Local Road Funding from St. Clair County Road Commission for this work to be done. It was discussed that the culverts and gravel costs will be the responsibility of the residents. Discussion over the payment plan with residents to pay this expenditure off with the Township.

It was decided that a letter to the residents should be sent right away explaining this situation to the people affected and how it will improve drainage in their area.

It was mentioned that a contract of some sort should be signed between the property owner and the Township on this issue.

- Motion by Supervisor Manoleas support from Treasurer McGriff to allow the resident up to two years to make a monthly payment to the Township if not paid in full after this time period the balance will be added to the property tax roll owner. Yeas: 6 Nays: 0 Motion carried.

WATER SHUT OFF ISSUE

Supervisor Manoleas reported to the Board that this issue has been taken care of. The Township received response from Port Huron Township, Kimball Township, and a company called Tetra Tech. It will be a conversion project and no boil water alert will be needed. No details yet on the cost. Just generally \$2.00 per day per household. This would affect 200 households in Clyde Township.

TOWNSHIP HALL PROJECT (COLOR SCHEME)

Originally the soffit, trim, gutters, and window panels were going to be re-used. The builders discovered that the soffit material was too old. Also using white for the windows panels was a bad match. Discussion.

- Motion by Treasurer McGriff support from Trustee Neruda to do a change order for the soffits, gutters, trim and window panels with the estimated cost of \$6,000.00. Yeas: 6 Nays: 0 Motion carried.

TWO HOUSES ON ONE DRIVEWAY

The Board and the Building Inspector, Rod Cowan, discussed this topic. The property is already purchased and plans have been made. Question is if the property owner will be allowed to have two (2) houses on same driveway. After research it was discovered that the lot splits have already been approved and a motion was made to allow two houses on one driveway. The property owner, supplied paperwork to the Board.

Again, it was mentioned about a maintenance agreement for the driveway.

- Motion by Supervisor Manoleas support from Treasurer McGriff to approve two (2) houses on one driveway for property number 74-15-026-3002-200. Contingent upon a driveway maintenance agreement on said property and current assignment of two addresses. Yeas: 6 Nays: 0 Motion carried.

Discussion about Dan Jex retiring. Letter of appreciation should be sent to him.

Along with a plaque of appreciation.

- Motion by Supervisor Manoleas support from Trustee Neruda to adjourn meeting. Yeas: 6 Nays: 0 Motion carried.

Meeting adjourned at: 11:07 a.m.

Respectfully submitted and
prepared by Kathleen Turner, Clerk

Approved by Ernie Manoleas
Supervisor

**Clyde Township
Special Meeting
4535 Brott Road
Lions Club Ruby
October 4, 2018**

Meeting called to order by Supervisor Manoleas at 10:00 a.m.

Pledge of Allegiance to the Flag

Roll Call: Turner, Bates, Voight, Neruda, McGriff and Manolaes. Dortman absent.

Public Comment: Kathy Marsh was concerned about putting the asphalt down now, and having bid trucks go over it. What about the damage? Trustee Neruda helped answer her concerns.

ASPHALT TOPIC

Discussion on this topic. It came to the attention of the Township when the Building Committee had a meeting Tuesday, October 2, 2018 with the contractor. The contractor and the asphalt person looked over the parking lot the night before. It was discovered that the cracks in the lot are very deep. In order to do this right all the layers need to be dug up and go down to the original base. Time is slipping away and this topic needs an answer. Discussion.

- ✓ Motion by Clerk Turner support from Trustee Neruda to approve the expenditure of not more than \$5,800.00 for the parking lot work in the renovation hall project. Yes: 6 Nays: 0 Motion carried.

FENCE

Discussion about the fence quotes the Parks and Rec Committee received months ago. A quote was chosen and the company never responded. So the Board will carry on.

- ✓ Motion by Trustee Neruda support from Trustee Bates to accept Loxton's quote of up to \$1,800.00 with a start date 2 weeks out. Yeas: 6 Nays: 0 Motion carried.

This motion will take care of gates and fence by the tennis courts and also the fence that needs repair out at Bill Bearss Park.

- ✓ Motion by Clerk Turner support from Trustee Neruda to adjourn. Yeas: 6 Nays: 0 Motion carried.

Meeting adjourned at 10:31 a.m.

Kathleen Turner, Clerk

Ernie Manoleas, Supervisor

Clyde Township Monthly Board Meeting
4535 Brott Road, Ruby
Clyde Township Hall
October 16, 2018

Meeting called to order by Supervisor Manoleas at 7:00 p.m.

Pledge of Allegiance to the Flag

Roll Call: Turner, Voight, Neruda, Manoleas, Bates, McGriff and Dortman.

Jack Hermes addressed the Township Board about the color scheme for the renovated Township Hall. He asked the Board to take a step back and make some different color selections. Discussion.

- Motion by Treasurer McGriff support from Supervisor Manoleas to arrange Jack Hermes to speak with architect, David Hanoute on colors schemes for the Hall. Yeas: 7 Nays: 0 Motion carried.

Minutes from Monthly Board Meeting of September 21, 2018

- Motion by Trustee Neruda support from Treasurer McGriff to approve minutes of September 21, 2018. Yeas: 7 Nays: 0 Motion carried.

Minutes from Special Meeting of October 4, 2018

- Motion by Trustee Dortman support from Trustee Voight to approve minutes from October 4, 2018. Yeas: 7 Nays: 0 Motion carried.

Treasurer's Report

- ✓ Motion by Trustee Voight support from Supervisor Manoleas to approve Treasurer's report presented and subject to audit with correction. Yeas: 7 Nays: 0 Motion carried.

Monthly Bills Presented

- ✓ Motion by Treasurer McGriff support from Trustee Dortman to approve the list of bills-pay in reference to list of bills dated October 16, 2018. General/\$208,951.82 Water Department \$6,300.48 total of \$215,252.30 Monthly payroll \$34,229.21 Yeas: 7 Nays: 0 Motion carried.

Trustee Neruda had a question about the CHMP invoice on the list. Discussion about how bills are paid. Clerk Turner mentioned that some

pays are paid to avoid late fees, utilities and the rest can wait for the board to approve then release the day after the Board meeting.

The Board asked if they could see the minutes and contract on the CHMP and Hi Tech contracts.

Agenda additions-Discussed about putting the drain topic on the agenda. It was decided to get more information on this topic and then add it to the agenda for next Board meeting.

- ✓ Motion by Supervisor Manoleas support from Trustee Voight to add to the agenda the computer quote from Hi-Tech under new business. Yeas: 7 Nays: 0 Motion carried.
- ✓ Motion by Treasurer McGriff support from Trustee Neruda to add to the agenda the invoice for signs under new business. Yeas: 7 Nays: 0 Motion carried.

Public Comment

Public Comment started at 7:48 p.m. Fred Wisson's concern about an accident in Ponderosa. Closed Comment 7:49 p.m.

Reports

Report from Building Department-Rod Cowan/One new residence, two storage buildings, one storage building addition, one roof replacement and five certificate of occupancies. Rod mentioned that things are starting to wind down on houses.

Report from the Ordinance Officer-Rod Cowan/See attached report. Discussion about house at 5851 Wildcat Road. Supervisor Manoleas stated that the Township has a right to secure the building. Discussion. Supervisor Manoleas will talk with the Township attorney on this. It was also mentioned that the utilities are still on. Supervisor Manoleas will also inquire if this case is in Probate Court.

Report from the Fire Department-Gary May/Seven medical emergencies, one false alarm, and one mutual aid to Kimball Township. The Fire Department is still working with the St. Clair County Central Dispatch and Emergency Management to resolve the ongoing siren issue. Central Dispatch now has a new director so the department is hoping to see some resolution to the problem soon. New member Jake Morrison received his medical license. Because of the new scoring system being used for the FEMA Grant the department would not have been able to score high enough to apply for a grant for new fire gear, so the department has changed the grant to request a new fire engine. The Clyde Township Fire Department would like to thank everyone that attended the Open House.

Report from the Planning Commission-Mike McGriff reported that the Commission is reviewing the Wind Commercial Ordinance and the residential wind turbines also.

Report from the Cemetery Advisory Committee-Franz Neruda/Reported that the Committee has had many special meeting pertaining to Mr. Jowett's concerns with the Ordinance. Clerk Turner has the changes and additions and Ordinance #58-17 will be revised and eventually it will get to the Township Board for their approval.

Report from the Parks and Recreation Committee- Clerk Turner read the report. The Committee would like to ask the Board to approve \$1,493.00 to Serious Graphics for new park signs. The invoice was \$1,570.58, they will remove the tax once they receive the Township's tax exempt number. This price also includes installation. They are requesting half down. The signs that are being ordered are as follows: New sign for the Fire Fighters Park, new two-sided sign at Jake Simpson's park and one Pickle Ball sign. The Committee is working with Trustee Dortman on a grant to fix the basketball court at Fire Fighters Park (the court does not drain after a rain). Need new members for the Park - n - Rec.

Correspondence

Supervisor Manoleas and Clerk Turner presented various correspondence.

OLD BUSINESS:

TOWNSHIP HALL PROJECT REPORT

Supervisor Manoleas stated that the contractor is moving along. Special doors have been ordered. Parking lot done. Trustee Neruda had a few issues about the parking lot. The architect had questions on the color selection.

NEW BUSINESS:

PARKS AND REC MILLAGE FORM

- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to approve the request for local millage distribution as presented.
Yeas: 7 Nays: 0 Motion carried.

RESOLUTION 18-14 (MORATORIUM WIND/SOLAR)

- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to adopt Resolution 18-14 as presented.

Roll Call Vote: McGriff/yes, Dortman/yes, Voight/yes, Neruda/yes, Turner/yes, Manoleas/yes, and Bates/yes. Motion carried.

COPIER QUOTES

Discussion on the need of the Township office purchasing another copiers. The present copier is over 10 years old. The machine is obsolete because parts are no longer available if this machine breaks down. Office Coordinator, Stacey Smith, acquired the quotes to present to the Board. Discussion.

- ✓ Motion by Treasurer McGriff support from Trustee Neruda to purchase the color copier from Brady's Business Systems (Kerr Albert) in the amount of \$7,680.00. Yeas: 7 Nays: 0 Motion carried.

ELECTION (OFFICE CLOSED FOR HALF DAY)

No action taken on this topic. Clerk Turner worked it out.

SOFFIT REPAIR (FIRE HALL)

Quote was submitted to the Board for their consideration. Discussion.

- ✓ Motion by Clerk Turner support from Trustee Neruda to approve gutter and soffit quote for the Fire Hall from Thomas Bligh in the amount of \$1,975.00. Yeas: 7 Nays: 0 Motion carried.

Trustee Dortman will contact Bligh for the job.

APPOINT KAY WOLFE TO PARKS AND REC COMMITTEE

Discussed the candidate for this position. She submitted a letter of request. Trustee Dortman informed the Board that she is good handling the Open House and the gun raffle. Discussion.

- ✓ Motion by Supervisor Manoleas support from Trustee Neruda to appoint Kay Wolfe as a member of the Parks and Recreation Committee. Yeas: 7 Nays: 0 Motion carried.

FIRE DEPARTMENT QUOTE (ADDED ITEM TO THE AGENDA)

Fire Department is in need of a computer. Submitted to the Board for

their approval a quote from Hi-Tech. Discussion.

- ✓ Motion by Supervisor Manoleas support from Trustee Neruda to approve the Hi-Tech quote in the amount of \$1,367.00 for the Fire Department. Yeas: 7 Nays: 0 Motion carried.

SIGNS INVOICE

- ✓ Motion by Trustee Dortman support from Treasurer McGriff to approve the quote for the signs for the amount of \$1,493.00. Yeas: 7 Nays: 0 Motion carried.

It was mentioned that this company needs a tax exemption form from the Township to minus the sales tax.

Tidbits

SECOND PUBLIC COMMENT

- Motion by Supervisor Manoleas support from Trustee Neruda to adjourn meeting. Yeas: 7 Nays: 0 Motion carried

Meeting adjourned at 8:54 p.m.

Respectfully submitted and
prepared by Kathleen Turner, Clerk

Approved by Ernie Manoleas
Supervisor

**Clyde Township Monthly Board Meeting
4535 Brott Road, Ruby
Clyde Township Hall
November 20, 2018**

Meeting called to order by Supervisor Manoleas at 7:00 p.m.

Pledge of Allegiance to the Flag

Roll Call: Turner, Dortman, Voight, McGriff, Neruda, Manoleas, and Bates.

Presentation from Jay St. James. A packet of information was given to each Board member for their consideration. Discussion on the different services Hi-Tech can offer the Township. A business card was included if any member had questions. Discussion.

Jack Hermes was recognized and had the floor. He spoke about the colors that he choose for the newly renovated hall. These colors are warm and rich throughout the whole building. Also it would be a restful place to work in and have residents come to the hall. He stated that the colors of white and chrome are very cold. These colors plus the chrome hardware for the doors would be in conflict with one another. The use of these colors that Jack has submitted are warm and comfortable, by using these colors it would not be like another business building. Helen Hermes commented that this project was hard enough to get off the ground, plus she attended a Construction Meeting and the builder made a call and that nothing had been ordered yet. Her statement was to give the community the best possible building.

Minutes from Monthly Board Meeting of October 16, 2018

- Motion by Treasurer McGriff support from Supervisor Manoleas to approve minutes of October 16, 2018. Yeas: 7 Nays: 0 Motion carried.

Treasurer's Report

- ✓ Motion by Trustee Dortman support from Trustee Neruda to approve Treasurer's report presented and subject to audit with correction. Yeas: 7 Nays: 0 Motion carried.

Monthly Bills Presented

- ✓ Motion by Treasurer McGriff support from Supervisor Manoleas to approve the list of bills-pay in reference to list of bills dated November 20, 2018. General/\$25,923.17 Water Department \$52,491.42 total of \$78,414.59 Monthly payroll \$42,839.61.

Yeas: 7 Nays: 0 Motion carried.

Agenda additions-

- Motion by Supervisor Manoleas support from Trustee Dortman to add a legal issue to the agenda under New Business. Yeas: 7 Nays: 0 Motion carried.

Public Comment-None

Reports

Report from Building Department-Rod Cowan/One new residence, two storage buildings, one storage building addition, one roof replacement and five certificates of Occupancies.

Discussion about the home on Wildcat Road. Supervisor Manoleas reported to the Board that he did speak to the attorney on this matter. Estate is still open on this matter, and the attorney is working on it. Rod needs a regular address, not a P. O. Box number. Supervisor Manoleas stated that he would forward that on to him.

Report from the Ordinance Officer-Rod Cowan/See attached report.

Report from the Fire Department-Gary May/Three medical emergencies, three PI accidents, three burning complaints, one severe weather warning and one false alarm. Work continues on solving the siren issue. Fire Department met with Emergency Management regarding a large scale hostile event. Also the department will be training with the Sheriff Department and Kenockee Township for active shooter training in December.

Report from the Planning Commission-Mike McGriff/It was announced that Chairperson Frank Hamilton passed on October 6, 2018. Discussion on the wind and solar ordinance residential and commercial update.

Report from the Cemetery Advisory Committee-Franz Neruda/Did not get much accomplished at the meeting. Chairperson Neruda reported to the Township Board that they would have the Cemetery Ordinance ready for their consideration. Discussion about changing the time frame on when funeral directors need to notify the Township for funerals to be done on the weekend. Consider a longer period of time like 72 hours.

Report from the Parks and Recreation Committee-submitted by Sherry Beiser Walter/read by Clerk Turner-The committee is working on the following project for spring: paint the buildings at Bill Bearss Park,

gravel for the driveway at Bill Bearss Park play scape for younger children next to the township and a small pavilion at Jake's Park. Also the Committee has been working with Trustee Dortman on grant opportunities. Committee is still short on members. A request that the DPW take down nets.

It was mentioned that Board Rep Don Bates submit a letter to resign. That way the alternative can step in to be the Board Rep.

- Motion by Supervisor Manoleas support from Trustee Voight to accept the resignation of Trustee Bates and appoint alternate Treasurer McGriff to the position of Board Rep on the Parks and Rec Committee. Yeas: 7 Nays: 0 Motion carried.
- Motion by Supervisor Manoleas support from Trustee Neruda to appoint Trustee Dortman to the alternate Board Rep on the Parks and Rec Committee. Yeas: 7 Nays: 0 Motion carried.

Correspondence

Supervisor Manoleas and Clerk Turner presented various correspondence.

Dave Struck notified the Township about the Rails to Trails and some abandon railroad property. Kathie Toth formally resigned from the Parks and Recreation Committee.

Also discussion about the hours that the sand pit is operating. Complaints about trucks leaving early and the mess on the road. Supervisor Manoleas stated that he would call Mid-Michigan and talk with them.

OLD BUSINESS:

TOWNSHIP HALL PROJECT REPORT

- Construction Committee reported that the work on the Hall is coming along. Dry wall is in and being put up. Again discussion about the bisque colored toilets in the public bathrooms. To upgrade to a different color would cost around \$454.00. Discussed Jack Hermes recommendations of not having the chrome doorknobs and hardware throughout the building. He stated it would be cold. He suggested brass colored hardware. Discussion. It was told to the Township from the contractor that this hardware was ordered back in the month of August. In order to change over the color, the hardware would have to be returned

and then a re-stocking fee. When all is said and done it would cost the Township an extra \$4,000.00.

- Motion by Supervisor Manoleas support from Trustee Voight to upgrade to the bisque colored toilets not to go over \$500.00. Yeas: 4 Nays: 3 Motion carried.
- Motion by Treasurer McGriff support Trustee Voight to stick with the original order of the brushed chrome hardware. Yeas: 6 Nays: 1 Motion carried.

STOCKS CREEK DRAIN INVOICE

- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to approve the payment of the Stocks Creek drain at large in the amount of \$6,491.00. Yeas: 7 Nays: 0

BUDGET ADJUSTMENTS

- Motion by Clerk Turner support from Treasurer McGriff to adjust budget 101/445/801.000 drains to \$6,491.90 take \$1,491.90 from General Fund. Yeas: 7 Nays: 0 Motion carried.

PONDEROSA

Discussion. Supervisor Manoleas will talk with the County Road foreman, Todd Burch to get the final figures. Discussed about getting together with the attorney to have some kind of letter composed for an agreement with the property owner and the payment of the culvert replacement project.

MACK ENGINE

Trustee Dortman reported to the Board that the Fire Department received a bid for \$5,500.00. The Department was asking \$15,000.00 for the Mack Engine Truck. Discussion. The Board decided to decline the offer. It was stated that maybe the Department should counter offer \$10,000.00.

- Motion by Supervisor Manoleas support from Treasurer McGriff to contact the person that sent the bid and counter offer \$10,000.00 to them. Yeas: 7 Nays: 0 Motion carried.

DELINQUENT WATER SPECIAL ASSESSMENTS AND WATER UTILITY BILLS ADD TO THE WINTER TAX BILL 2018

- Motion by Supervisor Manoleas support from Trustee Neruda to approve the delinquent water utility bills to be added to the 2018 winter tax roll in the amount of \$14,469.76. Yeas: 7 Nays: 0 Motion carried.
- Motion by Supervisor Manoleas support from Trustee Neruda to approve the delinquent special assessment water bills to be added to the 2018 winter tax roll in the amount of \$5,136.93. Yeas: 7 Nays: 0 Motion carried.

CONTRACT WITH HI-TECH

Discussion. The Board received a packet from Jay St. James from Hi-Tech. The paperwork included some suggestions and invoices on buying blocks of time and the expense of moving back to the renovated Hall. Supervisor Manoleas stated that it would make sense if the Township would purchase a block of time. He requested the Board member to look over this information and that this topic will be on next month's agenda.

CHMP CONTRACT

It was discussed that in the contract it stated that mileage would be charged after 20 visits. It was determined to ask Greg Mason about the 20 visit mileage topic.

AUDIT

Discussion about the audit. The Board was satisfied with the report.

- Motion by Treasurer McGriff support from Supervisor Manoleas to approve payment to King and King in the amount of \$5,975.00 as stated on the invoice. Yeas: 7 Nays: 0 Motion carried.

CHECK READER

Discussion. Clerk Turner stated that the Township had a check reader before. Discussed the cost per month (\$55.00). Would it be worth it? Supervisor Manoleas mentioned to the Board to bring the pros and cons on this topic for next month.

CREDIT CARD DEVICE

It was reported to the Board that the bank is still in the process of updating this device.

KENOCKEE TOWNSHIP ADOPTED MASTER PLAN

Clerk Turner reported to the Board members that she has the adopted Master Plan of Kenockee Township if anyone was interested in looking at it. This is a common practice of Townships to share their adopted Master Plan.

MARIJUANA TOPIC

Discussion. It was mentioned that no marijuana no business in the Township of Clyde. Put this topic on next month's agenda and send it along to the Planning Commission for their consideration. Also discussion on the moratorium that the Township had before. Township to opt out until more information is collected and researched. Clerk Turner stated that she will type up the sample resolution with the proper information in it.

KCI QUOTE

- Motion by Treasurer McGriff support from Supervisor Manoleas to approve the assessment quote from KCI in the amount of \$1,098.85. Yeas: 7 Nays: 0 Motion carried.

B S & A ANNUAL SUPPORT INVOICE

- Motion by Treasurer McGriff support from Trustee Dortman to approve the B S & A invoice for annual support in the amount of \$4,419.00. Yeas: 7 Nays: 0 Motion carried.

DEQ PUBLIC SUPPLY ANNUAL FEE

- Motion Supervisor Manoleas support from Trustee Voight to approve the annual fee payment of \$1,338.05 to DEQ. Yeas: 7 Nays: 0 Motion carried.

Supervisor Manoleas stated the reason for the added agenda item and the Closed Session is to discuss and let the Board be aware of some problems that came across his desk, which could potential become a legal issue.

- Motion by Supervisor Manoleas support from Treasurer McGriff to go into Closed Session. Yeas: 7 Nays: 0 Motion carried.

CLOSED SESSION AT 9:37 P.M.

- Motion by Supervisor Manoleas support from Trustee Neruda to go back into Open Meeting. Yeas: 7 Nays: 0 Motion carried.

Tidbits/Discussion on the possibility of a Newsletter going out soon.

SECOND PUBLIC COMMENT

- Motion by Supervisor Manoleas support from Trustee Neruda to adjourn meeting. Yeas: 7 Nays: 0 Motion carried

Meeting adjourned at 9:55 p.m.

Respectfully submitted and
prepared by Kathleen Turner, Clerk

Approved by Ernie Manoleas
Supervisor

**Clyde Township
Special Meeting
4535 Brott Road
Lions Club Ruby
October 4, 2018**

Meeting called to order by Supervisor Manoleas at 10:00 a.m.

Pledge of Allegiance to the Flag

Roll Call: Turner, Bates, Dortman, and Neruda. Absent: McGriff and Voight.

Meeting was called to have the Board members discuss and consider the estimated quotes in some changes in the renovating the Township Hall.

The quote for consideration was the placing of the tile in the entrance on a 45 degree angle. This quote showed the price of the extra material needed and the labor in placing the tile on a 45 degree angle. Discussion.

- Motion by Supervisor Manoleas support from Trustee Neruda to not accept the upcharge of \$4,382.88 to place tile on a 45 degree angle with the upcharge of additional tile purchased from Shaw Triumph Ceramic for the job. Yeas: 5 Nays: 0 Motion carried.
- Motion by Trustee Neruda support from Clerk Turner to approve the upgrade charge of \$1,946.96 to purchase tile from Shaw Triumph Ceramic. Yeas: 5 Nays: 0 Motion carried.

This tile was not in the specifications originally. So the Board needed to approve the extra expenditure on this tile.

Discussion of the estimated quote to drop 2 more lines in the copier corridor along with counter and cabinets. This was not originally in the specifications.

- Motion by Clerk Turner support from Trustee Neruda to accept the upcharge of \$3,781.31 for the cabinets and electrical work for the copier corridor. Yeas: 5 Nays: 0 Motion carried.

Discussion about how the building is progressing. Clerk Turner reminded the Building Committee that there is a meeting scheduled tomorrow at 10 a.m.

- ✓ Motion by Supervisor Manoleas support from Trustee Neruda to adjourn. Yeas: 5 Nays: 0 Motion carried.

Meeting adjourned at 10:20 a.m.

Kathleen Turner, Clerk

Ernie Manoleas, Supervisor

**Clyde Township Monthly Board Meeting
4535 Brott Road, Ruby
Clyde Township Hall
December 18, 2018**

Meeting called to order by Supervisor Manoleas at 7:00 p.m.

Pledge of Allegiance to the Flag

Roll Call: Bates, McGriff, Manoleas, Turner and Neruda. Voight and Dortman absent

Presentation of assessment journals to the Clyde Township Historical Society, President Connie Bates. She mentioned that the Society has a lot planned for the coming year. An Open House for the old Township Hall 140th year anniversary.

Minutes from Monthly Board Meeting of November 20, 2018

- Motion by Treasurer McGriff support from Trustee Neruda to approve minutes of November 20, 2018. Yeas: 5 Nays: 0 Motion carried.

Minutes from Special Meeting of December 10, 2018

- Motion by Trustee Neruda support from Supervisor Manoleas to approve minutes of the Special Meeting of December 10, 2018. Yeas: 5 Nays: 0 Motion carried.

Treasurer's Report

- ✓ Motion by Supervisor Manoleas support from Trustee Neruda to approve Treasurer's report presented and subject to audit. Yeas: 5 Nays: 0 Motion carried.

Monthly Bills Presented

- ✓ Motion by Treasurer McGriff support from Trustee Neruda to approve the list of bills-pay in reference to list of bills dated December 18, 2018. General/\$191,921.72 Water Department \$3,905.38 total of \$195,827.10 monthly and quarterly payroll \$39,578.81 Yeas: 5 Nays: 0 Motion carried.

Agenda additions

- ✓ Motion by Supervisor Manoleas support from Treasurer McGriff to add the discussion about hiring the new firefighter at the end of New Business. Yeas: 5 Nays: 0 Motion carried.
- ✓ Motion by Clerk Turner support from Treasurer McGriff to add the

sand pit renewal permit topic at the end of New Business. Yeas: 5
Nays: 0 Motion carried.

- ✓ Motion by Clerk Turner support from Trustee Neruda to cut down two pine trees on the north side of the parking lot, add this to the end of New Business. Yeas: 5 Nays: 0 Motion carried.

Public Comment

Public Comment started at 7:12 p.m. Jim Bearss commented about the Historical Society new President, Connie Bates. She has brought new energy to the group. She implemented a Pulled Pork Dinner along with a lot of family fun instead of the traditional ox roast event. She has brought in guest speakers, along with other interesting people to the meetings. She has even started the cleaning of headstones of civil war veterans in the Township's cemeteries.

Jim Bearss mentioned about the dirt on the road from the sand pit on Abbottsford Road. A street sweeper needs to be used so that the company can show a good neighbor gesture to the surrounding residents. He also talked about the Tin Man, on Lapeer Road. He has a lot of crushed up cars. Discussion. Open Comment closed at 7:27 p.m. Closed at 7:27 p.m.

Reports

Report from Township Assessor-Sue Hansman/See attached report.

Report from Building Department-Rod Cowan/One remodeled home, one shed, and one replace old deck. Four certificate of Occupancies.

Report from the Ordinance Officer-Rod Cowan/See attached report. No contact with daughter door wide open animals in and out. This house is on Wildcat Road. Supervisor Manoleas suggested to send certified letter per township attorney's suggestion. It was mentioned that the Ordinance Officer should send letter to the address on Franklin Street. Attorney will see what happens and then steps will be taken upon the results.

Report from the Fire Department-Gary May submitted report, read by Clerk Turner/Three medical emergencies, two PI accidents, two false alarms, one vehicle fire, one search and rescue, one mutual aid Kenockee Township, the department completed an active shooter training with the Sheriff Department.

Report from the Planning Commission-Recommended a moratorium

on the marijuana topic placed before them by the Township Board from last month. It was also reported that the Planning Commission has a lot of business to take care of the first part of the year.

Report from the Parks and Recreation Committee-Sherry Beiser Walter submitted report/read by Clerk Turner-The Committee is starting to compile a list of repairs that will be addressed in the spring. Also working with Trustee Dortman on a grant for outdoor workout stations at Jake Simpson Park. The Committee would also like to use some of their budget to expand the Jack Simpson Park. Items include a pavilion by the Pickle Ball Court, a playscape for younger children 2-5 and gravel for the parking lot. Trustee Neruda reported that the Loxton Fence Company is making progress on the fence and tennis repairs.

Report from the Cemetery Advisory Committee-Franz Neruda/Had Special Meeting. Still working on Ordinance #58. Wanting to get this Ordinance completed so the packets can be sent to the funeral directors with newly revised Ordinance at the beginning of the year.

Correspondence

Supervisor Manoleas and Clerk Turner presented various correspondence.

OLD BUSINESS:

TOWNSHIP HALL PROJECT REPORT

Trustee Neruda reported to the Board that he inspected the specifications for the building and nothing was addressed about the gas and water meters being changed out during the renovation period. It was discussed that the Township paid good money to the architecture and their mechanical engineer should have caught this situation. Also a 1 ½” water line would have done the job but a 2” water line was in the specs. Discussion about Greg Mason attending the next Contractor’s meeting and that he should attend the meeting every two weeks.

PONDEROSA SURVEY TOPIC

Clerk Turner reported to the Board that Todd Burch, foreman of the Road Commission will be stopping by the Township Hall on Wednesday morning. Supervisor Manoleas stated that will give him a chance to discuss the charges and how to move forward on this topic.

CHECK READER

Discussion about the check reader. Treasurer McGriff mentioned that

the check reader would cost the Township a charge of \$55.00 a month. Discussion that the Township had one before. Clerk Turner mentioned that when the DPW need tools to do their job, they get them, when the Fire Department needs something to do their job they get it. This is for the Office Staff to make their job easier and less trips to the bank.

- Motion by Supervisor Manoleas support from Trustee Neruda to get a check reader for the office staff. Yeas: 4 Nays: 1 Motion carried.

UPDATE CREDIT CARD DEVICE

Clerk Turner reported that she is in contact with the bank people to receive an updated device. She will also bring to the Board any information on the cost of this device, if any.

MARIJUANA TOPIC

The Township Board had the Planning Commission look at this topic for their recommendation. The Planning Commission did look at this and recommended that the Township develop a moratorium on the marijuana topic.

HI-TECH INFO IN FOLDER

Discussion about the time block prices. And the price of moving back in to the renovated hall. Supervisor Manoleas will be looking into more information on this topic to share with the Township Board.

NEW BUSINESS:

RE-APPOINTMENT TO VARIOUS BOARDS/COMMITTEES

- ✓ Motion by Supervisor Manoleas to re-appoint Jerry Ticknor to the Planning Commission for another three year term 2019-2021. Yeas: 5 Nays: 0 Motion carried.
- ✓ Motion by Trustee Neruda support from Supervisor Manoleas to re-appoint Helen Hermes to the ZBA for a three year term 2019-2021. Yeas: 5 Nays: 0 Motion carried.
- ✓ Motion by Trustee Neruda support from Treasurer McGriff to re-appoint Jim Swick to the ZBA for a three year term. Yeas: 5 Nays: 0 Motion carried.

LIST OF CALENDAR DATES FOR MEETINGS/VARIOUS BOARDS AND COMMITTEES

- Motion by Clerk Turner support from Treasurer McGriff to approve the list of calendar dates for the Board of Trustee meetings. Yeas: 5 Nays: 0 Motion carried.
- Motion by Clerk Turner support from Treasurer McGriff to approve the list of calendar dates for the Planning Commission. Yeas: 5 Nays: 0 Motion carried.
- Motion by Clerk Turner support from Supervisor Manoleas to approve the list of calendar dates for the Parks and Recreation Committee with a TBA for the month of November. Yeas: 5 Nays: 0 Motion carried.
- Motion by Clerk Turner support from Trustee Neruda to approve the list of calendar dates for the Cemetery Advisory Committee with correction. Yeas: 5 Nays: 0 Motion carried.

BOARD OF REVIEW APPOINTMENTS

- Motion by Supervisor Manoleas support from Treasurer McGriff to appoint Jim Swick to the BOR for a two year term 2019-2021. Yeas: 5 Nays: 0 Motion carried.
- Motion by Supervisor Manoleas support from Trustee Neruda to approve Fred Wisson as to the BOR as an alternate for a two year term 2019-2021. Yeas: 5 Nays: 0 Motion carried.
- Motion by Supervisor Manoleas support from Clerk Turner to approve Mike Burrows for a two year term 2019-2021. Yeas: 5 Nays: 0 Motion carried.
- Motion by Supervisor Manoleas support from Treasurer McGriff to appoint Karen Gerspach to the BOR as an alternate for a two year term 2019-2021. Yeas: 5 Nays: 0 Motion carried.
- Motion by Supervisor Manoleas support from Trustee Neruda to appoint Jerry Ticknor to the BOR for a two year term 2019-2021. Yeas: 5 Nays: 0 Motion carried.

LETTERS FROM CEMETERY ADVISORY COMMITTEE

- Motion by Supervisor Manoleas support from Trustee Neruda to approve the letter submitted by the Cemetery Advisory Committee to waive the bidding process for the vendor Morgan's Excavating Company. Yeas: 5 Nays: 0 Motion carried.
- Motion by Supervisor Manoleas support from Treasurer McGriff to approve the letter submitted by the Cemetery Advisory Committee to waive the bidding process for the vendor Don's Tree Service. Yeas: 5 Nays: 0 Motion carried.

Firefighter application and background check

Discussion about the application and that this person is already trained.

- Motion by Treasurer McGriff support from Trustee Neruda to approve the hiring of Robert Richard upon physical clearance. Yeas: 5 Nays: 0 Motion carried.

Sand Permit Renewal

Discussion.

- Motion by Supervisor Manoleas support from Trustee Neruda to approve the renewal of the sand permit from Mid- Michigan Materials for the year of 2019, along with the extended hours per letter submitted. Yeas: 5 Nays: 0 Motion carried.

Two pine trees topic

Discussion about cutting down the two pine trees at the north end of the Township parking lot. It was agreed to get a price on this topic.

Tidbits

CONTRACTOR'S MEETING SCHEDULED FOR JANUARY 8, 2019/TUESDAY

PUBLIC COMMENT

- Motion by Supervisor Manoleas support from Trustee Neruda to adjourn meeting. Yeas: 5 Nays: 0 Motion carried

Meeting adjourned at 8:47 p.m.

Respectfully submitted and
prepared by Kathleen Turner, Clerk

Approved by Ernie Manoleas
Supervisor